

BOARD OF TRUSTEES

Minutes– February 9, 2023

IN ATTENDANCE: JoAnne Hanrahan, Peter DeWind, Charmian Foster, Kate Miller-Corcoran, Jill Kissick-Castro, Sarah Glose, Josias Bartram, Jennifer Church, Rebecca Stone

GUESTS: Al Buyck, Vikki Collazo, Lynn Toth

CALL TO ORDER: 6:04pm

NO PUBLIC COMMENTS

NO AMENDMENTS TO THE AGENDA

MINUTES: January 12, 2023 minutes approved. Motioned by Charmian Foster and 2nd by Jill Kissick-Castro, passes unanimously.

APPOINTMENTS & RESIGNATIONS: Judd Karlman – appointed to Head of Information Services (Librarian III). Motioned by Sarah Glose and 2nd by Peter DeWind, passes unanimously.

With this appointment Sherry Kowalski is very happy to be able to move fully into her new position as Assistant Library Director II. The board celebrates this.

NEW BUSINESS:

- The Nominating Committee, represented by Jill Kissick-Castro, introduces Al Buyck and Vikki Collazo as prospective trustees.

Al is the Interim Superintendent of Harpursville CSD after having recently retired as the District Superintendent of Broome-Tioga BOCES. He has served on the United Way of Broome County, along with many other boards, and currently serves on the board for WSKG Public Media. In his role as District Superintendent he served as a non-voting, ex-officio member of the BCPL Board of Trustees.

Vikki is the Director Youth Employment/Volunteer Engagement at the Children's Home of the Wyoming Conference, and formerly worked at both the Binghamton Rescue Mission in Donor Relations and at the Greater Binghamton Chamber of Commerce as the Manager of Membership & Marketing. She is the Past Club President of the Rotary Club of Binghamton and is involved with VAST- Volunteer Association of the Southern Tier and many other community projects.

Jill Kissick-Castro moves to approve Al Buyck and Vikki Collazo as members of the Broome County Library Board of Trustees, 2nd by Charmian Foster, passes unanimously.

- 2023 Committee Assignments: Charmian Foster, as chairperson of the Nominating Committee, suggested that the ad-hoc Facilities Use/Meeting Rooms committee be removed, to be replaced by a Policy Review Committee. Said committee would be in charge of updating policies and raising awareness of policies to the Board. Charmian will send committee descriptions out to the Board. Please take the time to review.

- Reminder about Trustee responsibility to attend two hours of continuing education related to the Library. Please record and submit to JoAnne Hanrahan when complete.
- Josias and Sherry are going to Albany on February 28th with other Four County Library System folks for Library Advocacy Day.

Governor Hochul has cut library funding in her upcoming budget. It is important for all of us to advocate for the library. Peter DeWind suggests putting this information on the Library website and social media. Sarah Glose mentions that we have testimonials about why the Library is important to community members from the appeal last year that might be of use.

- The Library purchased the additional carpet pieces from Rug Fair.
- The Bylaws read:

If any member of the Board of Trustees fails to attend three (3) consecutive regularly scheduled meetings, the Executive Committee shall ascertain the reasons for such absences and then recommend to the Board whether such member should continue with or be expelled from the Board.

Kate Miller-Corcoran asked for a clarification of this at the January board meeting and a clarification of what the procedure is should a board member need to take an extended absence.

Jennifer Church, attorney from the County, reports that there does not need to be a hearing. She also reminded the board that the ByLaws were written for their protection.

So that all know, please make the Board President and Library Director aware of the expected length of your extended absence and whether or not you would like to be contacted during that time.

- The Friends of the Broome County Public Library donates over \$40,000 to programming such as summer reading, free yoga and make and take crafts.

OLD BUSINESS

- 2023 Holiday Schedule needs to be revised to reflect October 9th as the observed day for Indigenous People's Day.

Motion to revise the date from the 10th to the 9th made by Jill Kissick-Castro, 2nd by Sarah Glose, passes unanimously.

REPORTS

Committee Reports:

Strategic Planning Committee: Survey is out on the website, facebook, and will be available in person, optionally, at Library programming and at Circulation and Youth Services. Dale Ketcham will be at the library on Saturday during the Friends' Book Sale.

Finance Committee: 2022 Final budget numbers look great. 99% of payroll was used. The Book budget was so close, each one just under budget. WELL DONE! Also, the 2021 invoice was paid by the City of Binghamton.

OTHER

Security is back to full staffing.

A Staff Safety Advisory group has been formed to create internal guidance for staff in how they should respond to harassment by patrons. There will be a half day workshop on setting boundaries.

MOTION TO ADJOURN 6:51pm

Made by Jill Kissick-Castro, Seconded by Charmian Foster.

Respectfully Submitted by Kate Miller-Corcoran 3/6/2023