

**Broome Country Public Library**  
**Board of Trustees**  
Regular Session Meeting Minutes – 08.10.23

**Members Present:** Jeffri Boisvert, Al Buyck, Vikki Collazo, Peter DeWind, Charmian Foster, Sarah Glose, JoAnne Hanrahan, Kate Miller-Corcoran

**Also Present:** Josias Bartram, Imara deMontfort, Laura Haynes, Judd Karlman, Sherry Kowalski, Kathleen Shores, Rebecca Stone

**Call to Order:** J. Hanrahan called the meeting to order at 5:34pm on Thursday, August 10<sup>th</sup>, 2023.

**Amendments to the Agenda:** None

**Public Comments:** None

**Minutes of Last Board Meeting:** Motion to approve the minutes from the previous meeting was made by A. Buyck, seconded by C. Foster. Passed unanimously.

**New Appointments/Resignations:** Catherine Balzani has been hired to the position of part-time library clerk. Motion to accept this appointment was made by K. Miller-Corcoran, seconded by V. Collazo. Passed unanimously.

**New Business**

*Narcan Dispensary:* J. Bartram mentioned the opportunity to partner with an organization to provide Narcan at the library. This is common in many libraries now and the initiative is coming through the state health department. He would prefer to partner with a supplier that puts the least amount of additional work on the library staff.

*CHOW Bus:* The CHOW bus is looking to resume service at the library once a week as they had before the pandemic. The bus gives away free food to members of the community. A motion to allow them to do so was made by V. Collazo, seconded by C. Foster. Passed unanimously.

*Blessing Box:* J. Bartram was approached by an organization looking to install a “blessing box” on library grounds. The box would be used by members of the community to leave things for others. The board was concerned with the fact that the boxes are unattended and that perishables left within might cause numerous issues. V. Collazo mentioned that it may be a better option for them to partner with local charitable organizations, such as local churches.

*Security and Banned Patrons:* Library administration is continuing to ban patrons violating the library code of conduct. Staff safety is a priority as many of these patrons have been repeat, and often severe, offenders in the past.

*Director Vacation:* J. Bartram has scheduled a vacation in 2024. Given the period of time he is informing the board. S. Kowalski will be handling the director’s duties during that time. S. Glose made a motion to approve this time away, which was seconded by K. Miller-Corcoran.

**Old Business**

*Farm to Library Program:* As mentioned in the last meeting, this program is going exceptionally well, the

produce refrigerator emptying out an hour or two after it is filled. The bulk of supplies is from Lone Maple Farm. S. Kowalski has been cleaning and maintaining the area. There is a press conference on August 17<sup>th</sup> to cover the program, during the Friends book sale.

*3D Printers:* J. Karlman reported the library's 3D printers are up and running for library programs. Due to lack of staff, they will not be open to the public's use, given the time commitment of doing so. He mentioned that Triple Cities Makerspace helped the library with the set-up and that they were enthusiastic and friendly.

*Budget Update:* As per the last meeting, the budget is good. It seems likely we will get the requested positions, with our current full-time accountant position being left empty to meet budget cut requirements. Jackie Nabinger will continue in her role, for which the library is very grateful.

### **Reports**

J. Bartram mentioned that there is discussion about the blighted property behind the library and the city is looking into it.

Motion to adjourn made by A. Buyck and seconded by S. Glose. Passed unanimously.

**Meeting ended at 6:41pm.**

*Respectfully submitted,  
Jeffri Boisvert*