

BOARD OF TRUSTEES  
Agenda – February 12, 2026

CALL TO ORDER - 5:30pm

Members Present: Al Buyck, Katie Bowers, Charmian (Charm) Foster, Sharon Bryant, Olivia Shimkus, Jillian Sandy, Kelly Sullivan, Tom Jahn, Emily Jones, Sarah Glose

Not Present: Vikki Collazo

Also Present: Kelly Wagstaff, Josias Bartram, Sherry Kowalski, Michelle Brandone, Alex Fisher, Lauren Canfield

GUESTS: Kelly Wagstaff - Friends of the Library – new President, Lauren Canfield - Library Science Student

AMENDMENTS TO THE AGENDA: None

PUBLIC COMMENTS: None

MINUTES: December 11

- Edit: Josias will adjust the number of attendees to the D&D sessions to reflect staff feedback 🧸🧸
- **Motion to approve the December Minutes with edit: Emily Jones, Second: Jillian Sandy. Passes unanimously.**

APPOINTMENTS & RESIGNATIONS: None

NEW BUSINESS

- Friends of the Library – new President
  - Welcome Kelly Wagstaff! 🙌
- Hoopla Contract
  - Standard contract that covers us and several area libraries.
  - **Motion to approve the Hoopla contract: Kelly Sullivan, Second: Jillian Sandy. Passes unanimously.**
- Committee nominations
  - 2026 Executive Committee
    - President - Al Buyck
    - VP - Sarah Glose
    - Treasurer - Olivia
    - Secretary - Katie
    - No nominations from the floor
    - **Motion to accept the slate of officers: Charm Foster, Second: Jillian Sandy. Passes unanimously.**
  - **Strategic Planning**
    - Chairperson: Emily Jones
    - Kelly Sullivan, Charm Foster, Community Member: Kate Miller-Corcoran

- **Finance**
  - Chairperson: Olivia Shimkus
  - Al Buyck, Tom Jahn, Emily Jones, Vikki Colazzo
- **Nominating**
  - **Chairperson:** Charm Foster
  - **Members:** Vikki Colazzo, Sarah Glose, Jillian Sandy, Katie Bowers
- **Personnel**
  - **Chairperson:** Al Buyck
  - **Members:** Vikki Colazzo, Olivia Shimkus, Sharon Bryant
- **DEI**
  - **Chairperson:** Emily Jones
  - **Members:** Sharon Bryant, Jillian Sandy
- **Marketing**
  - **Chairperson:** Jillian Sandy
  - **Members:** Sarah Glose
- **Policy**
  - **Chairperson:** Sarah Glose
  - **Members:** Katie Bowers, Kelly Sullivan
- **Ad Hoc Project Management**
  - **Chairperson:** Kelly Sullivan
  - Community members: Kelly Wagstaff
  - Seeking more community members
- Friends Liaison
  - Sarah Glose
- 4CLS Board Liaison
  - Unfilled
- **Motion to approve the committee assignments: Al Buyck, Second: Emily Jones. Passes unanimously.**

## OLD BUSINESS

- Board docs
- Board list and chronology - updated
  - To be updated to reflect new committee assignments
  - This will be posted by Josias to the Board docs portion of the website
- Budget updates
  - Financial reports reflect changes at the county level.
    - New payroll system
    - Absence of County Budget Director, new Acting County Budget Director
    - Budget report 2025
      - Went slightly over budget on payroll and benefits
      - Cut contractual expenses by 4%
      - Positive contribution to fund budget, will help to fund 2026
- Construction/projects
  - Had meeting this afternoon, renovations in back rooms will start mid-March
    - Starting with upstairs bathrooms. Once completed, front bathrooms will close for renovation.

- Ecstatic that this is moving forward! 🎉😊🎉😊
- Balance of remaining construction aid will go towards security cameras and, if possible, security office.
- Timeline: upstairs bathrooms will be done by 105 days after Notice to Proceed issued.
- The door from youth services to the garden will likely have to go back to bid as a separate project, but the design and approval is done.
- Kelly Sullivan has been researching converter costs for solar panels. Finishing getting the panels back up is a priority. ☀️

## REPORTS

- EOY 2025 Financials
- January Financials
- Director's Report
  - Currently have an open PT position. The hiring freeze is lifted, but most hiring is happening slowly.
  - Payroll system migration has been somewhat cumbersome.
  - Union contract is under negotiation.
- December & January Staff Reports
  - Tax help is going very well. Highly utilized and have the necessary booklets.
  - Still awaiting promised computers - we are told they have been purchased
  - Sherry and Michelle attended Advocacy Day!
  - Discussion of new door counters coming in with new security camera project
  - Website analytics - we had a spike, which we believe is due to people checking for snow closures
- Committee Reports
  - Executive
    - Discussion of Josias' review process
  - Strategic Planning
  - Finance
  - Nominating
    - Seeking community members for DEI committee
  - Personnel
  - Marketing
  - DEI
  - Policy
  - Ad Hoc
- Friends
  - New President!
  - Will be seeking book donations for sales following March 📚📚📚

**Motion to adjourn at 6:21pm: Jillian Sandy, Second: Tom Jahn. Passes unanimously.**