

Broome Country Public Library
Board of Trustees
Regular Session Meeting Minutes – 11.08.22

Members Present: Jeffrey Boisvert, Katie Bowers, Peter DeWind, Charmian Foster, Sarah Glose, JoAnne Hanrahan, Jill Kissick-Castro, Kate Miller-Corcoran, Emily Wall

Absent: Jennifer Embree

Also Present: Josias Bartram, Laura Haynes, Sherry Kowalski, Rebecca Stone

Call to Order: The meeting was called to order by J. Hanrahan at 5:31pm.

Public Comments: None

Amendments to the Agenda: None

Minutes of Last Board Meeting: Motion to approve minutes made by E. Wall; seconded by K. Bowers. Approved unanimously.

Appointments and Resignations: None

New Business:

The Envisionware contract was up for its annual renewal. Motion to approve was made by C. Foster, seconded by J. Kissick-Castro. Approved unanimously.

The annual integrated library system contract through 4CLS is up for renewal. Motion to approve the contract was made by J. Kissick-Castro, seconded by E. Wall. Approved unanimously.

The Literacy Volunteers lease is up for renewal. The board believes that at the moment, the current rent is acceptable and reiterated how well the organization fits with the library's mission. Motion to approve the current lease agreement was made by J. Boisvert and seconded by J. Kissick-Castro. Approved unanimously.

2023 Board meetings will be moved back to the second Thursday of every month at 5:30pm.

Old Business:

Changes to the Meeting Room Policy to clarify language. Motion to approve the edits made by K. Miller-Corcoran, seconded by J. Kissick-Castro. Approved unanimously.

There was additional discussion regarding the MOU for Emergency Services and still some concern regarding the lack of progress, or even discussion, toward relocation. The term of an additional two years was set in the MOU. Motion to approve this MOU was made by S. Glose and seconded by P. DeWind. All in favor with one abstention (E. Wall.)

The board reviewed the strategic plan and K. Miller-Corcoran spoke to the ongoing work. We will be doing additional surveying of the community for feedback as well as standardizing certain areas of the

plan, such as library promotion and clarifying and updating goals and objectives.

There was discussion regarding the library's financials. The library did a good job of spending to the line for this year, but not going over.

Security cameras have been installed. The library will to clarify our policy regarding use of data and monitoring.

NYLA was attended by four staff member last week. J. Bartram spoke about a study regarding trauma in library workers; either direct or indirect exposure; and being conscious of those things. He would like to present on these topics in the future with the peer support program. All staff bonuses were approved.

Closing Comments: None.

A motion to adjourn was made by J. Kissick-Castro and seconded by K. Bowers. It was approved unanimously.

Meeting ended at 6:10pm.

*Respectfully submitted,
Jeffrey Boisvert*