

BOARD OF TRUSTEES
Agenda – November 13, 2025

CALL TO ORDER - 5:29pm

Members Present: Al Buyck, Sarah Glose, Katie Bowers, Charmian (Charm) Foster, Tom Jahn, Jillian Sandy, Olivia Shimkus, Sarah Glose

Not Present: Emily Jones, Vikki Collazo, Kelly Sullivan

Also Present: Josias Bartram, Sherry Kowalski, Michelle Brandone, Alex Fisher, Kathleen Shores

GUESTS: None

AMENDMENTS TO THE AGENDA:

- 4CLS Automation Contract already approved at October meeting

PUBLIC COMMENTS: None

MINUTES: October 9, 2025

- Add edit that last month's Executive Session was for a personnel matter.
- **Motion to approve the October Minutes with edit: Sarah Glose, Second: Tom Jahn. Passes unanimously.**

RESIGNATIONS:

- Ashleigh Beblavy – PT Library Clerk
- Moving to Wellsville. We will miss you, Ashleigh!
- **Motion to approve the resignation of Ashleigh Beblavy: Charm Foster, Second: Jillian Sandy. Passes unanimously.**

APPOINTMENTS:

- **None**

NEW BUSINESS

- Carnegie Foundation funding
 - Every Carnegie Library that has continued to honor the Carnegie legacy is getting \$10K for the 250th anniversary of the U.S. Including us! 🚂
 - **Motion to accept the Carnegie funding: Al Buyck, Second: Tom Jahn. Passes unanimously.**
- 4CLS Contracts
 - **Motion to approve the 4CLS purchasing agreement: Olivia Shimkus, Second: Charm Foster. Passes unanimously.**

OLD BUSINESS

- Budget Updates
 - October Financials
 - Going to be under budget on salaries
 - Significantly over on electronic materials budget, as predicted
 - 2025 austerity
 - Changes made to hoopla seem to have made a significant decrease in electronic materials budget, as hoped 🎧
 - 2026 revisions
 - \$10K from Carnegie will be applied
 - **Motion to approve the 2026 budget revisions: Jillian Sandy; second: Charm Foster. Passes unanimously.**
- Policies – for approval
 - Exhibits
 - **Motion to approve the new Exhibits policy: Sarah Glose; second: Jillian Sandy. Passes unanimously.**
- Construction/projects
 - Door/ramp from children's area to garden, bathrooms renovations, and front door security projects are out to bid! Woo hoo! Estimated to begin in February - April. 🚧
 - Research is moving forward with options for returning the solar panels to the roof and working order.

EXECUTIVE SESSION

- **Motion to move to Executive Session for personnel matter: Al Buyck, second Sarah Glose. 5:58pm.**
- **Motion to close Executive Session: Katie Bowers, second Charm Foster. 6:01pm.**

REPORTS

- Director's Report
 - Sharon Bryant is approved and official!
 - Murder Mystery at the Library/25th Anniversary is this weekend!
- October Staff Reports
 - NYLA Conference was this weekend! Kathleen and Michelle attended.
- Committee Reports
 - Executive Committee
 - Strategic Planning
 - Finance
 - Nominating
 - Personnel
 - Marketing
 - DEI

- Policy
 - Ad Hoc
- Friends
 - Will have new president in January

Motion to adjourn: Al Buyck, Second Charm Foster. Passes unanimously at 6:02pm.