

BOARD OF TRUSTEES

Agenda – April 9, 2026

CALL TO ORDER - 5:28pm

Members Present: Katie Bowers, Tom Jahn, Jillian Sandy, Olivia Shimkus, Vikki Collazo, Emily Jones, Sarah Glose, Charmian (Charm) Foster,

Not Present: Al Buyck, Kelly Sullivan, Sharon Bryant

Also Present: Josias Bartram, Sherry Kowalski, Alex Fisher

GUESTS: None

AMENDMENTS TO THE AGENDA: None

PUBLIC COMMENTS: None

MINUTES: March 12

- **Motion to approve the March Minutes: Charm Foster, Second: Tom Jahn. Passes unanimously.**

APPOINTMENTS

- Prudence Harrison – Library Clerk (PT)
 - With this appointment, we will be fully staffed! 🎉
 - **Motion to approve the appointment: Vikki Collazo, Second: Emily Jones. Passes unanimously.**

NEW BUSINESS

- Annual Report - NYS
 - The platform to submit to NYS just opened at the end of last week, due next week.
 - Continuation of a trend - our door count is going up each year, higher than pre-covid, while circulation is dropping. People are coming into the library more and more for programs and to hang out in the space.
 - Circulation is dropping faster in youth services.
 - There is a clear fall off in the Hoopla circulation, which we engineered intentionally as a cost-saving measure.
 - **Motion to approve the annual report: Jillian Sandy, Second: Olivia Shimkus. Passes unanimously.**
- Proposed survey – updating BCPL Mission, Vision, and Philosophy
 - Laura Haynes has been working on this. We will send the proposed survey questions to the Strategic Planning committee for next steps.
 - The survey will be pushed out following feedback from the committee.
 - Distribution will be digital as well as in-person paper surveys.
 - Tentatively planned for EOY, with intention to incorporate feedback into the next strategic plan. 🤖
 - Please send feedback to Emily Jones.

- Beccye Fawcett
 - First Black librarian at BCPL.
 - Our Local History is writing a book about her, which Josias and team is helping to edit.
 - The library is also exploring adding a plaque to the library in her honor.
 - Could the library be added to the Freedom Trail?

OLD BUSINESS

- Financial Disclosure Statement – due 4/15
 - Don't forget! 🙄
- New web accessibility regulations
 - Starts April 24th.
 - Next month board reports and minutes will be fully accessible.
- Construction/project updates – Bathrooms, Bronsky Reading Garden
 - Underway! The demolition has happened, plumbing and electrical are in.
 - Next is pouring of the epoxy floor. Easy to clean, smelly to pour. We will need to assess how fumes are impacting staff and patrons once pouring begins - we will have air scrubbers running. Contractors report that they don't expect the smell to impact operations.
 - Downstairs bathrooms are more crowded as expected.
- Reading Garden
 - We have until the end of the year to spend the funds for this project.
 - We are talking with landscaping companies, looking to the end of summer/beginning of Fall.
 - The family of Midge Durgin will be donating an elegant bird bath in her honor. 🐦
 - Discussed potential solutions for mosquito mitigations. 🚫🦟
- Solar Panels
 - Kelly Sullivan has found a potential installer.
 - Quote would be included with the next construction aid request to state.

REPORTS

- March Financials
 - Everything is looking as anticipated.
- Final 2025 Financials
 - 2025 Financials are not included in reports. We should have them in May.
- Director's Report
 - Mail review
 - Olivia will be reappointed next month after a previous one year appointment.
 - Katie and Sharen will take the Oath of Office in May with notary present.
- March Staff Reports
 - Tax help and seed library are both bumping!
 - Libby usage has gone way up as we have invested more in the service.
 - March door count is up (expected)
- Committee Reports
 - Policy

- Will be working on weather closing policy and security camera policy.
- Strategic Planning
 - New meeting series coming up
- DEI
 - New meeting series coming up
- Nominating
 - Pretty quiet at the moment! We need to document when appointments or reappointments need to do the Oath of Office.
- Marketing
 - No updates
- Finance
 - No updates
- Friends
 - No major updates
 - Usual work continues. Thank you, Friends!

Motion to adjourn at 6:34pm: Vikki Collazo, Second: Tom Jahn. Passes unanimously.