

Director's Report

Josias Bartram

February 12, 2026

Staffing & Personnel

- We are still down one part-time Circulation position and have some potential candidates in mind but haven't been able to move forward due to the hiring freeze related to the new payroll system and the budget-related hiring slowdown in place since.
- Sherry mentioned this in her report as well, but the transition to the new County Connect payroll system has had a lot of bumps and communication throughout the process hasn't been great. The bulk of the work on our end has fallen on Sherry and Jackie, and I'd like to acknowledge them both for doing an excellent job in difficult circumstances. Given that we are now facing the migration of our financial systems, we need to plan for ongoing disruption/chaos for the rest of the process.
- We are still waiting for contract negotiations with our union chapter. Personnel and CSEA leadership have been focused on the larger CSEA chapter, and the process has reportedly been at least somewhat contentious, so that's the primary holdup. Library Administration is ready to go when the other parties are. Once a contract is agreed on, our staff will be getting COLA back pay effective January 1st.

Budget & Financials

- The fiscal year transition has been particularly chaotic this year. Some of this has been due to county staff resources needing to go into implementing the new payroll system, and it's been further exacerbated by personnel transitions at the Office of Management and Budget. I will give you a more complete report on this verbally during the meeting.
 - I was hoping to have final 2025 reports for you for this meeting, but they aren't ready yet because of these disruptions and some unanswered questions that I have.
 - We exceeded the 2% reduction in 2025 contractual expenses that we told OMB and the Executive's Office that we would be trying for, and it will be closer to 4% by the time everything is closed out.
 - We did go slightly over budget on salary but are under on benefits.
 - January reports also have some odd quirks that I am still working on getting answers about, although some of them have already been corrected since the Finance Committee meeting.
- I've received permission from the relevant foundations to roll over all our remaining grants. Current balances will be included with the February financials, as will fund balances.

Facilities & Projects

- At the December meeting, I left it open how we would be coming up with additional funds for security cameras beyond the balance of our BC capital funds. We have enough left in NYS construction aid after bathroom renovations to cover this and are moving forward.
- For the larger renovations, we will be able to cover both sets of public bathrooms. We have a construction meeting for this project right before the board meeting, so I should be able to give you a fresh update.
- We will then need to go back for additional construction aid funds to cover the Security Office and the door to the garden from Youth Services (for which the design work and approvals are already completed), along with other priorities like the reinstallation of our solar panels.
- Jeffrey Longwell, who has been our primary partner at BC Engineering in getting these projects moving again, has been promoted to Deputy Commissioner of Public Works, so I look forward to working with him in that capacity.

Programs

- Jason Garnar has asked us to take on a more active role in the management of his Books for Babies initiative, which gives board books and information on libraries and literacy to babies born in Broome County hospitals.

This is a great opportunity to support one of his signature initiatives which also has a clear connection to our mission, professional values, and strategic plan. If this goes forward as proposed, we will receive additional funding to cover the program expenses.

- At our November meeting, you approved an affiliation agreement with Adelphi University to be a placement site for social work students. Things didn't work out with the student who was interested for this semester, but we are still moving forward with being an approved site for future students.

Assistant Director's Report

Sherry Kowalski

February 10, 2025

- County Connect payroll went live on December 22 and it wasn't a seamless transition. There were mistakes with everyone's paycheck when we received the first report. Most of the mistakes were fixed for the final run but there were several emails to get to that point. There has been improvement with each pay period which is a relief.
- We finally switched over to Constant Contact. Broome County IT started negotiating a contract with them almost 2 years ago and it was finally finalized a few months ago. There were problems with adding Cher to the account but that was resolved a few weeks ago. The March newsletter will be sent out with Constant Contact. This should be a cost savings over Mailchimp.
- Once I submit the Hoopla contract, I will have a break with contracts until the Overdrive/Libby agreement with 4CLS needs to be renewed for January 2027.
- I attended 4CLS advocacy day with Michelle last week. We had meetings with Donna Lupardo and Lea Webb. We are fortunate to have representatives that are supportive of libraries, so it wasn't about convincing them that libraries are important, it was about giving them statistics and stories that they can use to advocate for us.
- I attend an online program, The 7 types of rest in library work. The types are physical, mental, sensory, emotional, social, creative, and spiritual/values and the presenter explained the signals when each type of rest is needed and how it shows up in library work. Unfortunately, it was only 1 hour but it was a well-presented overview with a list of resources.

Information Services Report

Submitted by Michelle Brandone

February 10, 2026

- Tax help is in full swing at the library! We are an AARP Foundation Tax-Aide site location (qualified patrons make an appointment to have their taxes done in advance) and have NYS and Federal tax forms and instructions available for patrons. We can also print out tax forms for patrons by request free of charge.
- Public printing services were unavailable for two weeks, from 12/29-1/13. The problem went through several stages of troubleshooting and required collaboration between 4CLS and Broome County IT staff to resolve. The process for getting tech help from the County is not ideal, and as these tech problems started over the holidays it took longer than usual to get them addressed. MS Office programs installed on public computers also did not work for over a month, 12/29-2/3 due to a separate issue. Both staff and the public were frustrated by the extended suspension of these critical services; however, the Info Services team worked well together to communicate technical issues and suggest workarounds if possible.
- Sherry and I attended Library Advocacy Day in Albany last week! Along with librarians from Endicott and Vestal we met with Assemblywoman Donna Lupardo and State Senator Lea Webb to advocate for more state funding for libraries. It was inspiring to see library workers and advocates bused in from all over the state to fight for libraries.

Programming Updates

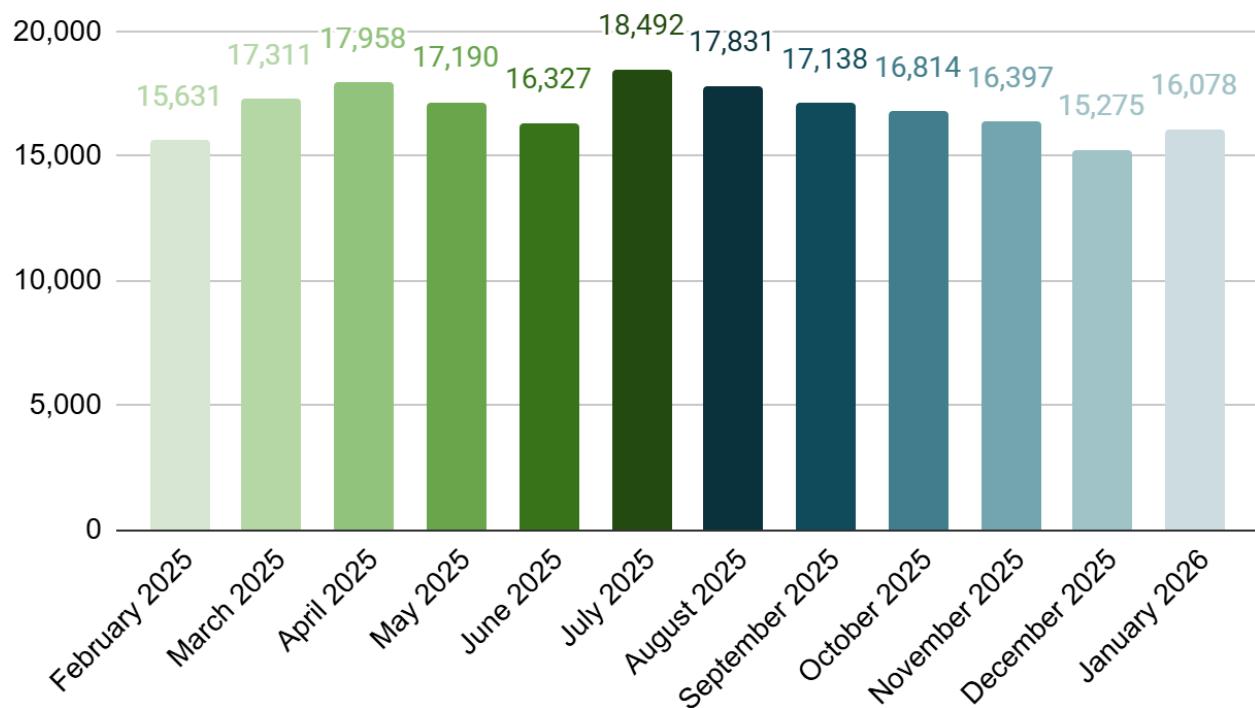
- February is Library Lovers' Month and we are celebrating in two ways! First, we're offering a bingo board with library activities – complete the board, and you'll be entered into a drawing to win BCPL library swag. Second, we're decorating the library with hearts featuring messages from patrons sharing why they love the library. Thanks go to Cher for organizing this activity.
- SUNY ATTAIN's Lab Coordinator, Jasmyn Campbell is tabling monthly at the library to promote ATTAIN services and encourage enrollment. ATTAIN (Advanced Technology Training And Information Network) Labs are community-based technology centers that provide free digital literacy, workforce readiness, and career advancement training. They offer self-paced courses in computer basics, Microsoft Office, job search skills, and industry certifications.

Data Analytics Monthly Report (December 2025 and January 2026)

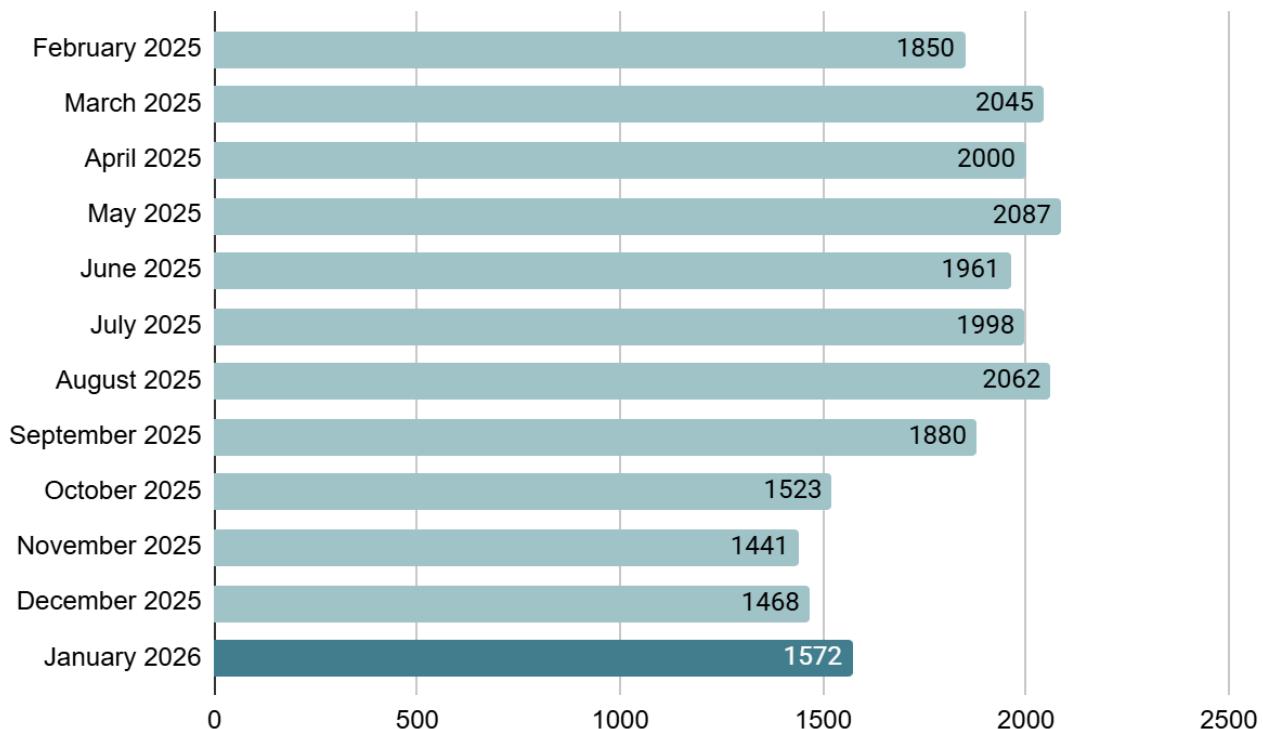
Submitted by Laura Haynes

Circulation:

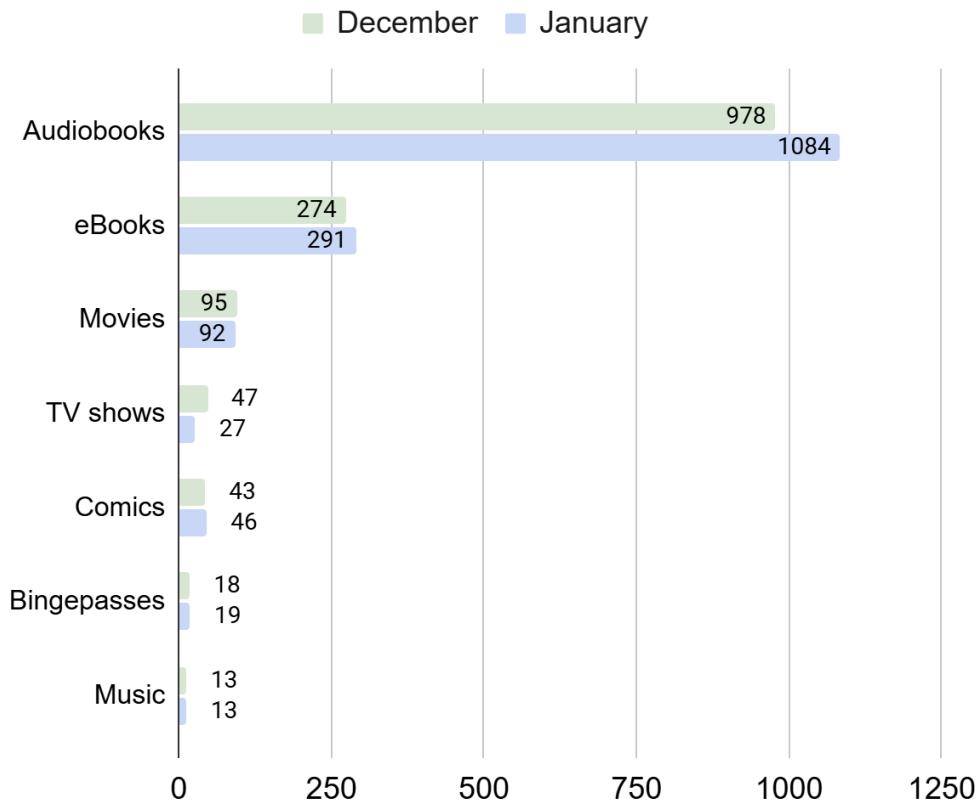
Circulation stats for the past year:



Hoopla Circulation:

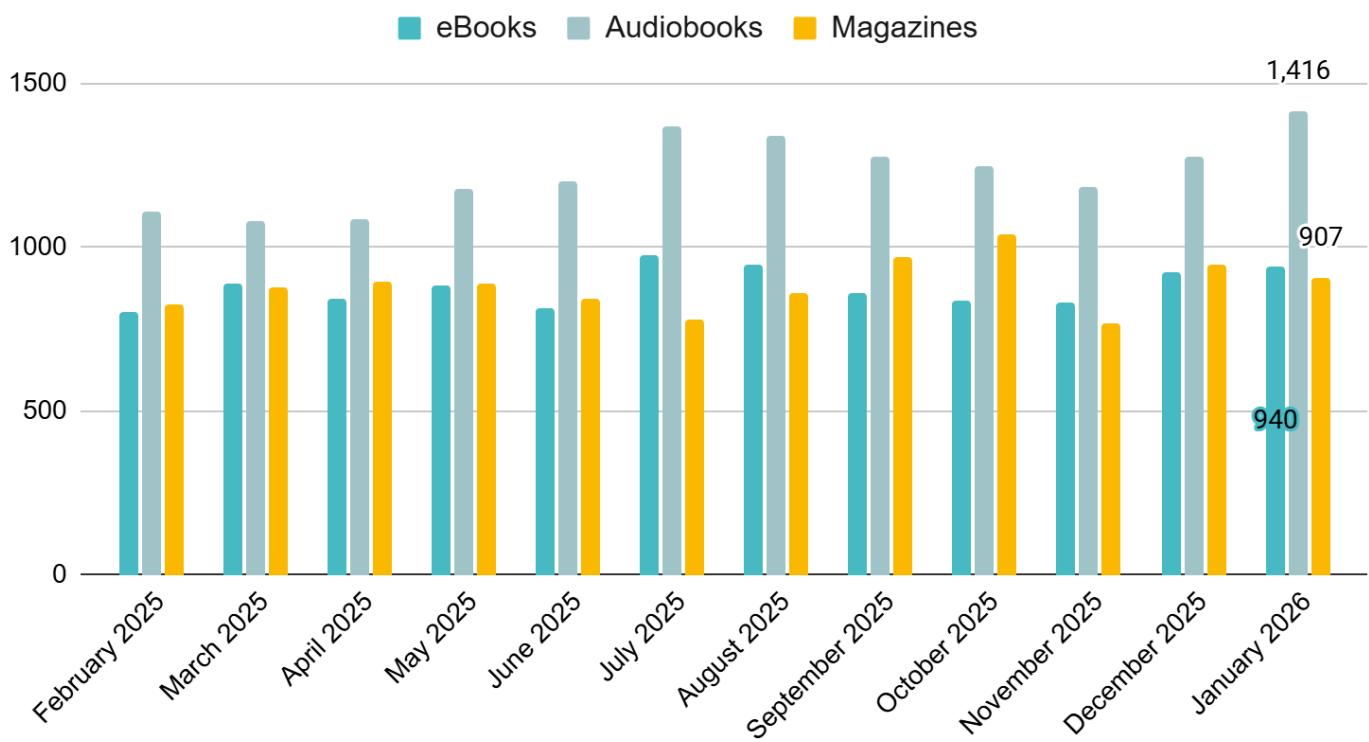


Hoopla Circulation by format:

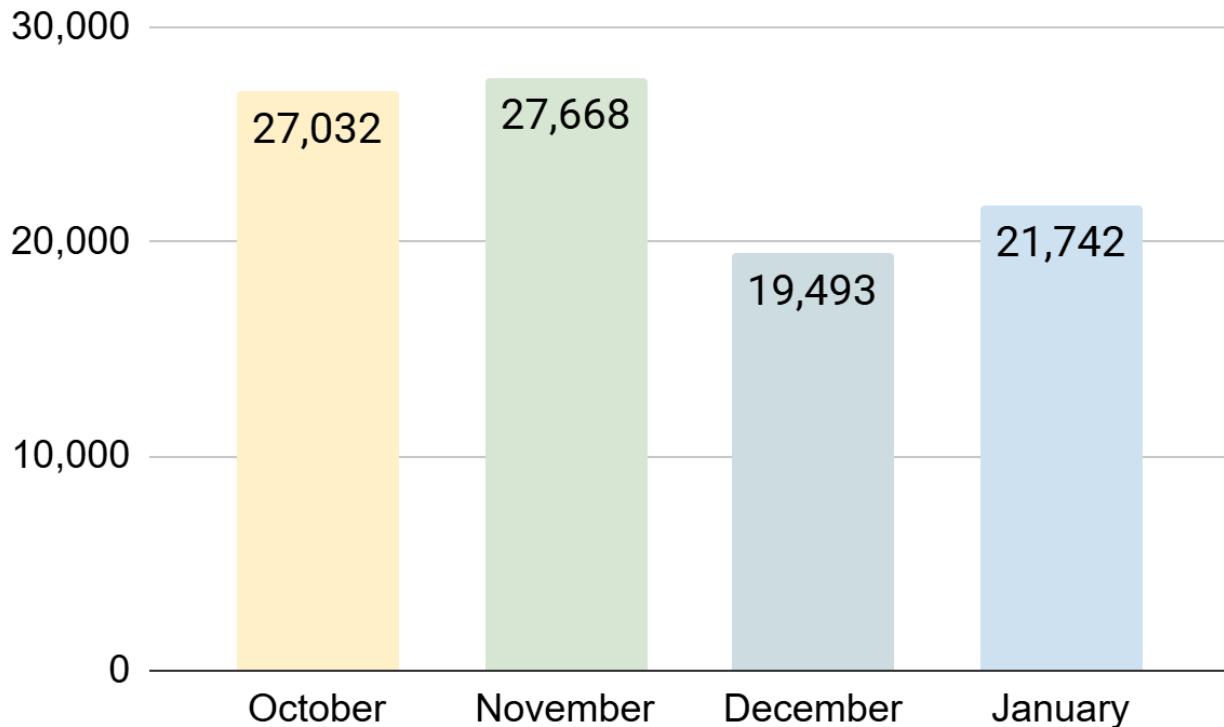


Libby Circulation for eBooks, Audiobooks, and Magazines over the last year:

Audiobook circulation spiked in January.



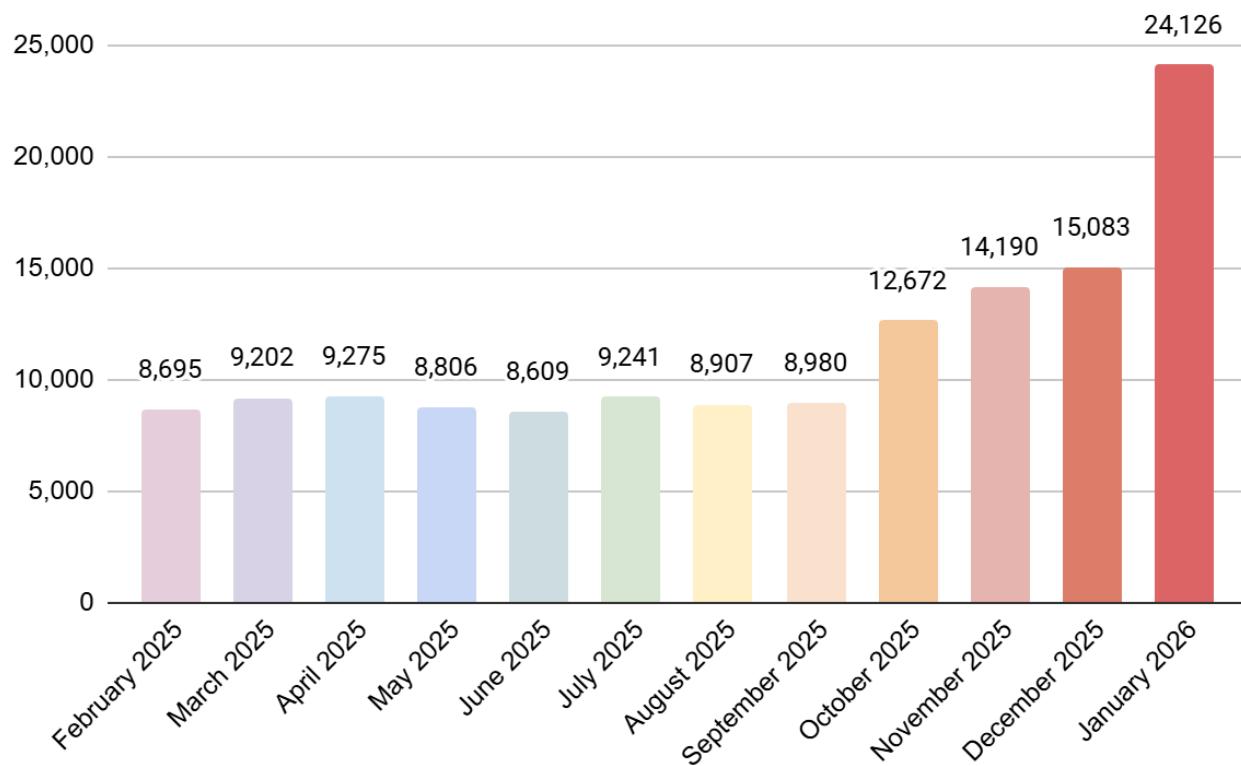
Door Count:



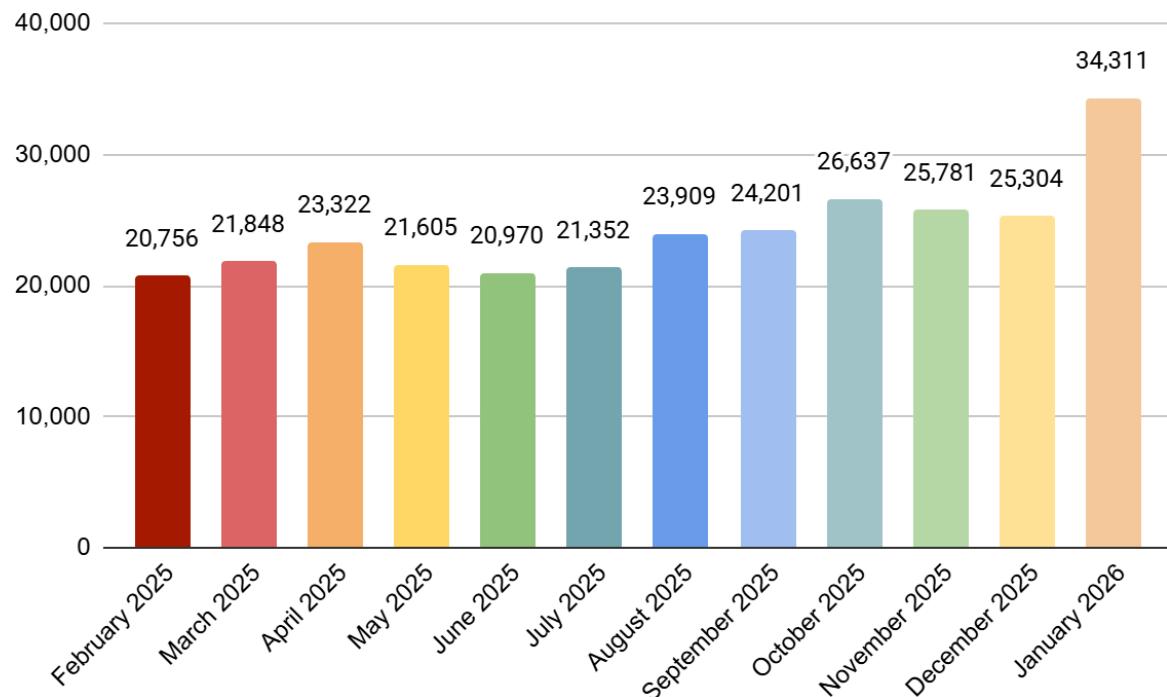
Website Analytics:

Total sessions:

Sessions and pageviews spiked in January.

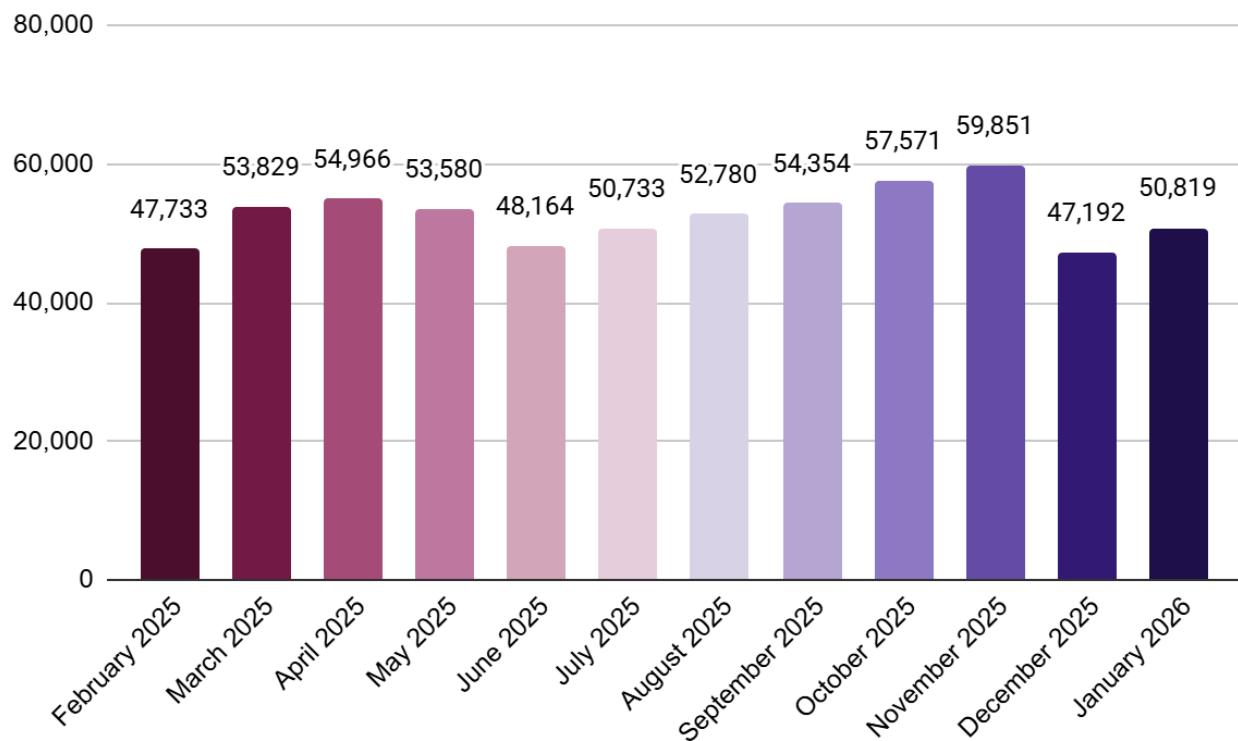


Total Website Pageviews:

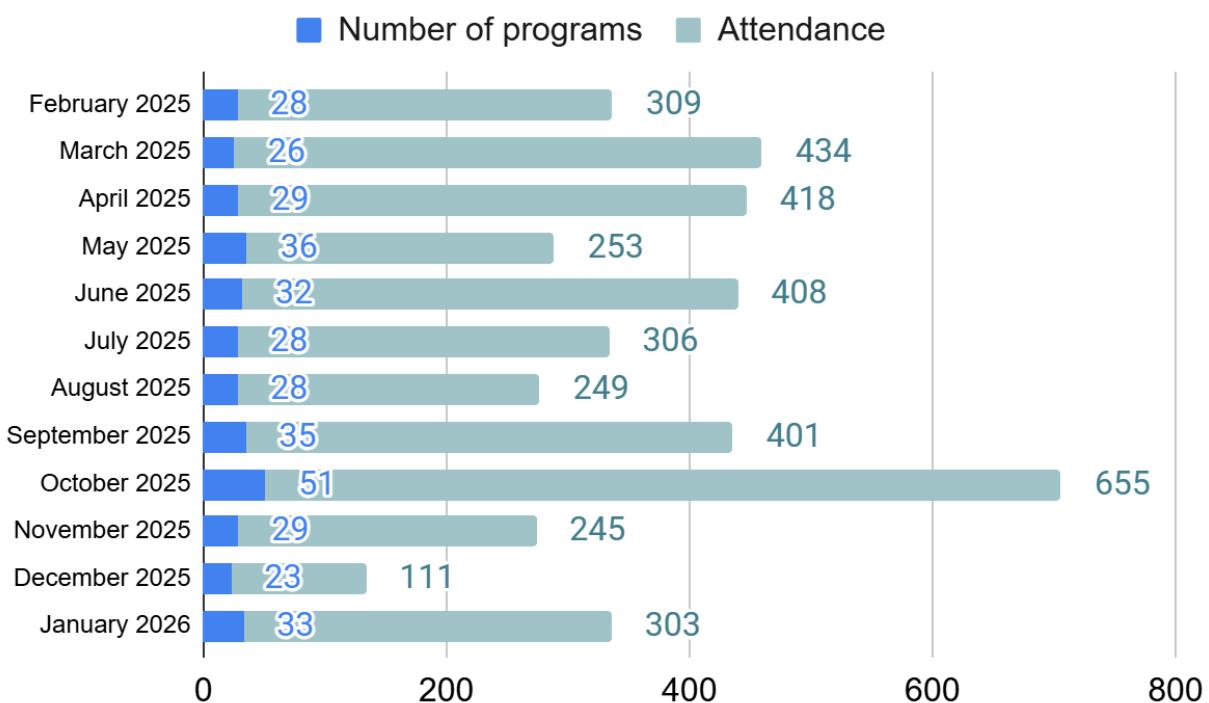


Number of Wireless Sessions:

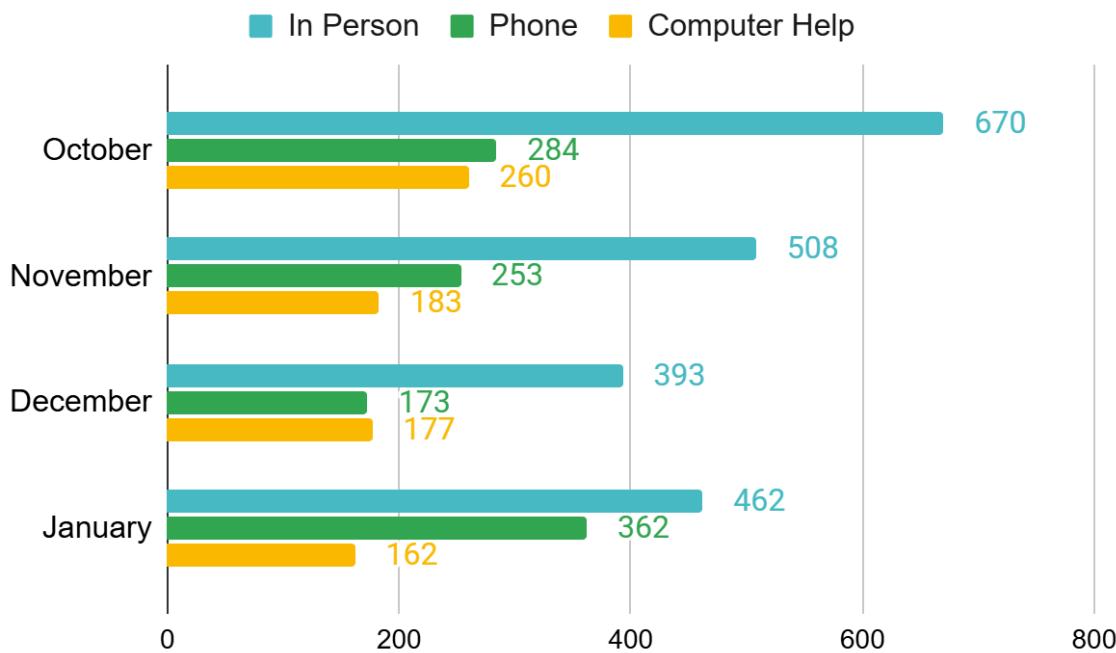
Wireless sessions increased.



Adult program attendance:



Reference transactions:

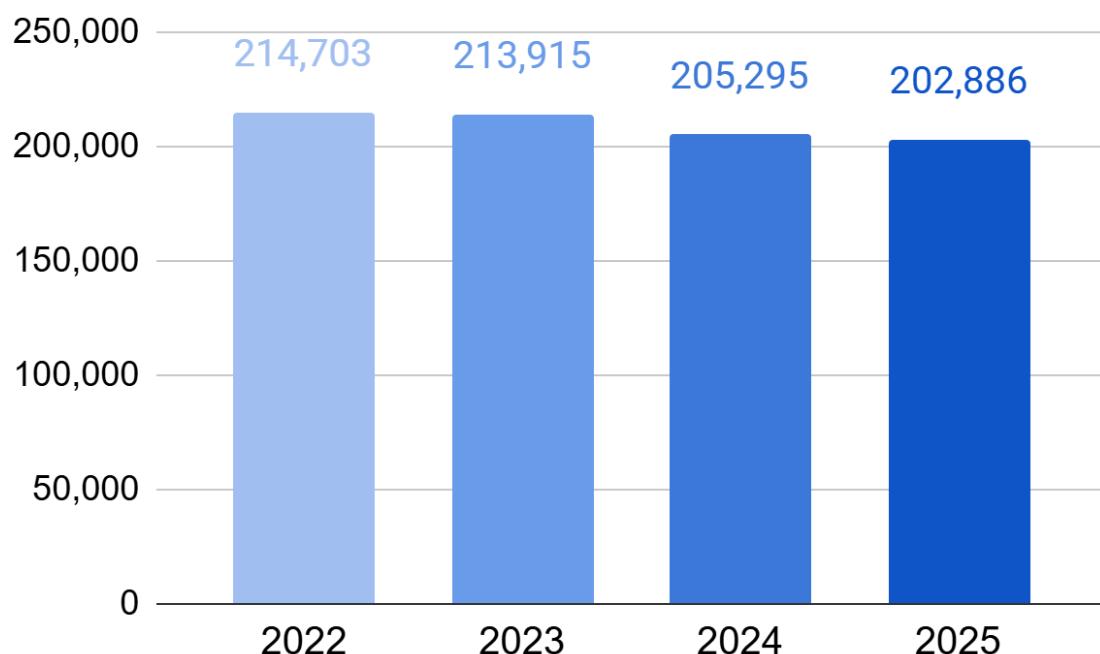


Annual Statistics:

Physical Books versus Electronic Media - 2022-2025:

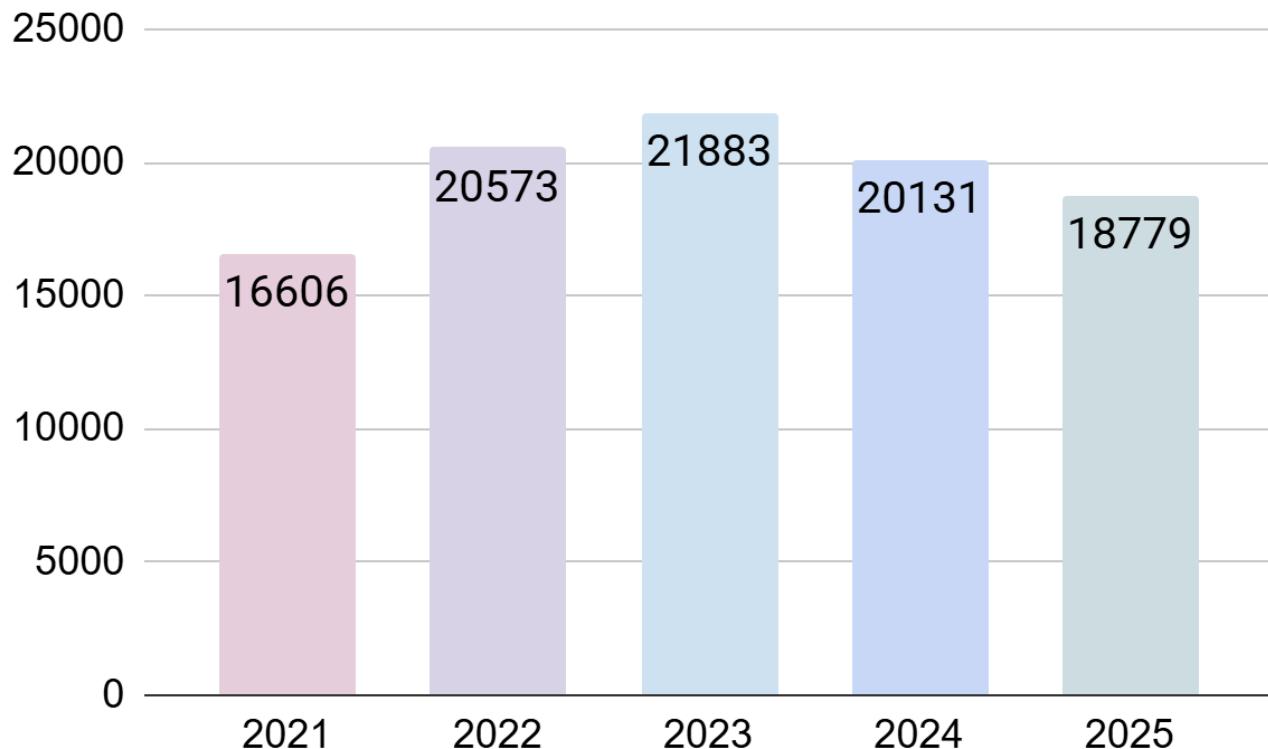


Yearly Total Circulation:



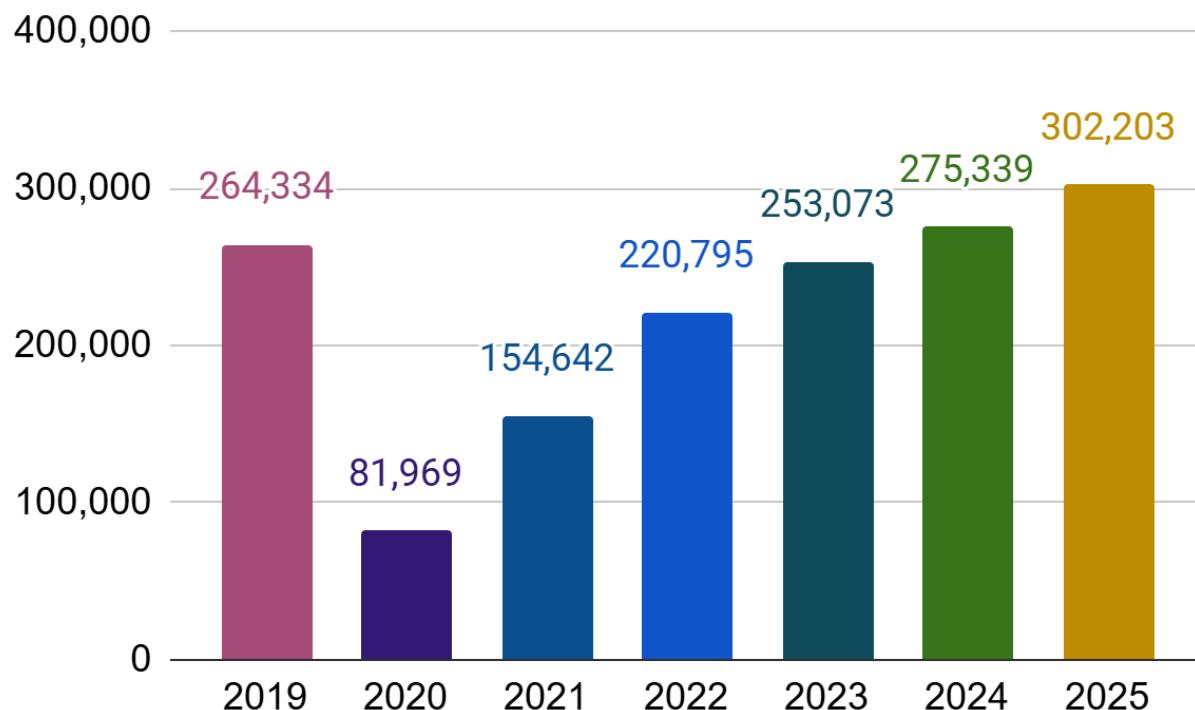
Yearly Nonfiction Circulation:

Nonfiction has been weeded extensively.

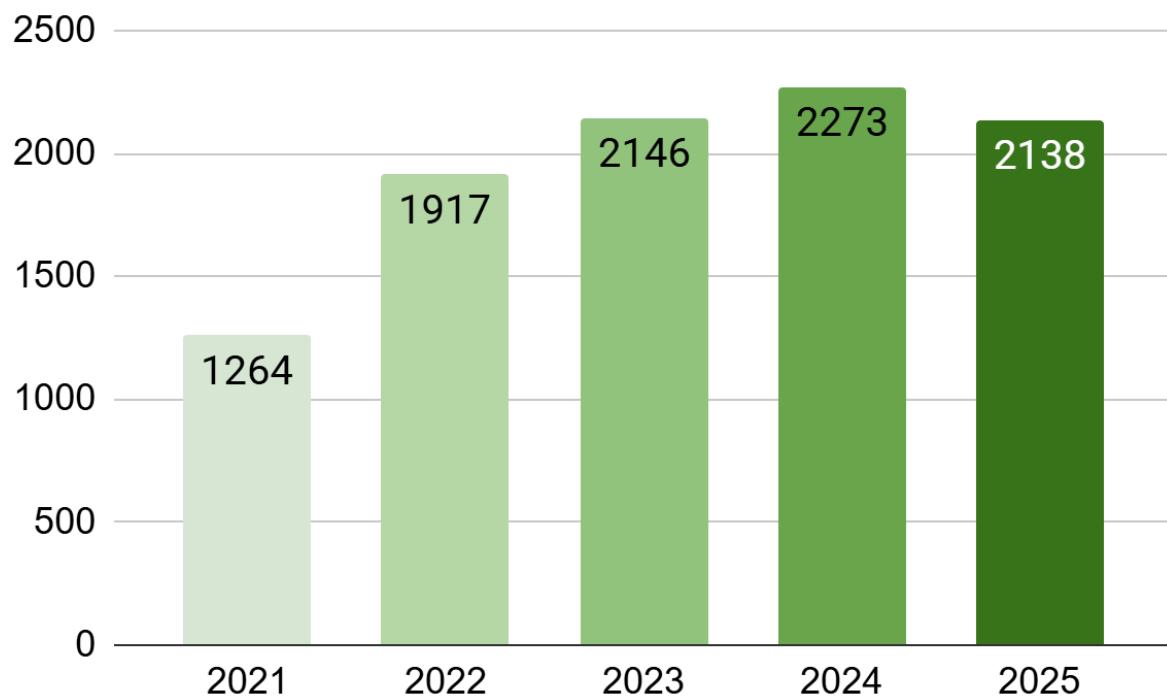


Yearly Door Count:

Previous annual reports had incorrect data for 2021. These are the accurate numbers.



Yearly Registrations:



Youth Services:

December 2025 and January 2026 Youth Services Board Report

- Thank you to Kathleen for continuing to provide coverage for the Youth Services Department.
- Riley collaborated with WSKG on December 19 to offer a winter holiday themed event featuring the PBS Kids show, Pinkalicious. Youth Services staff will continue to collaborate with WSKG on a monthly basis.
- I attended the December 10 Head Start Policy Council Meeting to discuss the library's programs and services.
- Our Borrow a Grandparent program is on hiatus for the winter months. It is hoped that we will be able to resume the program in April.
- Youth Services staff offered additional programs during the school winter break.
- Sarah Reid with the Four County Library System will host a Read for the Record event on February 26. Youth Services staff will offer an activity at this event.
- The youth services 2026 program proposal and the Wonderbook proposal to the Friends of the Library were both approved. Thank you so much to the Friends of the Library for their generosity and support! The Wonderbooks have already been received and we're working to get them on the shelf as quickly as possible.
 - 2026 Program Plans
 - Continue all current program offerings:
 - Weekly Family Board Game Night
 - Weekly Baby Story Time
 - Weekly Toddler Story Time
 - Weekly Family Pajama Story Time
 - Weekly Teen Craft & Chat
 - Weekly Tween Craft & Chat
 - Bimonthly Therapy Dogs
 - Bimonthly LEGO Club
 - Bimonthly Creative Kids Club for Homeschoolers
 - Bimonthly STEAM programs
 - Bimonthly Grab-N-Go Craft Kits
 - Monthly Retro Video Game Day
 - Monthly Family Movie Day
 - Monthly Rainbow Pride Story Time
 - Monthly Art Classes with Mr. Mike
 - Monthly Teen Dungeons & Dragons
 - Monthly Teen Volunteer Panel
 - Monthly Raspberry Pi Classes
 - Summer Reading Program

■ Begin offering the following programs:

- Monthly Pokémon Club: An hour of the Pokémon Trading Card Game, Pokémon crafts, and snacks.
- Weekly Tween and Teen Sit and Stitch: An hour-long session of fiber arts, starting with cross stitch and potentially expanding into knitting if there's interest.
- Crochet Classes: A series of beginner crochet classes for children. In addition to providing an opportunity for creative expression, crochet is a wonderful tool to help kids improve fine-motor skills, increase their ability to focus, and practice problem-solving. The goal is to offer multiple sessions, each one building on the skills taught at the previous session, to allow children to slowly develop their abilities and gain confidence.
- Weekly Teen Homework Group: Youth Services staff will be available for any local middle and high school students who need homework help. Ideally, this would end up as a peer group where the teens help each other, and we mostly just facilitate it.
- Monthly Toddler Dance Party: In addition to our weekly storytimes as an extra opportunity for early childhood engagement. This program will feature a variety of movement and action songs to help toddlers learn to process and follow directions in a lighthearted and entertaining environment.
- Bimonthly Tween Club: Bimonthly programs for youth ages 8-12. This program will provide a dedicated space for social interaction, gaming, STEAM activities, book discussions, and more. This clubs will help to bridge the gap between children's and teen programming.

- The Youth Services Department collaborated with the Binghamton Regional Center for Autism Spectrum Disorders (BRCASD) to offer an Augmentative and Alternative Communication (AAC) story time on January 31. It's geared toward youth approximately 4+ but everyone-autistic children and children who use diverse forms of communication, friends, and siblings – is welcome. 30 people attended this event and the BRCASD would like us to host this event in the future.
- December & January program attendance:
 - Borrow a Grandparent-Average attendance of 4
 - Weekly Board Game Night for all ages-Average attendance of 8
 - Weekly Baby Story Time-Average attendance of 16
 - Weekly Toddler Story Time-Average attendance of 14
 - Weekly Family Pajama Story Time-Average attendance of 2
 - Weekly Teen Craft & Chat-Average attendance of 2
 - Weekly Tween Craft & Chat Day-Average attendance of 17
 - Bimonthly Therapy Dogs-Average attendance of 27
 - Bimonthly LEGO Club-Average attendance of 16
 - Bimonthly Creative Kids Club for Homeschoolers-Average attendance of 11
 - December 13-Family Game Day-Attendance of 15
 - December 19-WSKG Collaboration-Attendance of 2

- December 20 Family Movie Day: Home Alone-Attendance of 8
- December 20 Teen D&D-Attendance of 5
- December 23 Grab N Go Craft Kit-30 kits handed out
- December 30 Family Movie Day: Ice Age-Attendance of 10
- December 31 Crafty Kids: Penguin Crafts-Attendance of 28
- January 3: Rainbow Pride Story Time-Attendance of 3
- January 10: Family Game Day-Attendance of 14
- January 16: Collaboration with WSKG-Attendance of 10
- January 17: Teen D&D-Attendance of 12
- January 31: AAC Inclusive Story Time-Attendance of 30

- Upcoming Programs:
 - Weekly Teen Craft & Chat
 - Weekly Tween Craft & Chat
 - Weekly Board Game Night for all ages
 - Weekly Baby Story Time
 - Weekly Toddler Story Time
 - Weekly Family Pajama Story Time
 - Bimonthly LEGO Club
 - Bimonthly Therapy Dogs
 - Bimonthly Creative Kids Club
 - February 7-Rainbow Pride Story Time
 - February 11 & 25-Grab-N-Go craft kits
 - February 12-14-Valentine's Day Scavenger Hunt
 - February 14-Retro Game Day
 - February 18-Tween/Teen Sit & Stitch
 - February 20-WSKG Program
 - February 21-Teen D&D
 - February 26-Read for the Record
 - February 26-Creative Kids Club for Homeschoolers
 - February 28-Toddler Dance Party
 - February 28-Mr. Mike's Art Class
 - February 28-Family Movie Day: Monsters, Inc.

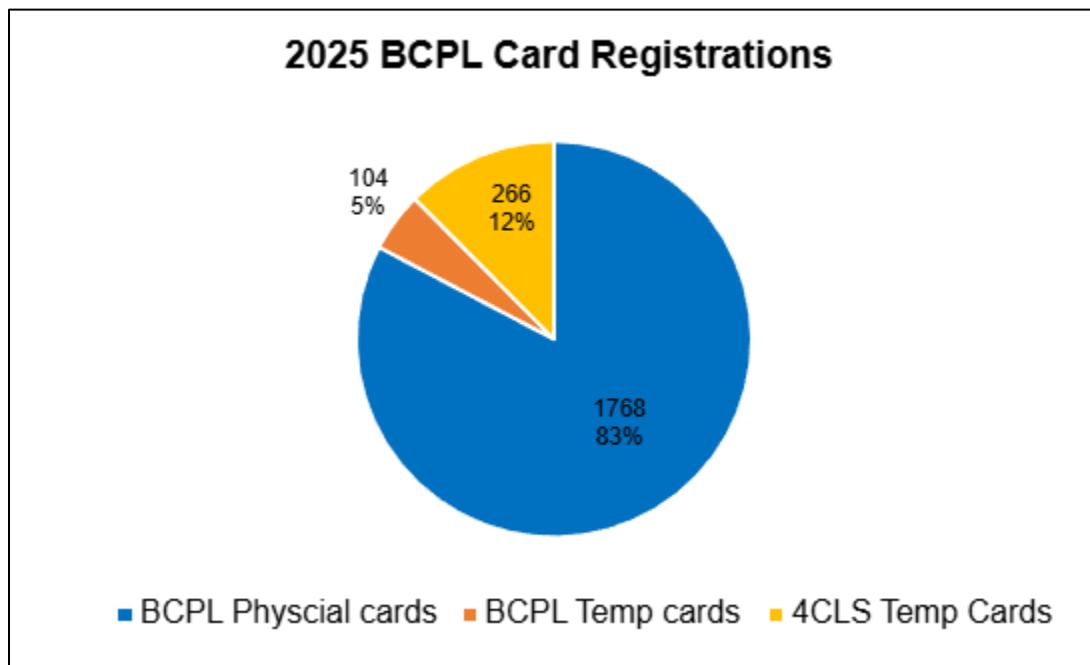
**Respectfully submitted by
Kelsey Matoushek
Librarian III**

Board Report for December 2025

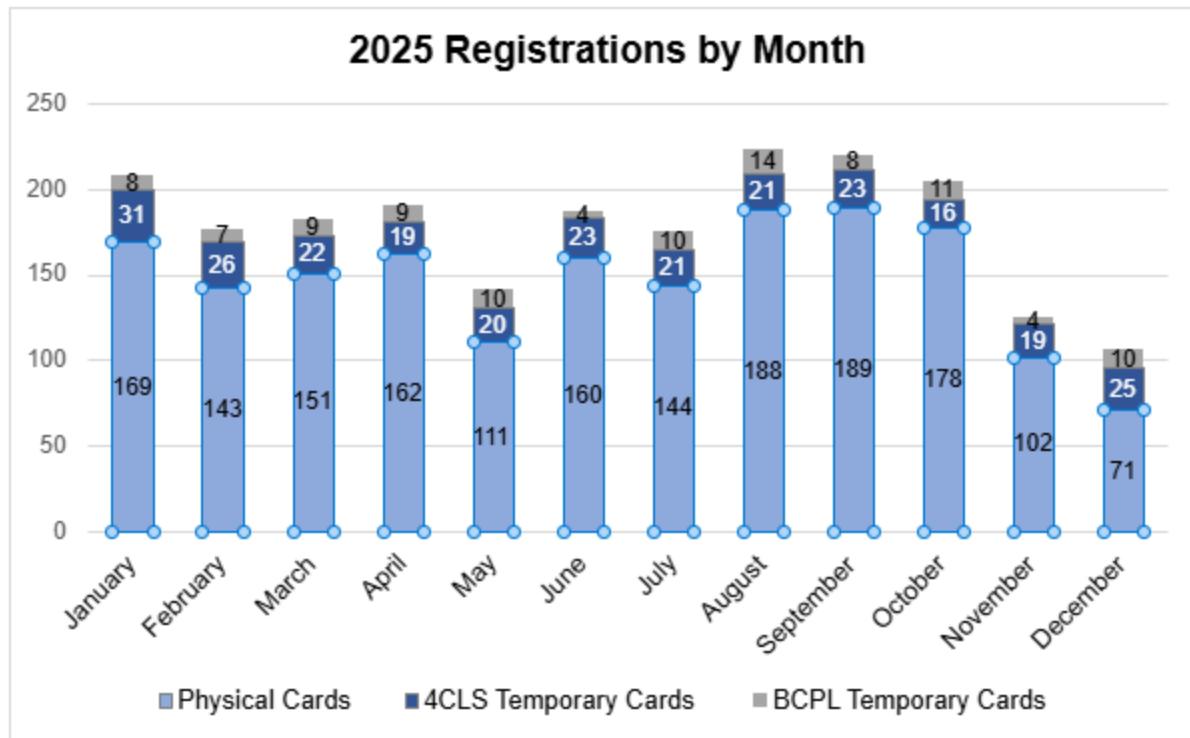
Circulation

- Staffing the circulation desk has been difficult at times due to callouts and a vacant part-time clerk position.
- Full-time Circulation Clerk, Emma Wagaman, provided 30.00 hours of desk coverage/additional help to Youth Services.
- Full-time Circulation Clerk, Nursel Bagsever, provided 36.50 hours of desk coverage/additional help to Youth Services.
- The Circulation desk issued 46 computer guest passes to residents of Binghamton, Endicott, Johnson City, and Vestal. 11 guest passes were issued to visitors from other states such as Colorado and Florida.

Overview of Library Card Registrations



In 2025, we received 2,138 library card registrations. This total includes temporary library cards registered through the Four County Library System website. BCPL is the default "Home" library of any registration request received through 4CLS.org.

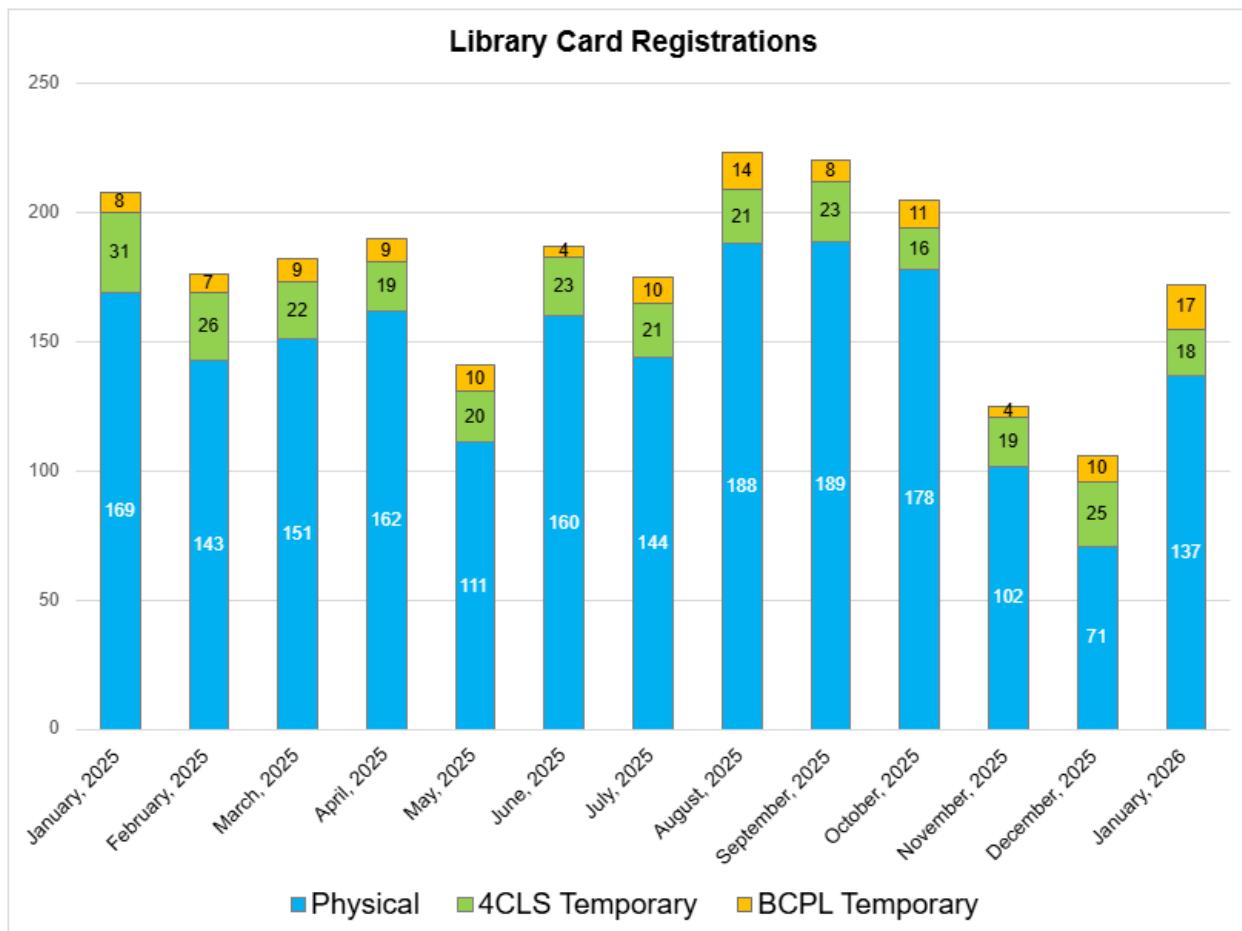


This is a visual representation of physical, 4CLS temporary, and BCPL temporary cards issued each month in 2025.

Board Report for January 2026

Circulation

- Full-time Circulation Clerk, Emma Wagaman, provided 25.50 hours of desk coverage/additional help to Youth Services.
- Full-time Circulation Clerk, Nursel Bagsever, provided 41.50 hours of desk coverage/additional help to Youth Services.
- The Circulation desk issued 53 computer guest passes to residents of Binghamton, Endicott, Johnson City, and Vestal. 17 guest passes were issued to visitors from other states such as Pennsylvania, Tennessee, Texas, and Virginia.



Account		Budget	YTD Actuals		Dec (100%)	Remaining	
Revenue							
5000100	LIBRARY COPY FEES	13,000	11,729	90%	1,020	1,271	10%
5000177	RENTALS & FEES	7,200	7,200	100%	2,400	0	0%
5000189	OTHER LOCAL GOVERNMENTS	879,589	880,111	100%	659,692	-522	0%
5000312	RENTAL CHARGEBACKS	49,000	49,000	100%	0	0	0%
5000426	MISCELLANEOUS	6,900	5,066	73%	339	1,834	27%
5000451	INTEREST AND EARNINGS	20,000	44,755	224%	1,830	-24,755	-124%
5000470	VENDING MACHINE	1,000	787	79%	276	213	21%
5000531	GIFTS AND DONATIONS	300	0	0%	0	300	100%
5000546	Trust Account Inflows	200	0	0%	0	200	100%
5000562	TRANSFER FROM GENERAL FUND	1,427,325	1,427,325	100%	0	0	0%
5000569	TRANSFER - DEBT SERVICE FUND	1,915	3,682	192%	0	-1,767	-92%
5000808	OTHER STATE AID	92,000	83,967	91%	23,644	8,033	9%
5000952	ARRA DEBT REIMBURSEMENT	85	85	100%	0	0	0%
Total		2,498,514	2,513,709	101%	689,201	-15,195	-1%

Account		Budget - original	Budget - w/transfers	YTD Actuals		December (100%)	Encumbered	Remaining
Salaries								
6001000	SALARIES FULL-TIME	1,028,661		1,012,638	98%	200,294		16,023 2%
6001001	SALARIES PART-TIME	159,571		147,094	92%	29,362		12,477 8%
6001002	SALARIES TEMPORARY	11,122		58,589	527%	7,398		-47,467 -427%
6001003	SALARIES OVERTIME	0		2,663		1,516		-2,663
Total		1,199,354		1,220,983	102%	238,570		-21,629 -2%

Contractual Expenditures									
6004002	MAT & SUPPLIES-PAINT	0	15	15			0		0
6004012	OFFICE SUPPLIES	2,060	5,912	3,901	66%	843	38	1%	1,973 33%
6004021	BLDG MAINTENANCE SUPPLIES	1,030	2,250	956	42%	563	0	0%	1,294 58%
6004022	FUEL AND HEATING SUPPLIES	22,000	18,000	15,174	84%	3,458	0	0%	2,826 16%
6004023	BLDG AND GROUNDS SUPPLIES	4,429	4,429	3,132	71%	0	0	0%	1,297 29%
6004048	MISC OPERATIONAL SUPPLIES	4,000	0	0		0	0		0
6004055	COMPUTER SOFTWARE AND SUPPLIES	72,461	72,109	72,109	100%	0	0	0%	0 0%
6004056	COMPUTER EQUIPMENT(NON CAPITAL)	3,000	0	0		0	0		0
6004070	BOOKS ADULT SERVICES	69,577	70,296	68,565	98%	7,837	0	0%	1,731 2%
6004071	JUVENILE BOOKS	55,620	54,285	42,743	79%	4,000	1,572	3%	9,970 18%
6004073	SUBSCRIPTIONS	9,700	5,268	5,268	100%	0	0	0%	0 0%
6004074	AUDIOVISUAL MATERIALS	25,000	25,000	16,371	65%	955	6,285	25%	2,344 9%
6004075	ELECTRONIC ACCESS MATERIALS	53,450	72,244	72,243	100%	7,065	0	0%	0 0%
6004100	POSTAGE AND FREIGHT	1,400	2,600	2,845	109%	921	-687	-26%	441 17%
6004105	DUES AND MEMBERSHIPS	1,500	1,832	1,832	100%	0	0	0%	0 0%
6004112	BLDG GROUNDS AND EQUIP REPAIR	3,000	4,335	3,836	88%	1,216	-1,216	-28%	1,715 40%
6004113	WATER AND SEWAGE CHARGES	3,200	3,200	3,761	118%	1,333	0	0%	-561 -18%
6004115	ELECTRIC CURRENT	60,000	71,534	79,321	111%	2,738	0	0%	-7,786 -11%
6004117	BUILDING AND GROUNDS EXPENSES	42,244	32,244	30,840	96%	7,350	-2,608	-8%	4,012 12%

6004136	OPERATIONAL EQUIPMENT REPAIRS	3,090	3,090	3,604	117%	0	0	0%	-514	-17%
6004137	ADVERTISING AND PROMOTION EXPENSES	3,000	3,000	3,008	100%	64	0	0%	-8	0%
6004138	OTHER OPERATIONAL EXPENSES	20,000	16,000	15,502	97%	1,868	0	0%	498	3%
6004160	MILEAGE AND PARKING-LOCAL	700	700	593	85%	0	0	0%	107	15%
6004161	TRAVEL HOTEL AND MEALS	2,000	1,916	1,916	100%	0	0	0%	0	0%
6004162	EDUCATION AND TRAINING	2,000	1,915	1,915	100%	0	0	0%	0	0%
6004193	HARDWARE MAINTENANCE	9,025	6,025	6,025	100%	0	0	0%	0	0%
6004196	COPYING MACHINE RENTALS	10,000	9,000	8,730	97%	715	0	0%	270	3%
6004504	OTHER FINANCIAL SERVICES	4	4	4	98%	0	0	0%	0	2%
6004573	OTHER FEES FOR SERVICES	6,000	9,465	10,009	106%	1,288	0	0%	-544	-6%
Total		489,490	496,652	474,204	95%	42,214	3,384	1%	19,064	3.8%

Chargebacks

6004602	INSURANCE PREMIUM CHARGEBACK	26,606		26,606	100%	6,651			0	0%
6004604	DPW SECURITY CHARGEBACKS	125,080		125,080	100%	31,270			0	0%
6004606	TELEPHONE BILLING ACCOUNT	5,882		5,882	100%	2,941			0	0%
6004609	DATA PROCESSING CHARGEBACKS	57,499		57,499	100%	28,750			0	0%
6004617	DUPLICATING/PRINTING CHARGEBACK	92		0	0%	0			92	100%
6004618	OFFICE SUPPLIES CHARGEBACK	6		0	0%	0			6	100%
6004619	BUILDING SERVICE CHARGEBACK	5,000		5,000	100%	1,250			0	0%
Total		220,165		220,067	100%	70,862			98	0%

Debt

6006000	PRINCIPAL ON SERIAL BONDS	7,123		7,123	100%	0			0	0%
6006001	PRINCIPAL ON BANS	67,577		67,577	100%	0			0	0%
6007000	INTEREST ON SERIAL BONDS	212		212	100%	0			0	0%
6007001	INTEREST ON BANS	10,923		10,923	100%	0			0	0%
Total		85,835		85,835	100%	0			0	0%

Benefits

6008001	STATE RETIREMENT	152,059	121,282	132,140	87%	26,311		30,777	20%	
6008002	SOCIAL SECURITY	91,751	89,415	88,647	97%	16,612		2,336	3%	
6008004	WORKERS COMPENSATION	6,889	6,889	6,889	100%	1,722		0	0%	
6008006	LIFE INSURANCE	190	104	101	53%	17		86	45%	
6008007	HEALTH INSURANCE	163,740	160,713	159,183	97%	34,075		3,027	2%	
6008009	RETIREE HEALTH INSURANCE	328,156	320,610	320,610	98%	53,106		7,546	2%	
6008011	UNEMPLOYMENT INSURANCE	0	6,490	6,490		2,213		-6,490		
6008012	EMPLOYEE TUITION REIMBURSEMENT	3,500	0	0	0%	0		0	0%	
6008014	NYS ERS VDC EXPENSE	7,385	7,159	7,159	97%	1,132		226	3%	
Total		753,670	712,661	721,219	96%	135,188		37,509	5%	
Salary and benefits		1,953,024		1,942,203	99%	373,758		15,880	1%	
Total expenses		2,755,676		2,722,309	99%	486,834	3,384	0%	35,042	1%

Account		Budget - original	Budget - transfers	Budget - austerity		YTD Actuals		Encumbered		Remaining	
6004002	MAT & SUPPLIES-PAINT	0	15	15		15		0		0	0%
6004012	OFFICE SUPPLIES	2,060	5,912	3,500	169.90%	3,901	111%	38	1%	1,973	56%
6004021	BLDG MAINTENANCE SUPPLIES	1,030	2,250	1,500	145.63%	956	64%	0	0%	1,294	86%
6004022	FUEL AND HEATING SUPPLIES	22,000	18,000	18,000	81.82%	15,174	84%	0	0%	2,826	16%
6004023	BLDG AND GROUNDS SUPPLIES	4,429	4,429	5,000	112.89%	3,132	63%	0	0%	1,297	26%
6004048	MISC OPERATIONAL SUPPLIES	4,000	0	0	0.00%	0		0		0	
6004055	COMPUTER SOFTWARE AND SUPPLIES	72,461	72,109	72,109	99.51%	72,109	100%	0	0%	0	0%
6004056	COMPUTER EQUIPMENT(NON CAPITAL)	3,000	0	0	0.00%	0		0		0	
6004070	BOOKS ADULT SERVICES	72,296	70,296	64,000	88.53%	68,565	107%	0	0%	1,731	3%
6004071	JUVENILE BOOKS	56,578	56,578	50,000	88.37%	42,743	85%	1,572	3%	9,970	20%
6004073	SUBSCRIPTIONS	9,700	5,268	5,268	54.31%	5,268	100%	0	0%	0	0%
6004074	AUDIOVISUAL MATERIALS	25,000	25,000	17,000	68.00%	16,371	96%	6,285	37%	2,344	14%
6004075	ELECTRONIC ACCESS MATERIALS	53,450	69,950	69,000	129.09%	72,243	105%	0	0%	0	0%
6004100	POSTAGE AND FREIGHT	1,400	2,600	2,130	152.14%	2,845	134%	-687	-32%	441	21%
6004105	DUES AND MEMBERSHIPS	1,500	1,832	1,832	122.13%	1,832	100%	0	0%	0	0%
6004112	BLDG GROUNDS AND EQUIP REPAIR	3,000	4,335	3,815	127.17%	3,836	101%	-1,216	-32%	1,715	45%
6004113	WATER AND SEWAGE CHARGES	3,200	3,200	3,678	114.94%	3,761	102%	0	0%	-561	-15%
6004115	ELECTRIC CURRENT	60,000	71,534	85,000	141.67%	79,321	93%	0	0%	-7,786	-9%
6004117	BUILDING AND GROUNDS EXPENSES	42,244	32,244	30,000	71.02%	30,840	103%	-2,608	-9%	4,012	13%
6004136	OPERATIONAL EQUIPMENT REPAIRS	3,090	3,090	5,029	162.75%	3,604	72%	0	0%	-514	-10%
6004137	ADVERTISING AND PROMOTION EXPE	3,000	3,000	3,100	103.33%	3,008	97%	0	0%	-8	0%
6004138	OTHER OPERATIONAL EXPENSES	20,000	16,000	15,000	75.00%	15,502	103%	0	0%	498	3%
6004160	MILEAGE AND PARKING-LOCAL	700	700	800	114.29%	593	74%	0	0%	107	13%
6004161	TRAVEL HOTEL AND MEALS	2,000	1,916	1,600	80.00%	1,916	120%	0	0%	0	0%
6004162	EDUCATION AND TRAINING	2,000	1,915	1,915	95.75%	1,915	100%	0	0%	0	0%
6004193	HARDWARE MAINTENANCE	9,025	6,025	6,025	66.76%	6,025	100%	0	0%	0	0%
6004196	COPYING MACHINE RENTALS	10,000	9,000	9,000	90.00%	8,730	97%	0	0%	270	3%
6004504	OTHER FINANCIAL SERVICES	4	4	4	97.75%	4	100%	0	0%	0	2%
6004573	OTHER FEES FOR SERVICES	6,000	9,465	9,000	150.00%	10,009	111%	0	0%	-544	-6%
Total		493,167	496,652	483,305	98.00%	474,204	98%	3,384	1%	19,064	4%

Account		Budget	YTD Actuals		Jan (8.3%)	Remaining	
Revenue							
5000100	LIBRARY COPY FEES	13,000	595	5%	595	12,405	95%
5000177	RENTALS & FEES	7,200	0	0%	0	7,200	100%
5000189	OTHER LOCAL GOVERNMENTS	904,217	0	0%	0	904,217	100%
5000312	RENTAL CHARGEBACKS	49,000	0	0%	0	49,000	100%
5000426	MISCELLANEOUS	4,000	379	9%	379	3,621	91%
5000451	INTEREST AND EARNINGS	20,000	0	0%	0	20,000	100%
5000470	VENDING MACHINE	500	0	0%	0	500	100%
5000562	TRANSFER FROM GENERAL FUND	1,279,756	1,279,756	100%	1,279,756	0	0%
5000569	TRANSFER - DEBT SERVICE FUND	285	0	0%	0	285	100%
5000808	OTHER STATE AID	98,000	3,000	3%	3,000	95,000	97%
Total		2,375,958	1,283,729	54%	1,283,729	1,092,229	46%

Account		Budget - original	YTD Actuals		January (8.3%)	Encumbered	Remaining	
Salaries								
6001000	SALARIES FULL-TIME	1,031,259	29,628	3%	29,628		1,001,631	97%
6001001	SALARIES PART-TIME	154,888	4,514	3%	4,514		150,374	97%
6001002	SALARIES TEMPORARY	32,041	2,240	7%	2,240		29,801	93%
6001003	SALARIES OVERTIME	1,000	57	6%	57		943	94%
Total		1,219,188	36,438	3%	36,438		1,182,750	97%

Contractual Expenditures									
6004012	OFFICE SUPPLIES	1,854	394	21%	394	1,606	87%	-146	-8%
6004021	BLDG MAINTENANCE SUPPLIES	927	0	0%	0	250	27%	677	73%
6004022	FUEL AND HEATING SUPPLIES	18,000	398	2%	398	0	0%	17,602	98%
6004023	BLDG AND GROUNDS SUPPLIES	3,986	0	0%	0	3,750	94%	236	6%
6004048	MISC OPERATIONAL SUPPLIES	1,800	0	0%	0	0	0%	1,800	100%
6004055	COMPUTER SOFTWARE AND SUPPLIES	61,131	0	0%	0	0	0%	61,131	100%
6004056	COMPUTER EQUIPMENT(NON CAPITAL)	1,350	0	0%	0	0	0%	1,350	100%
6004070	BOOKS ADULT SERVICES	58,500	2,465	4%	2,465	56,460	97%	-424	-1%
6004071	JUVENILE BOOKS	45,000	1,927	4%	1,927	40,649	90%	2,424	5%
6004073	SUBSCRIPTIONS	8,705	0	0%	0	0	0%	8,705	100%
6004074	AUDIOVISUAL MATERIALS	13,500	799	6%	799	12,201	90%	500	4%
6004075	ELECTRONIC ACCESS MATERIALS	64,032	3,908	6%	3,908	0	0%	60,124	94%
6004100	POSTAGE AND FREIGHT	1,350	0	0%	0	687	51%	663	49%
6004105	DUES AND MEMBERSHIPS	1,641	0	0%	0	0	0%	1,641	100%
6004112	BLDG GROUNDS AND EQUIP REPAIR	2,700	0	0%	0	2,216	82%	484	18%
6004113	WATER AND SEWAGE CHARGES	2,880	0	0%	0	0	0%	2,880	100%
6004115	ELECTRIC CURRENT	71,100	4,514	6%	4,514	0	0%	66,586	94%
6004117	BUILDING AND GROUNDS EXPENSES	38,020	234	1%	234	20,453	54%	17,332	46%
6004136	OPERATIONAL EQUIPMENT REPAIRS	1,800	0	0%	0	0	0%	1,800	100%

6004137	ADVERTISING AND PROMOTION EXPENSE	2,700	64	2%	64	0	0%	2,636	98%
6004138	OTHER OPERATIONAL EXPENSES	13,500	170	1%	170	13,580	101%	-250	-2%
6004160	MILEAGE AND PARKING-LOCAL	540	0	0%	0	0	0%	540	100%
6004161	TRAVEL HOTEL AND MEALS	1,800	0	0%	0	0	0%	1,800	100%
6004162	EDUCATION AND TRAINING	2,700	0	0%	0	0	0%	2,700	100%
6004193	HARDWARE MAINTENANCE	5,490	0	0%	0	0	0%	5,490	100%
6004196	COPYING MACHINE RENTALS	9,000	0	0%	0	0	0%	9,000	100%
6004573	OTHER FEES FOR SERVICES	5,400	0	0%	0	0	0%	5,400	100%
Total		439,406	14,873	3%	14,873	151,852	35%	272,681	62%

Chargebacks

6004602	INSURANCE PREMIUM CHARGEBACK	48,298	0	0%	0			48,298	100%
6004604	DPW SECURITY CHARGEBACKS	116,280	0	0%	0			116,280	100%
6004606	TELEPHONE BILLING ACCOUNT	5,686	0	0%	0			5,686	100%
6004609	DATA PROCESSING CHARGEBACKS	68,297	0	0%	0			68,297	100%
6004617	DUPLICATING/PRINTING CHARGEBACK	92	0	0%	0			92	100%
6004618	OFFICE SUPPLIES CHARGEBACK	6	0	0%	0			6	100%
6004619	BUILDING SERVICE CHARGEBACK	6,000	0	0%	0			6,000	100%
Total		244,659	0	0%	0			244,659	100%

Debt

6006001	PRINCIPAL ON BANS	67,578	0	0%	0			67,578	100%
6007001	INTEREST ON BANS	6,569	0	0%	0			6,569	100%
Total		74,147	0	0%	0			74,147	100%

Benefits

6008001	STATE RETIREMENT	150,970	4,144	3%	4,144			146,826	97%
6008002	SOCIAL SECURITY	93,268	2,658	3%	2,658			90,610	97%
6008004	WORKERS COMPENSATION	7,472	0	0%	0			7,472	100%
6008006	LIFE INSURANCE	200	10	5%	10			190	95%

6008007	HEALTH INSURANCE	167,444	5,295	3%	5,295		162,149	97%
6008009	RETIREE HEALTH INSURANCE	317,952	0	0%	0		317,952	100%
6008012	EMPLOYEE TUITION REIMBURSEMENT	3,500	0	0%	0		3,500	100%
6008014	NYS ERS VDC EXPENSE	7,752	0	0%	0		7,752	100%
	Total	748,558	12,107	2%	12,107		736,451	98%
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Salary and benefits		1,967,746	48,545	2%	48,545		1,919,201	98%
Total expenses		2,725,958	63,418	2%	63,418	151,852	6%	2,510,688
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