

Account		Budget	YTD Actuals		June (50%)	Remaining	
Revenue							
5000100	LIBRARY COPY FEES	13,000	6,354	49%	836	6,646	51%
5000177	RENTALS & FEES	7,200	3,000	42%	600	4,200	58%
5000189	OTHER LOCAL GOVERNMENTS	879,589	220,420	25%	219,897	659,169	75%
5000312	RENTAL CHARGEBACKS	49,000	30,000	61%	0	19,000	39%
5000426	MISCELLANEOUS	6,900	1,820	26%	175	5,080	74%
5000451	INTEREST AND EARNINGS	20,000	25,397	127%	0	-5,397	-27%
5000470	VENDING MACHINE	1,000	260	26%	67	740	74%
5000531	GIFTS AND DONATIONS	300	0	0%	0	300	100%
5000546	Trust Account Inflows	200	0	0%	0	200	100%
5000562	TRANSFER FROM GENERAL FUND	1,427,325	1,427,325	100%	0	0	0%
5000569	TRANSFER - DEBT SERVICE FUND	1,915	3,682	192%	0	-1,767	-92%
5000808	OTHER STATE AID	92,000	0	0%	0	92,000	100%
5000952	ARRA DEBT REIMBURSEMENT	85	85	100%	0	0	0%
Total		2,498,514	1,718,344	69%	221,575	780,170	31%

Balances	
3150899 FUND BALANCE	777,153
4660036 TRUST FUND	12,669
8990001 CAPITAL BALANCE	29,336
8990001 PROJECT BALANCE	532,044
subtotal (Library funds)	1,351,202
GRANT BALANCE (Friends)	84,132
	1,435,334

Account		Budget - original	Budget - w/transfers	YTD Actuals		June (50%)	Encumbered	Remaining	
Salaries									
6001000	SALARIES FULL-TIME	1,028,661		424,902	41%	36,458		603,759	59%
6001001	SALARIES PART-TIME	159,571		59,172	37%	4,749		100,399	63%
6001002	SALARIES TEMPORARY	11,122		28,132	253%	3,196		-17,010	-153%
6001003	SALARIES OVERTIME	0		427		0		-427	
Total		1,199,354		512,633	43%	44,403		686,721	57%

Contractual Expenditures										
6004002	MAT & SUPPLIES-PAINT	0	0	15			0		-15	
6004012	OFFICE SUPPLIES	2,060	2,060	1,898	92%	412	602	29%	-440	-21%
6004021	BLDG MAINTENANCE SUPPLIES	1,030	1,030	209	20%	0	541	53%	280	27%
6004022	FUEL AND HEATING SUPPLIES	22,000	22,000	10,047	46%	789	0	0%	11,953	54%
6004023	BLDG AND GROUNDS SUPPLIES	4,429	4,429	1,296	29%	0	2,539	57%	595	13%
6004048	MISC OPERATIONAL SUPPLIES	4,000	4,000	0	0%	0	0	0%	4,000	100%
6004055	COMPUTER SOFTWARE AND SUPPLIES	72,461	72,461	72,109	100%	0	0	0%	352	0%
6004056	COMPUTER EQUIPMENT(NON CAPITAL)	3,000	3,000	0	0%	0	0	0%	3,000	100%
6004070	BOOKS ADULT SERVICES	69,577	72,296	28,708	40%	1,839	34,078	47%	9,510	13%
6004071	JUVENILE BOOKS	55,620	56,578	24,842	44%	1,757	19,331	34%	12,405	22%
6004073	SUBSCRIPTIONS	9,700	9,700	397	4%	397	0	0%	9,303	96%
6004074	AUDIOVISUAL MATERIALS	25,000	25,000	9,369	37%	1,481	15,275	61%	356	1%
6004075	ELECTRONIC ACCESS MATERIALS	53,450	53,450	28,563	53%	0	0	0%	24,887	47%
6004100	POSTAGE AND FREIGHT	1,400	1,400	908	65%	16	0	0%	492	35%
6004105	DUES AND MEMBERSHIPS	1,500	1,535	1,535	100%	0	0	0%	0	0%
6004112	BLDG GROUNDS AND EQUIP REPAIR	3,000	3,000	337	11%	0	913	30%	1,750	58%
6004113	WATER AND SEWAGE CHARGES	3,200	3,200	1,073	34%	0	0	0%	2,127	66%
6004115	ELECTRIC CURRENT	60,000	60,000	35,785	60%	9,265	0	0%	24,215	40%
6004117	BUILDING AND GROUNDS EXPENSES	42,244	42,244	7,984	19%	1,083	8,558	20%	25,702	61%

6004136	OPERATIONAL EQUIPMENT REPAIRS	3,090	3,090	0	0%	0	3,319	107%	-229	-7%
6004137	ADVERTISING AND PROMOTION EXPE	3,000	3,000	2,508	84%	998	0	0%	492	16%
6004138	OTHER OPERATIONAL EXPENSES	20,000	20,000	9,402	47%	642	4,303	22%	6,296	31%
6004160	MILEAGE AND PARKING-LOCAL	700	700	478	68%	0	0	0%	222	32%
6004161	TRAVEL HOTEL AND MEALS	2,000	2,000	577	29%	240	0	0%	1,423	71%
6004162	EDUCATION AND TRAINING	2,000	2,000	1,155	58%	0	0	0%	845	42%
6004193	HARDWARE MAINTENANCE	9,025	9,025	6,025	67%	0	0	0%	3,000	33%
6004196	COPYING MACHINE RENTALS	10,000	10,000	4,310	43%	715	0	0%	5,690	57%
6004504	OTHER FINANCIAL SERVICES	4	4	4	98%	0	0	0%	0	2%
6004573	OTHER FEES FOR SERVICES	6,000	5,965	3,944	66%	442	0	0%	2,021	34%
Total		489,490	493,167	253,463	51%	20,076	89,459	18%	150,245	30%

Chargebacks

6004602	INSURANCE PREMIUM CHARGEBACK	26,606		13,303	50%	6,652		13,303	50%
6004604	DPW SECURITY CHARGEBACKS	125,080		0	0%	0		125,080	100%
6004606	TELEPHONE BILLING ACCOUNT	5,882		0	0%	0		5,882	100%
6004609	DATA PROCESSING CHARGEBACKS	57,499		0	0%	0		57,499	100%
6004617	DUPLICATING/PRINTING CHARGEBAC	92		0	0%	0		92	100%
6004618	OFFICE SUPPLIES CHARGEBACK	6		0	0%	0		6	100%
6004619	BUILDING SERVICE CHARGEBACK	5,000		0	0%	0		5,000	100%
Total		220,165		13,303	6%	6,652		206,862	94%

Debt

6006000	PRINCIPAL ON SERIAL BONDS	7,123		7,123	100%	0		0	0%
6006001	PRINCIPAL ON BANS	67,577		67,577	100%	0		0	0%
6007000	INTEREST ON SERIAL BONDS	212		212	100%	0		0	0%
6007001	INTEREST ON BANS	10,923		10,923	100%	0		0	0%
	Total	85,835		85,835	100%	0		0	0%

Benefits

6008001	STATE RETIREMENT	152,059		57,554	38%	5,060		94,505	62%	
6008002	SOCIAL SECURITY	91,751		37,517	41%	3,234		54,235	59%	
6008004	WORKERS COMPENSATION	6,889		3,445	50%	1,722		3,445	50%	
6008006	LIFE INSURANCE	190		42	22%	0		148	78%	
6008007	HEALTH INSURANCE	163,740		67,910	41%	6,483		95,830	59%	
6008009	RETIREE HEALTH INSURANCE	328,156		162,042	49%	0		166,114	51%	
6008012	EMPLOYEE TUITION REIMBURSEMENT	3,500		0	0%	0		3,500	100%	
6008014	NYS ERS VDC EXPENSE	7,385		3,197	43%	283		4,188	57%	
Total		753,670		331,707	44%	16,782		421,963	56%	
Salary and benefits		1,953,024		844,340	43%	61,185		1,108,684	57%	
Total expenses		2,752,191		1,196,942	43%	87,913	89,459	3%	1,465,790	53%

Account		Approved total	Revenue received		Revenue outstanding		Encumbered		Spent		Remaining	
Active BCPL Projects & Grants												
6004117	STATE CONSTRUCTION AID - 2022	378,023	340,221	90%	37,802	10%	0	0%	37,058	10%	340,965	90%
6004117	STATE CONSTRUCTION AID - 2023	157,447	141,702	90%	15,075	10%	0	0%	0	0%	157,447	100%
6004117	BROOME COUNTY CIP - 2023	100,000	100,000	100%	0	0%	281	0%	78,934	79%	20,786	21%
6004138	2025 FARM TO LIBRARY	3,000	3,000	100%	0	0%	0	0%	0	0%	3,000	100%
6004573	2025 SUMMER READING	2000	2000	100%	0	0%	599	30%	1249	62%	152	8%
subtotal		640,470	586,923	92%	52,877	8%	880	0%	117,240	18%	522,350	82%

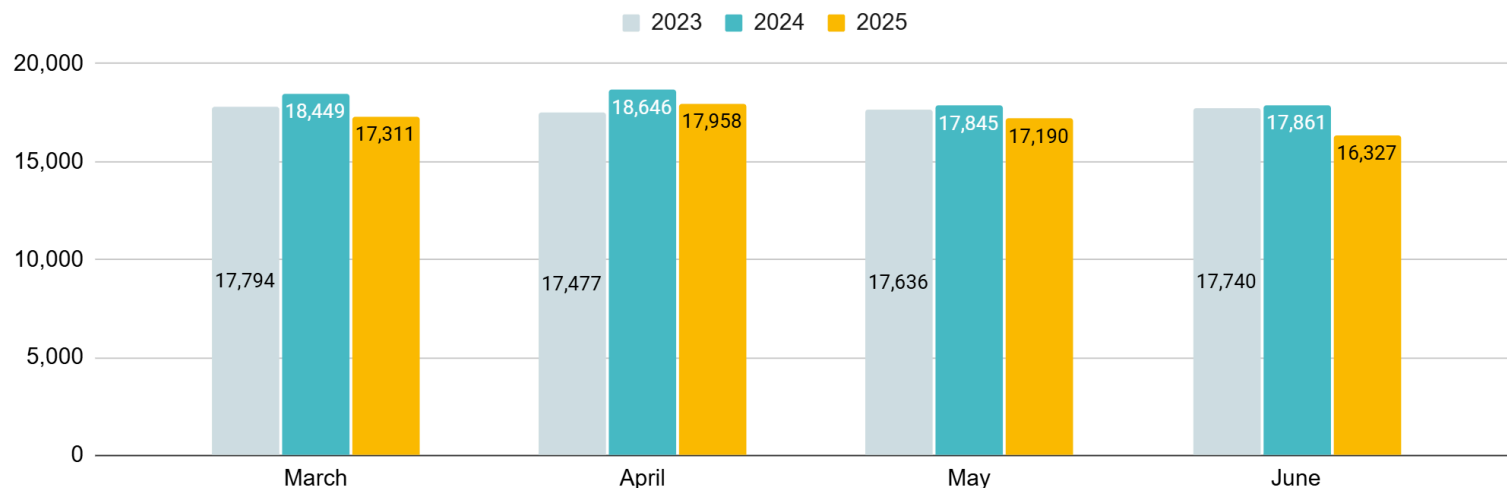
Active Friends Projects & Grants												
	HOYT GRANT - Reading Garden	50,000	50,000	100%	0		0		8,211	16%	41,790	84%
	KRESGE GRANT	31,700	31,700	100%	0		0		28,584	90%	3,116	10%
	COMMUNITY FOUNDATION - bilingual	5,000	5,000	100%	0		0		3,739	75%	1,261	25%
	COMMUNITY FOUNDATION - Narcan	2,000	2,000	100%	0		0		2,000	100%	0	0%
	COMMUNITY FOUNDATION - Farm2Lib #2	5,000	5,000	100%	0		0		2,227	45%	2,773	55%
	KLEE GRANT #2	45,000	45,000	100%	0		0		21,041	47%	23,959	53%
	Period Pantry	7,203	6,703	93%	0		0		5,937	82%	1,266	18%
	25th Anniversary Gala	1,500	1,500	100%	0		0		0	0%	1,500	100%
	2025 Library Support	28,710	14,876	52%	13,834	48%	0		14,876	52%	13,834	48%
subtotal		176,113	161,779	92%	13,834	8%			86,615	49%	89,498	51%
Total Active Projects & Grants		816,583	748,702	92%	66,711	8%	880	0%	203,855	25%	611,848	75%

Data Analytics Monthly Report (June 2025)

Submitted by Laura Haynes

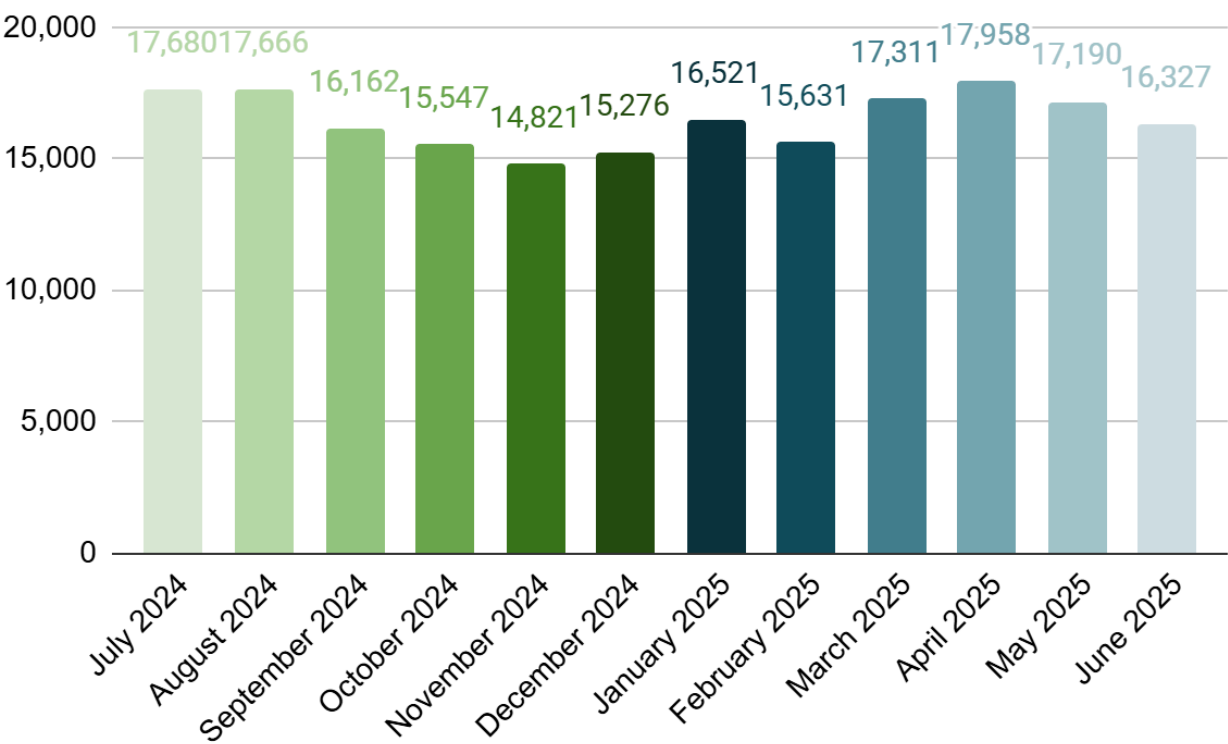
Circulation:

This graph shows circulation from March-June in 2023, 2024, and 2025.



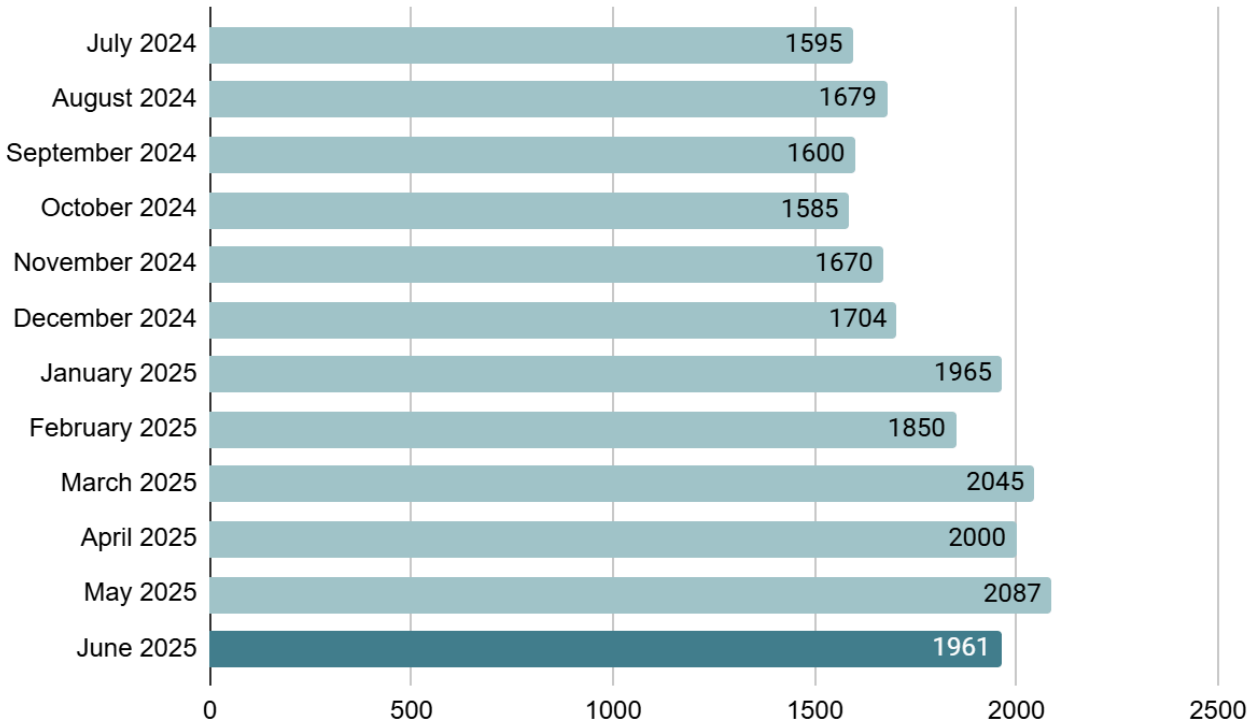
Circulation stats for the past year:

Circulation declined in June.



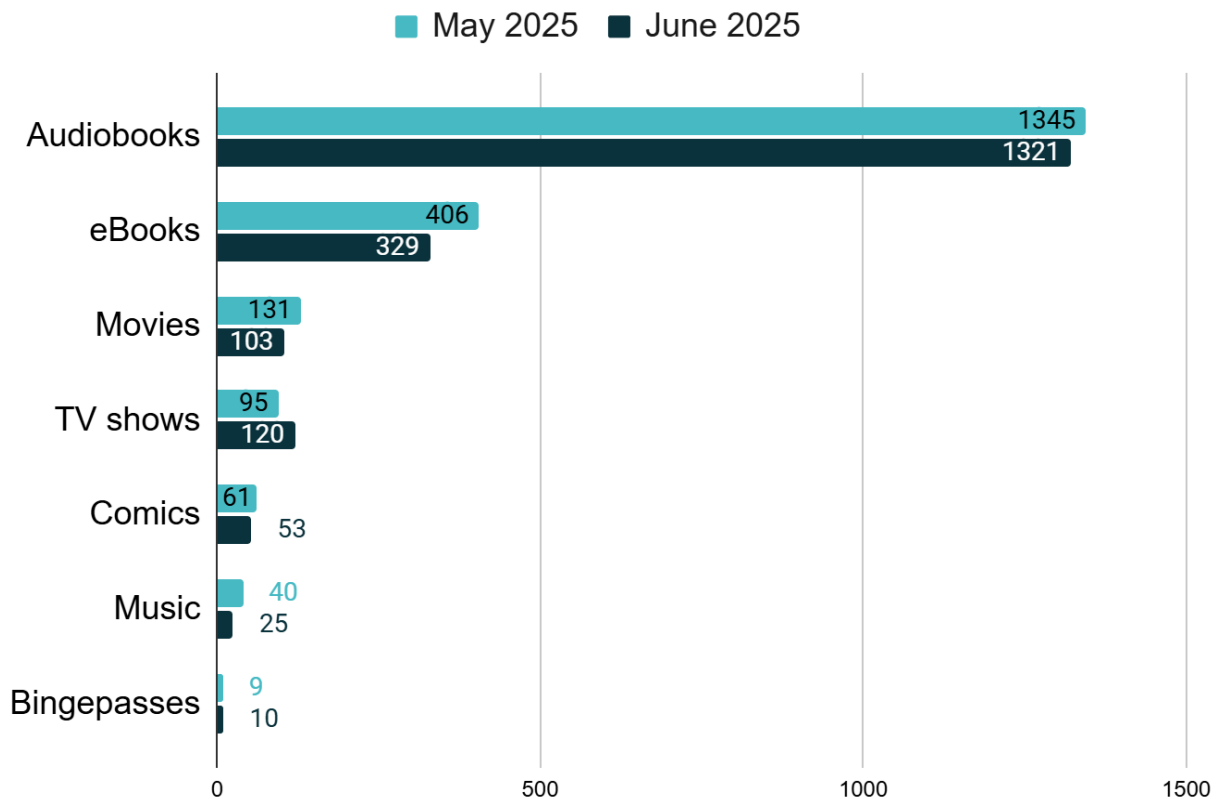
Hoopla Circulation:

Hoopla usage decreased.



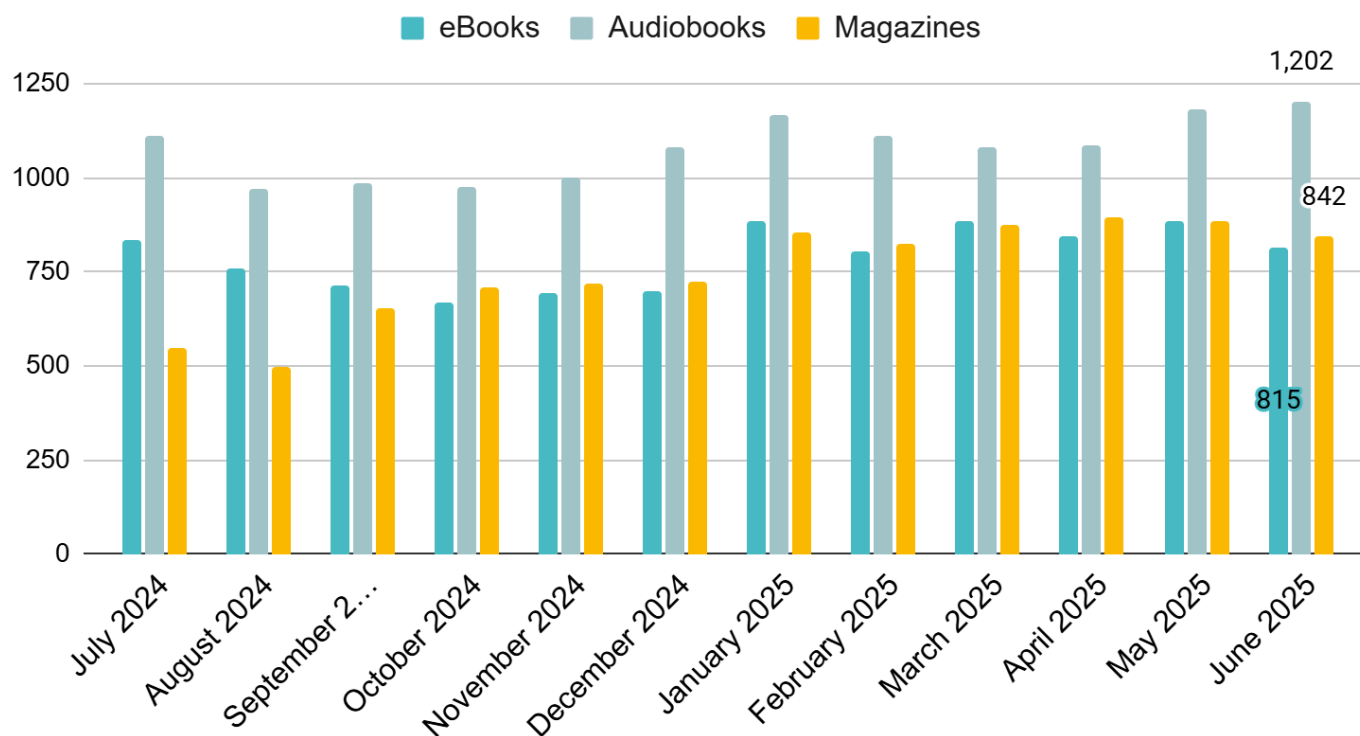
Hoopla Circulation by format:

There was decline across the board except TV shows and Bing Passes.



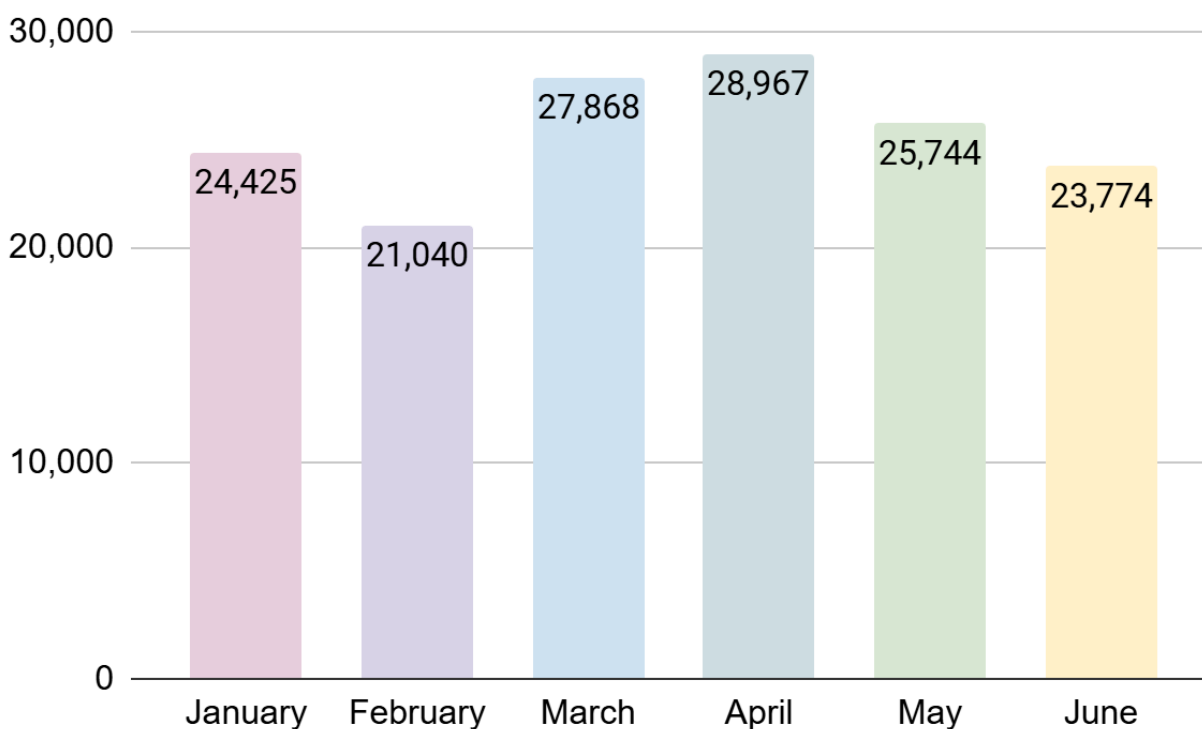
Libby Circulation for eBooks, Audiobooks, and Magazines over the last year:

Audiobook usage is at its highest over the past 12 months.



Door Count:

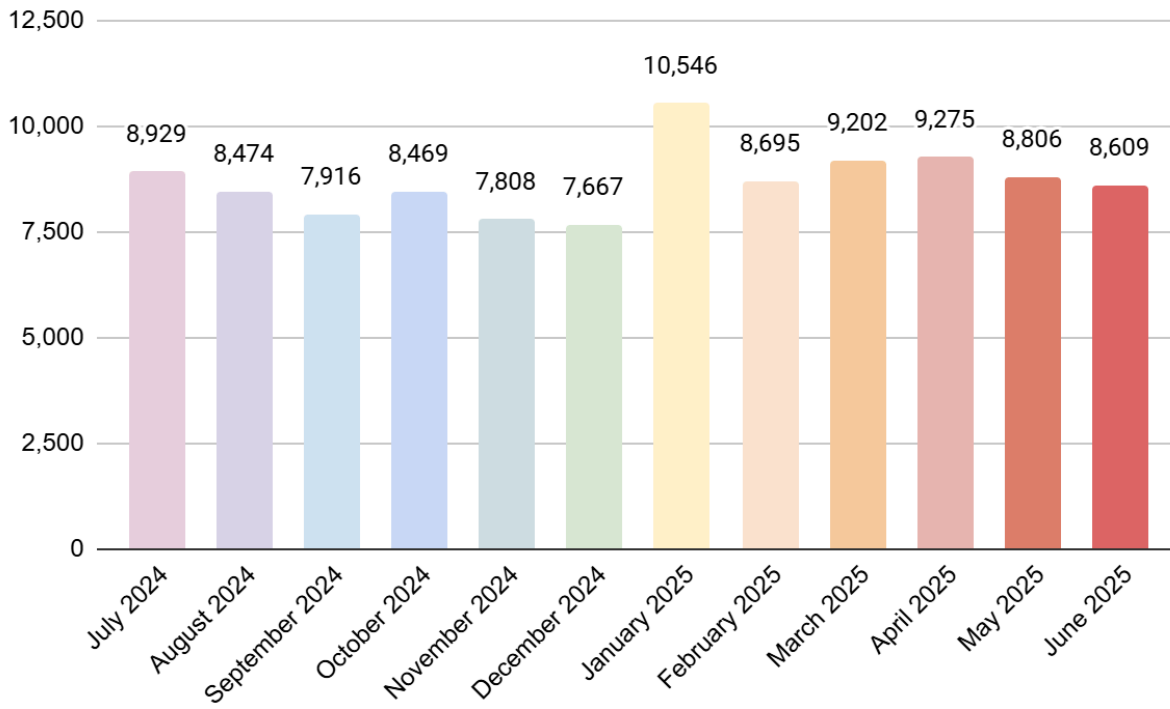
Door count decreased.



Website Analytics:

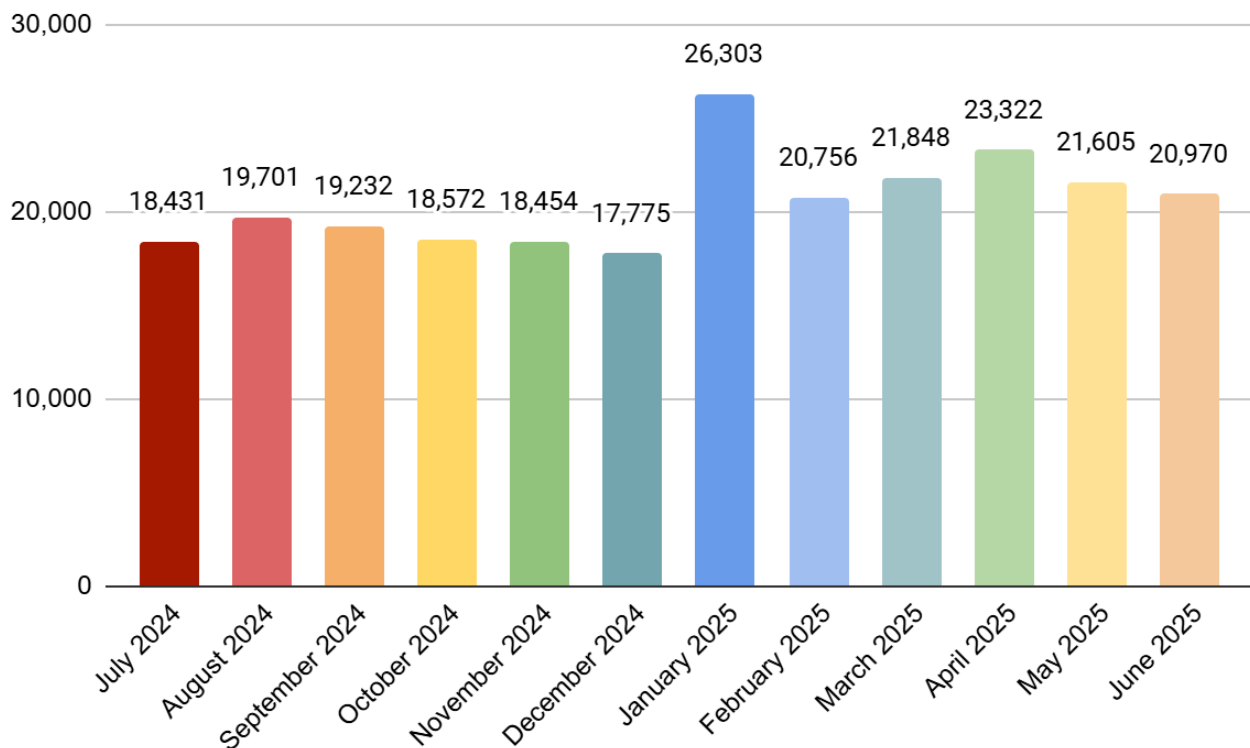
Total sessions:

Website traffic dipped slightly.



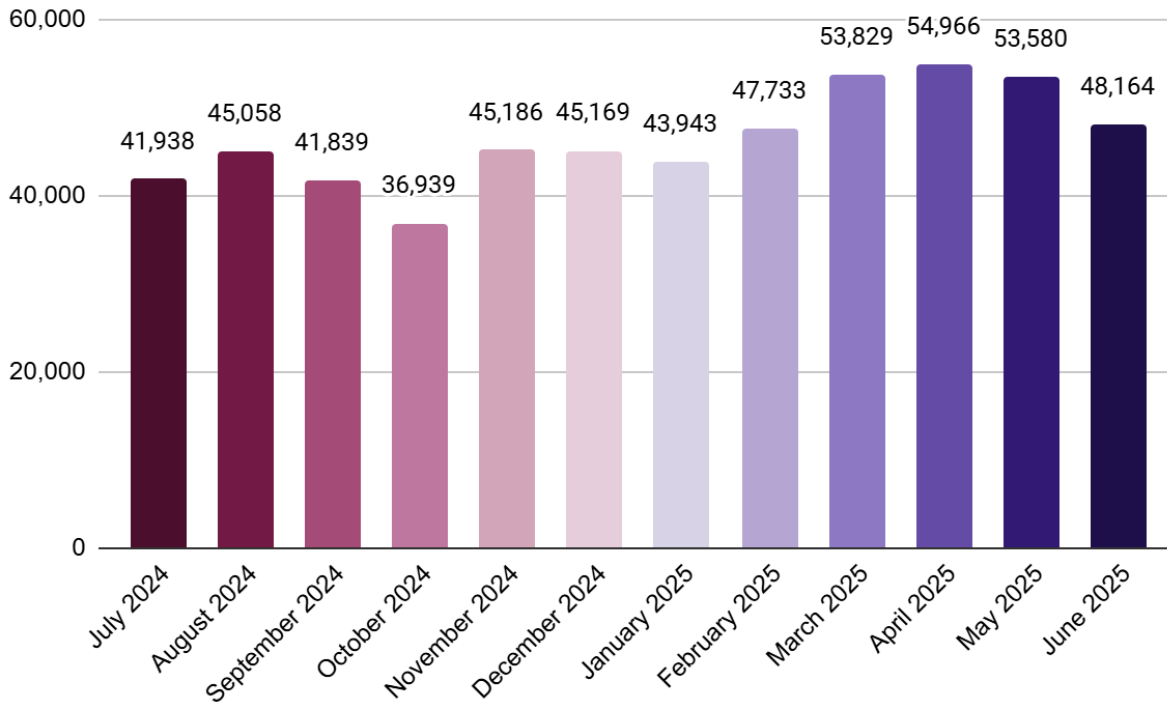
Website Pageviews:

This graph shows total pageviews for the past 12 months.

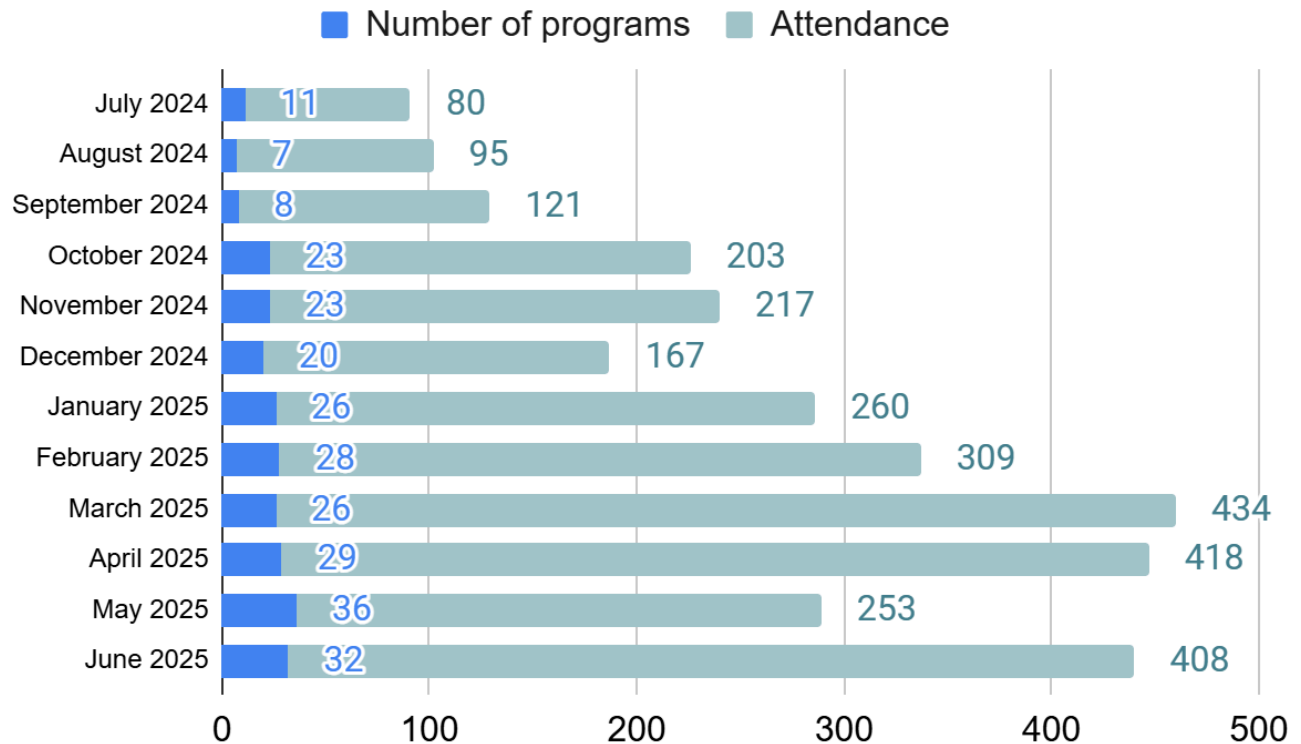


Number of Wireless Sessions:

Wireless sessions decreased.

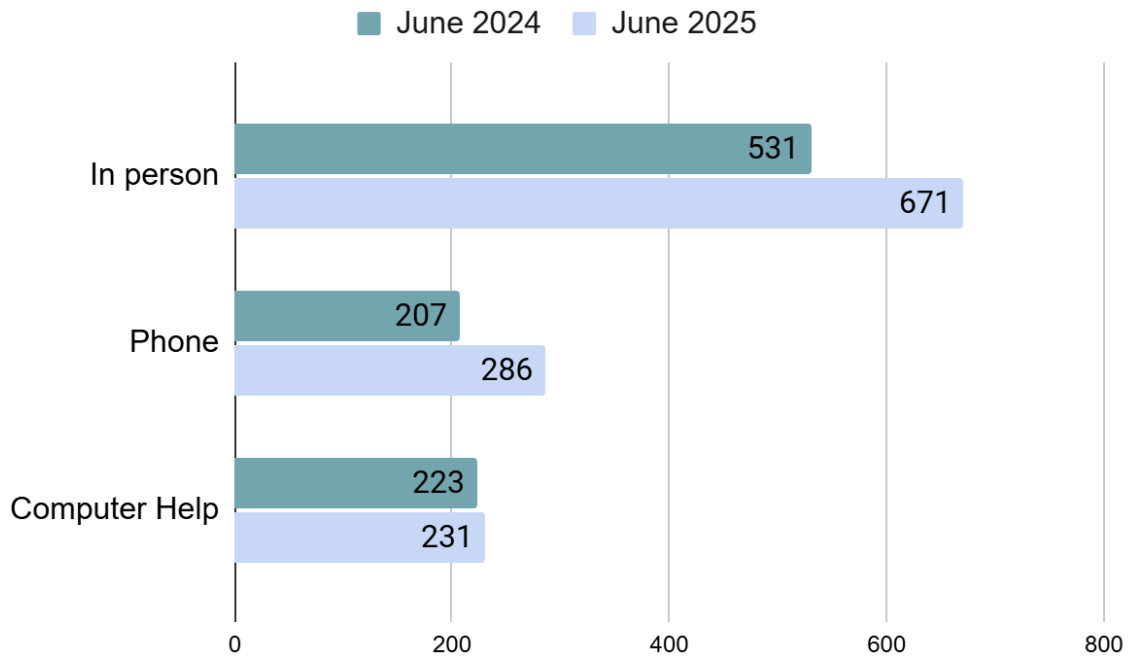


Adult program attendance:



Reference transactions:

Looking at reference transactions year to year shows an increase.



Social Media:

The most popular post for June was our post about the produce fridge overflowing:



This post had **573** likes, comments, and shares, and a total reach of **16,785**!

Circulation

Submitted by Kathleen Shores

- Full-time Circulation Clerk, Emma Wagaman, provided 21.50 hours of desk coverage/additional help to Youth Services.
- Full-time Circulation Clerk, Ethan Mellen, provided 43.50 hours of desk coverage/additional help to Youth Services.
- Part-time Circulation Clerk, Nursel Bagsever, provided 35.50 hours of desk coverage/additional help to Youth Services.
- The Circulation desk issued 76 computer guest passes to residents of Binghamton, Endicott, Johnson City, and Vestal. 32 guest passes were issues to visitors from other states such as Florida, Indiana, Massachusetts, Michigan, Mississippi, Nebraska, New Hampshire, New Jersey, and Pennsylvania.

Library Card Registrations

Physical library card registrations for adults, young adults, and juveniles:

- June 2024 – 171
- July 2024 – 208
- August 2024 – 218
- September 2024 – 129
- October 2024 – 138
- November 2024 – 144
- December 2024 – 96
- January 2025 – 169
- February 2025 – 143
- March 2025 – 151
- April 2025 – 162
- May 2025 – 111
- June 2025 – 160

Electronic library card registrations:

- June 2024 – 25
- July 2024 – 19
- August 2024 – 29
- September 2024 – 26
- October 2024 – 18
- November 2024 – 21
- December 2024 – 30
- January 2025 – 39
- February 2025 – 33
- March 2025 – 31
- April 2025 – 28
- May 2025 – 30
- June 2025 – 27

June 2025 Youth Services Board Report

- Thank you to Kathleen for continuing to provide coverage for the Youth Services Department. The Department could not function without this assistance.
- Violet's last day will be on August 1. She is leaving to get her master's in library science! Circulation Clerk Ethan Mellen will move into the Library Assistant position on August 4. However, he will need to split his hours between Circulation and Youth Services until Kathleen fills his current position.
- Karissa Doyle, our new Library Clerk, started on June 9 and is doing very well.
- Kelsey attended a meeting with the Literacy Legacy Project at the George F. Johnson Memorial Library on June 16 to discuss offering story walks in local parks. The Literacy Legacy Project already has funding for this project.
- Youth Services staff collaborated with Information Services staff on an all-ages Pride event on June 28. We offered games and crafts. 51 people attended the event-more than double the attendance we had anticipated based on previous pride parties.
- The Summer Reading Program officially began on June 30 with a Summer Kickoff Party. 255 people attended. This program was possible thanks to the generous donation from the Rumble Ponies. The Kickoff Party featured the Bubble Man, free ice cream, and crafts and activities offered by staff from local organizations. Thank you to all staff for making this program such a success.
- Youth Services staff offered very limited programming June in order to prepare for the Summer Reading Program.
 - June Program attendance:
 - Borrow a Grandparent-Average attendance of 2
 - Weekly Teen Craft & Chat-Average attendance of 7
 - Weekly Family Game Night-Average attendance of 4
 - Weekly Baby Story Time-Average attendance of 10
 - Bimonthly LEGO Club-Average attendance of 21
 - May 15-Rock Painting Craft for all ages-Attendance of 10
 - This program was a collaboration with the Information Services Department.
 - June 28-Teen Dungeons & Dragons-Attendance of 5
 - June 28-All Ages Pride Party-Attendance of 51
 - June 30-Summer Kickoff Party-Attendance of 255
- Upcoming Programs:
 - Borrow a Grandparent-Every Monday-Thursday
 - Weekly events for July
 - Raspberry Pi Class for all ages
 - Crafty Kids for all ages
 - Board Game Night for all ages
 - Baby Story Time
 - Toddler Story Time

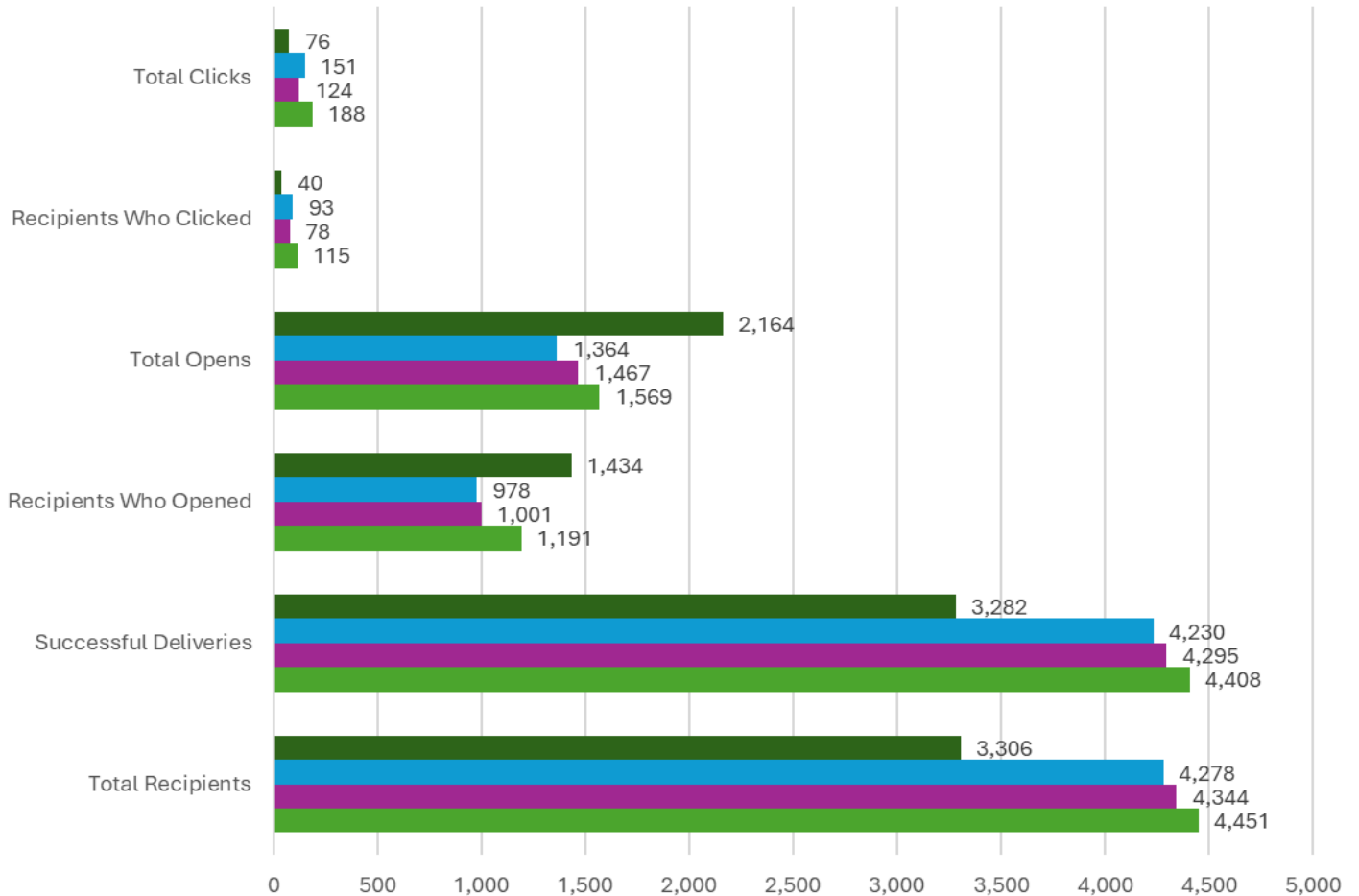
- Preschool Story Time
- Teen Craft & Chat
- Tween S.T.E.A.M. Day
- Teen Outdoor Day
- Family Movie Day
- Teen Volunteer Panel
- LEGO Club
- Scavenger Hunt
- NASA Back to the Moon Event-August 27

Respectfully submitted by
Kelsey Matoushek
Librarian III

In the Loop Analytics

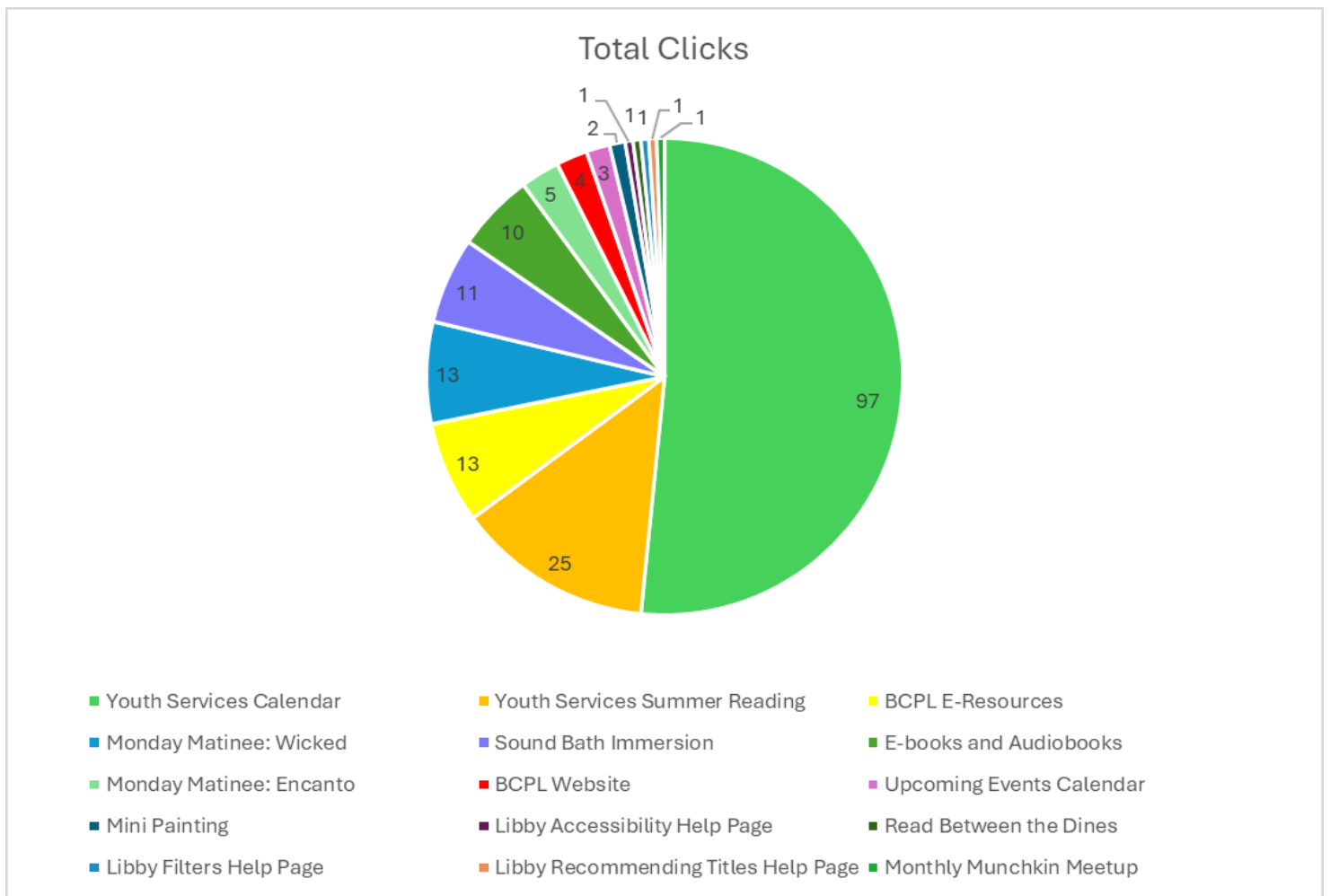
Compiled by Cher Armstrong

In the Loop: Analytics for the Last Three Months and July 2024



	Total Recipients	Successful Deliveries	Recipients Who Opened	Total Opens	Recipients Who Clicked	Total Clicks
Jul-24	3,306	3,282	1,434	2,164	40	76
May-25	4,278	4,230	978	1,364	93	151
Jun-25	4,344	4,295	1,001	1,467	78	124
Jul-25	4,451	4,408	1,191	1,569	115	188

There are increases from the June 2025 edition of the In the Loop newsletter in all categories. There are steady increases from May 2025 through now in all categories except “Recipients Who Clicked.” While the number of opens declined in comparison to July 2025, the number of email recipients that clicked on links within the newsletter nearly tripled and the total number of link clicks (including the website newsletter upload and newsletter link shares to social media) more than doubled.



The Youth Services calendar is the link with the most clicks. The other links with the most clicks include the Youth Services Color Our World Summer Reading registration form, the BCPL e-resources page, the Monday Matinee *Wicked*, Sound Bath Immersion, and the BCPL website's E-Books and Audiobooks page.

Information Services Report
Submitted by Michelle Brandone
July 9, 2025

- Michaela's last day at BCPL was last week – in the past few weeks I've been helping her wrap up her projects and temporarily redistributing / taking over some of her responsibilities. Some of the programs she is in charge of, namely "Take and Makes" and "Bring Your Own Tech Device" will be on hiatus while we work on filling her position. We wish her all the best!
- On 6/9, Laura graduated from the New York Library Association's (NYLA) Developing Leaders Program. This is a six-month program for library professionals with a minimum of three years of experience looking to explore and strengthen their leadership skills. Graduation from the program represents a significant amount of work hours, including a group capstone project that is presented in person in Albany. Congratulations Laura!
- Summer Reading is underway with a Bingo Board of summer reading challenges that adults 18+ can complete and turn in for a BCPL tote bag. The theme this year is Color Our World, celebrating the arts. I will also be doing a tiny art show in August of patron created tiny canvases. Michaela and I ran an in-person tiny canvas painting program for the art show last week and Take and Makes with the materials to participate in the art show are available at the reference desk while supplies last.
- In terms of my own projects, I've been preparing the book suggestions for my take over of the First Thursday Book Club, assisting Sherry in keeping the Farm 2 Library produce fridge stocked (along with James and Josias) and starting to plan and schedule Fall programs.

Programming Highlights

- For June's celebration of Pride month, we had 2 Pride themed movie matinee showings, book displays, collaborated with Youth Services to put on an All-Ages Pride event, and held a Queer Tea Hour where we decorated tote bags and served tea and snacks. We had the highest turnout yet for Queer Tea Hour (24!) and counted around 50 adults at All Ages Pride.
- Violet and James tabled at Columbus Park's Juneteenth Celebration on June 21, a fantastic outreach opportunity! We teamed up with 4CLS and a local sorority to give out free children's and teen books and sign people up for library cards. I put together 65 Juneteenth bracelet Take and Make kits and some free library giveaways to distribute at the event as well.