

Account		Budget	YTD Actuals		May (42%)	Remaining	
Revenue							
5000100	LIBRARY COPY FEES	13,000	5,519	42%	1,283	8,764	67%
5000177	RENTALS & FEES	7,200	2,400	33%	0	4,800	67%
5000189	OTHER LOCAL GOVERNMENTS	879,589	522	0%	0	879,067	100%
5000312	RENTAL CHARGEBACKS	49,000	30,000	61%	30,000	49,000	100%
5000426	MISCELLANEOUS	6,900	1,645	24%	468	5,724	83%
5000451	INTEREST AND EARNINGS	20,000	25,397	127%	25,397	20,000	100%
5000470	VENDING MACHINE	1,000	193	19%	52	858	86%
5000531	GIFTS AND DONATIONS	300	0	0%	0	300	100%
5000546	Trust Account Inflows	200	0	0%	0	200	100%
5000562	TRANSFER FROM GENERAL FUND	1,427,325	1,427,325	100%	0	0	0%
5000569	TRANSFER - DEBT SERVICE FUND	1,915	3,682	192%	0	-1,767	-92%
5000808	OTHER STATE AID	92,000	0	0%	0	92,000	100%
5000952	ARRA DEBT REIMBURSEMENT	85	85	100%	0	0	0%
Total		2,498,514	1,496,769	60%	57,200	1,058,945	42%

Balances	
3150899 FUND BALANCE	777,153
4660036 TRUST FUND	12,669
8990001 CAPITAL BALANCE	29,336
8990001 PROJECT BALANCE	532,044
subtotal (Library funds)	1,351,202
GRANT BALANCE (Friends)	84,132
	1,435,334

Account		Budget - original	Budget - w/transfers	YTD Actuals		May (42%)	Encumbered	Remaining	
Salaries									
6001000	SALARIES FULL-TIME	1,028,661		388,444	38%	145,832		640,217	62%
6001001	SALARIES PART-TIME	159,571		54,423	34%	18,750		105,148	66%
6001002	SALARIES TEMPORARY	11,122		24,936	224%	13,229		-13,814	-124%
6001003	SALARIES OVERTIME	0		427		83		-427	
Total		1,199,354		468,230	39%	177,894		731,124	61%

Contractual Expenditures										
6004002	MAT & SUPPLIES-PAINT	0	0	15			0		-15	
6004012	OFFICE SUPPLIES	2,060	2,060	1,486	72%	230	1,014	49%	-440	-21%
6004021	BLDG MAINTENANCE SUPPLIES	1,030	1,030	209	20%	209	541	53%	280	27%
6004022	FUEL AND HEATING SUPPLIES	22,000	22,000	9,258	42%	955	0	0%	12,742	58%
6004023	BLDG AND GROUNDS SUPPLIES	4,429	4,429	1,296	29%	642	2,539	57%	595	13%
6004048	MISC OPERATIONAL SUPPLIES	4,000	4,000	0	0%	0	0	0%	4,000	100%
6004055	COMPUTER SOFTWARE AND SUPPLIES	72,461	72,461	72,109	100%	0	0	0%	352	0%
6004056	COMPUTER EQUIPMENT(NON CAPITAL)	3,000	3,000	0	0%	0	0	0%	3,000	100%
6004070	BOOKS ADULT SERVICES	69,577	72,296	26,869	37%	7,074	35,917	50%	9,510	13%
6004071	JUVENILE BOOKS	55,620	56,578	23,085	41%	3,854	21,088	37%	12,405	22%
6004073	SUBSCRIPTIONS	9,700	9,700	0	0%	0	0	0%	9,700	100%
6004074	AUDIOVISUAL MATERIALS	25,000	25,000	7,888	32%	2,004	16,756	67%	356	1%
6004075	ELECTRONIC ACCESS MATERIALS	53,450	53,450	28,563	53%	4,905	0	0%	24,887	47%
6004100	POSTAGE AND FREIGHT	1,400	1,400	892	64%	219	0	0%	508	36%
6004105	DUES AND MEMBERSHIPS	1,500	1,535	1,535	100%	0	0	0%	0	0%
6004112	BLDG GROUNDS AND EQUIP REPAIR	3,000	3,000	337	11%	337	913	30%	1,750	58%
6004113	WATER AND SEWAGE CHARGES	3,200	3,200	1,073	34%	0	0	0%	2,127	66%
6004115	ELECTRIC CURRENT	60,000	60,000	26,520	44%	8,070	0	0%	33,480	56%
6004117	BUILDING AND GROUNDS EXPENSES	42,244	42,244	6,901	16%	3,173	9,152	22%	26,191	62%

6004136	OPERATIONAL EQUIPMENT REPAIRS	3,090	3,090	0	0%	0	3,319	107%	-229	-7%
6004137	ADVERTISING AND PROMOTION EXPE	3,000	3,000	1,510	50%	699	0	0%	1,490	50%
6004138	OTHER OPERATIONAL EXPENSES	20,000	20,000	8,759	44%	1,126	4,945	25%	6,296	31%
6004160	MILEAGE AND PARKING-LOCAL	700	700	478	68%	426	0	0%	222	32%
6004161	TRAVEL HOTEL AND MEALS	2,000	2,000	337	17%	337	0	0%	1,663	83%
6004162	EDUCATION AND TRAINING	2,000	2,000	1,155	58%	405	0	0%	845	42%
6004193	HARDWARE MAINTENANCE	9,025	9,025	6,025	67%	3,025	0	0%	3,000	33%
6004196	COPYING MACHINE RENTALS	10,000	10,000	3,595	36%	715	0	0%	6,405	64%
6004504	OTHER FINANCIAL SERVICES	4	4	4	98%	0	0	0%	0	2%
6004573	OTHER FEES FOR SERVICES	6,000	5,965	3,502	59%	1,412	0	0%	2,463	41%
Total		489,490	493,167	233,387	47%	39,816	96,184	20%	163,595	33%

Chargebacks

6004602	INSURANCE PREMIUM CHARGEBACK	26,606		6,652	25%	0		19,954	75%
6004604	DPW SECURITY CHARGEBACKS	125,080		0	0%	0		125,080	100%
6004606	TELEPHONE BILLING ACCOUNT	5,882		0	0%	0		5,882	100%
6004609	DATA PROCESSING CHARGEBACKS	57,499		0	0%	0		57,499	100%
6004617	DUPLICATING/PRINTING CHARGEBAC	92		0	0%	0		92	100%
6004618	OFFICE SUPPLIES CHARGEBACK	6		0	0%	0		6	100%
6004619	BUILDING SERVICE CHARGEBACK	5,000		0	0%	0		5,000	100%
Total		220,165		6,652	3%	0		213,513	97%

Debt

6006000	PRINCIPAL ON SERIAL BONDS	7,123		7,123	100%	0		0	0%
6006001	PRINCIPAL ON BANS	67,577		67,577	100%	0		0	0%
6007000	INTEREST ON SERIAL BONDS	212		212	100%	0		0	0%
6007001	INTEREST ON BANS	10,923		10,923	100%	0		0	0%
Total		85,835		85,835	100%	0		0	0%

Benefits

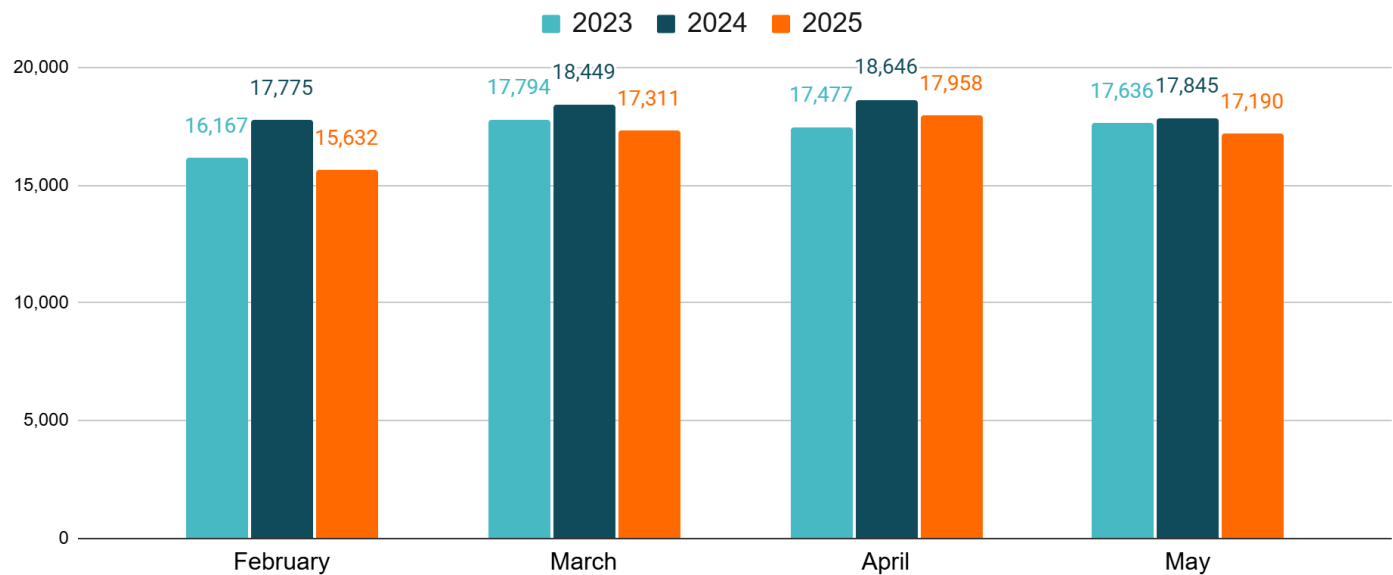
6008001	STATE RETIREMENT	152,059		52,495	35%	20,169		99,564	65%	
6008002	SOCIAL SECURITY	91,751		34,282	37%	13,118		57,469	63%	
6008004	WORKERS COMPENSATION	6,889		1,722	25%	0		5,167	75%	
6008006	LIFE INSURANCE	190		42	22%	17		148	78%	
6008007	HEALTH INSURANCE	163,740		61,427	38%	19,449		102,313	62%	
6008009	RETIREE HEALTH INSURANCE	328,156		162,042	49%	54,667		166,114	51%	
6008012	EMPLOYEE TUITION REIMBURSEMENT	3,500		0	0%	0		3,500	100%	
6008014	NYS ERS VDC EXPENSE	7,385		2,914	39%	1,132		4,471	61%	
Total		753,670		314,925	42%	108,551		438,745	58%	
Salary and benefits		1,953,024		783,155	40%	286,445		1,169,869	60%	
Total expenses		2,752,191		1,109,029	40%	326,261	96,184	3%	1,546,978	56%

Data Analytics Monthly Report (May 2025)

Submitted by Laura Haynes

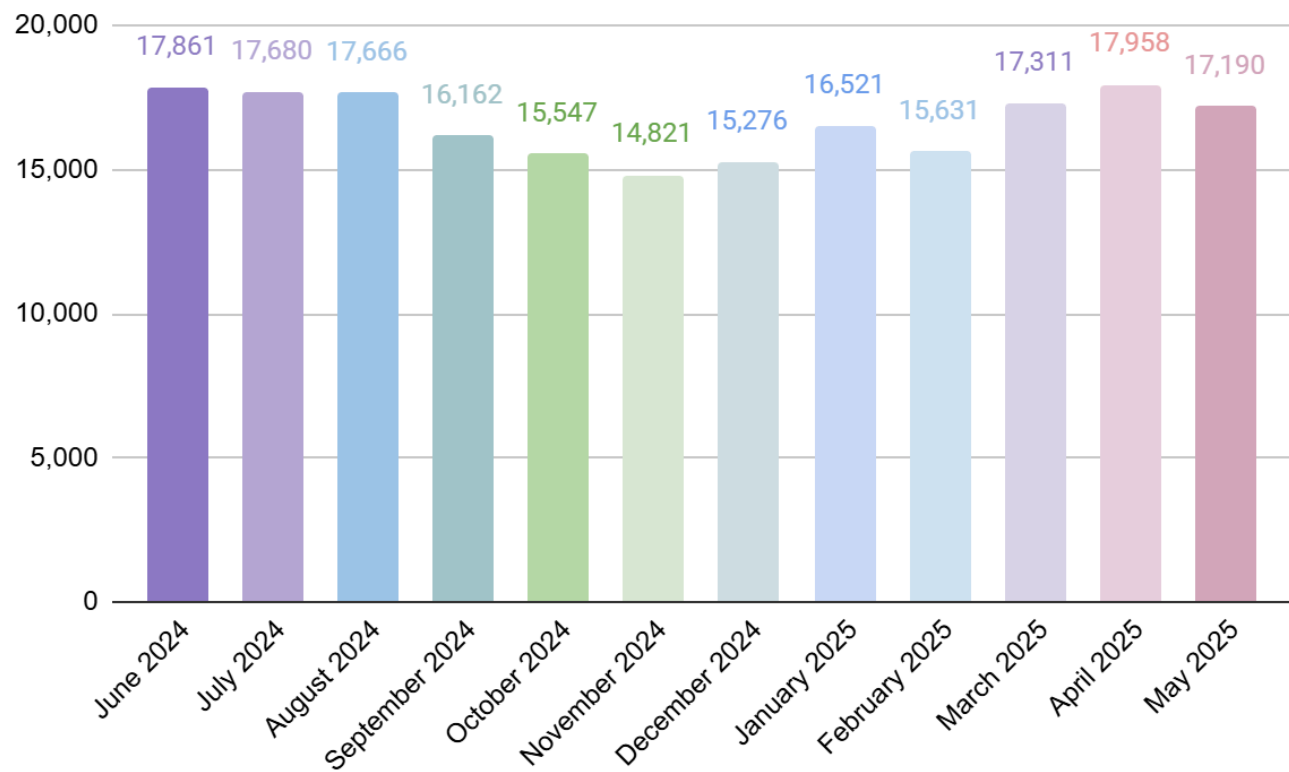
Circulation:

This graph shows circulation from February-May in 2023, 2024, and 2025.



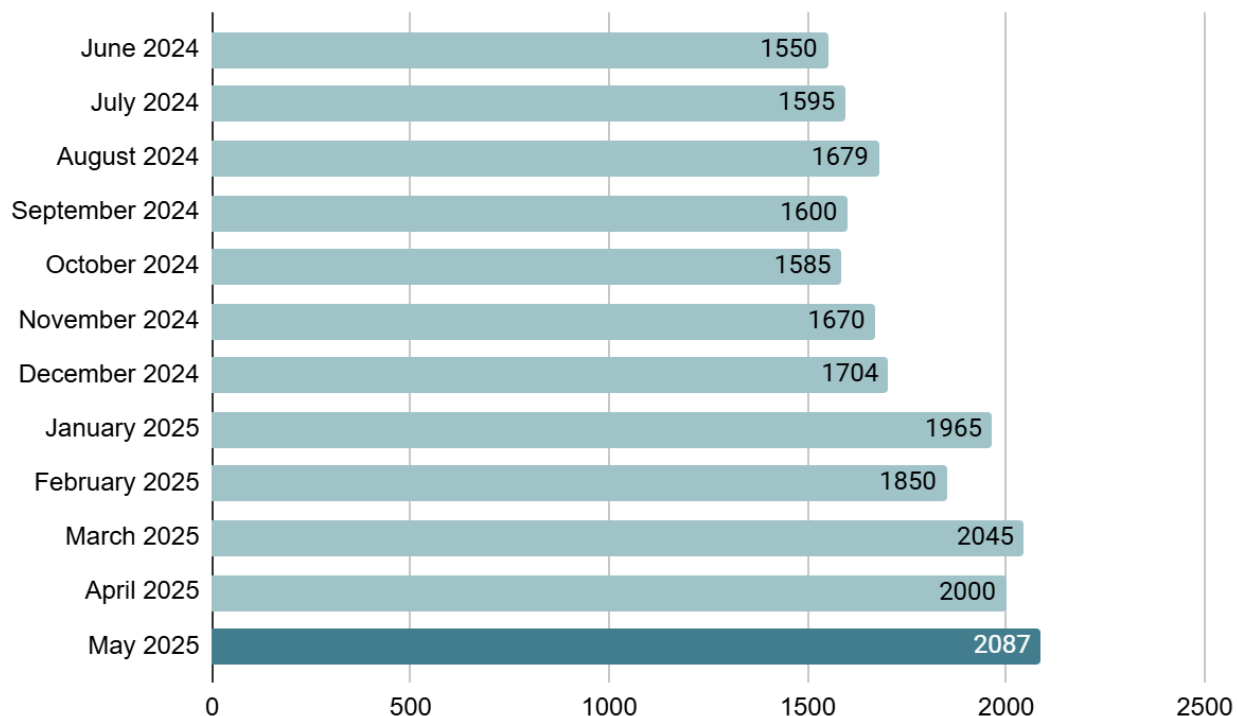
Circulation stats for the past year:

Circulation declined in May.



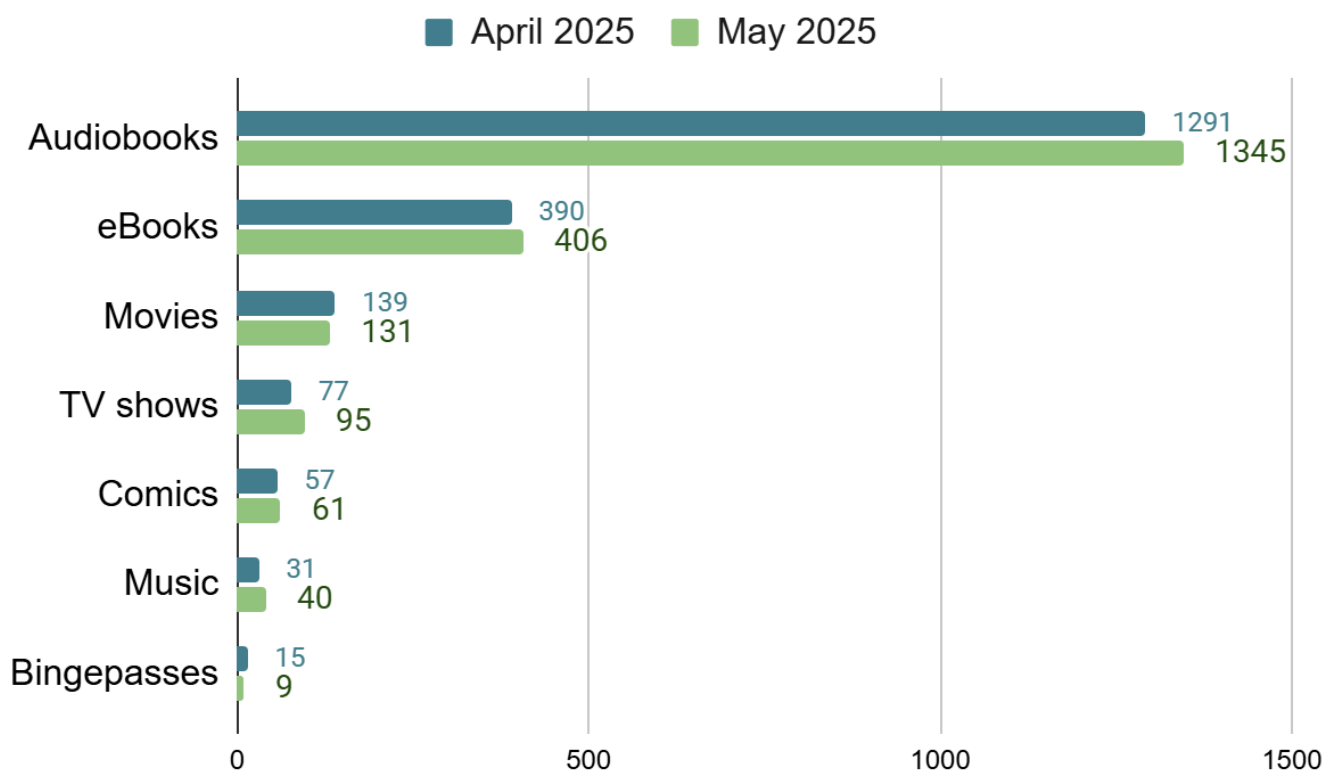
Hoopla Circulation:

Hoopla usage increased again.



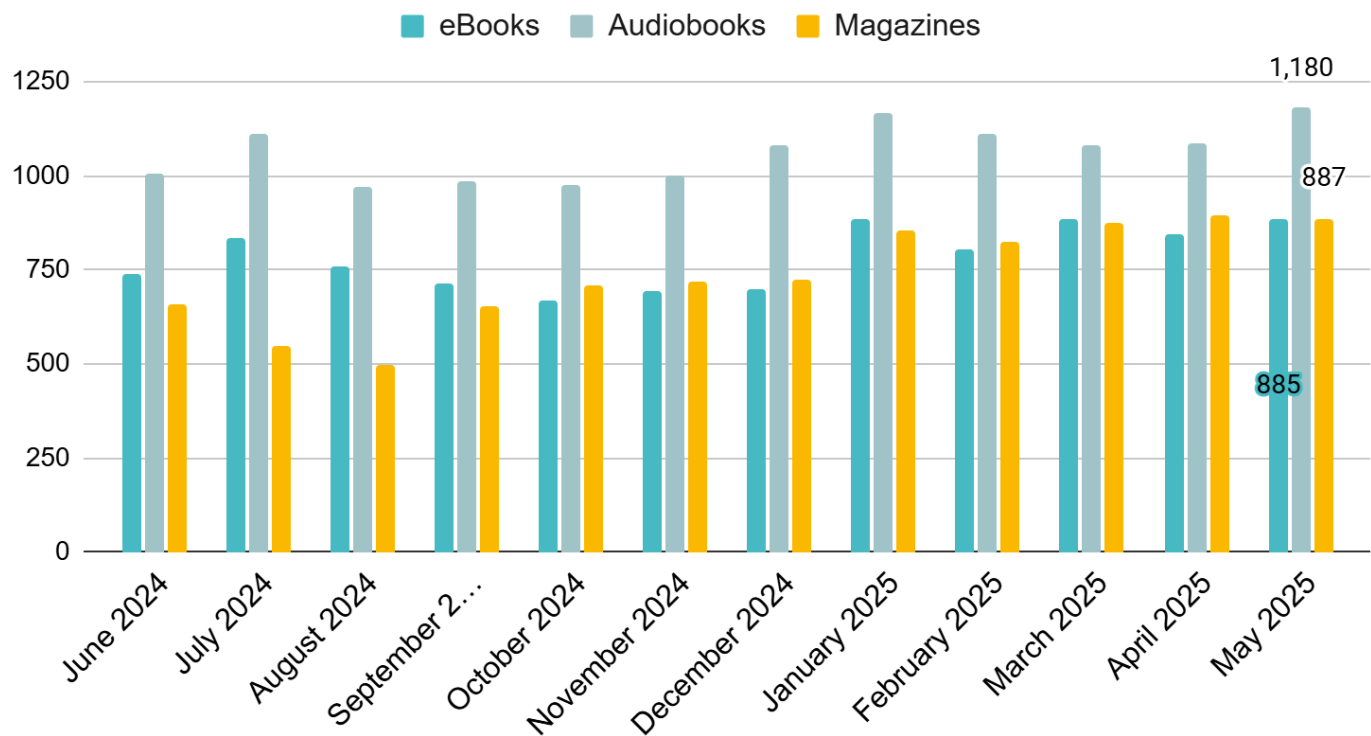
Hoopla Circulation by format:

Audiobook and TV show circulation increased.



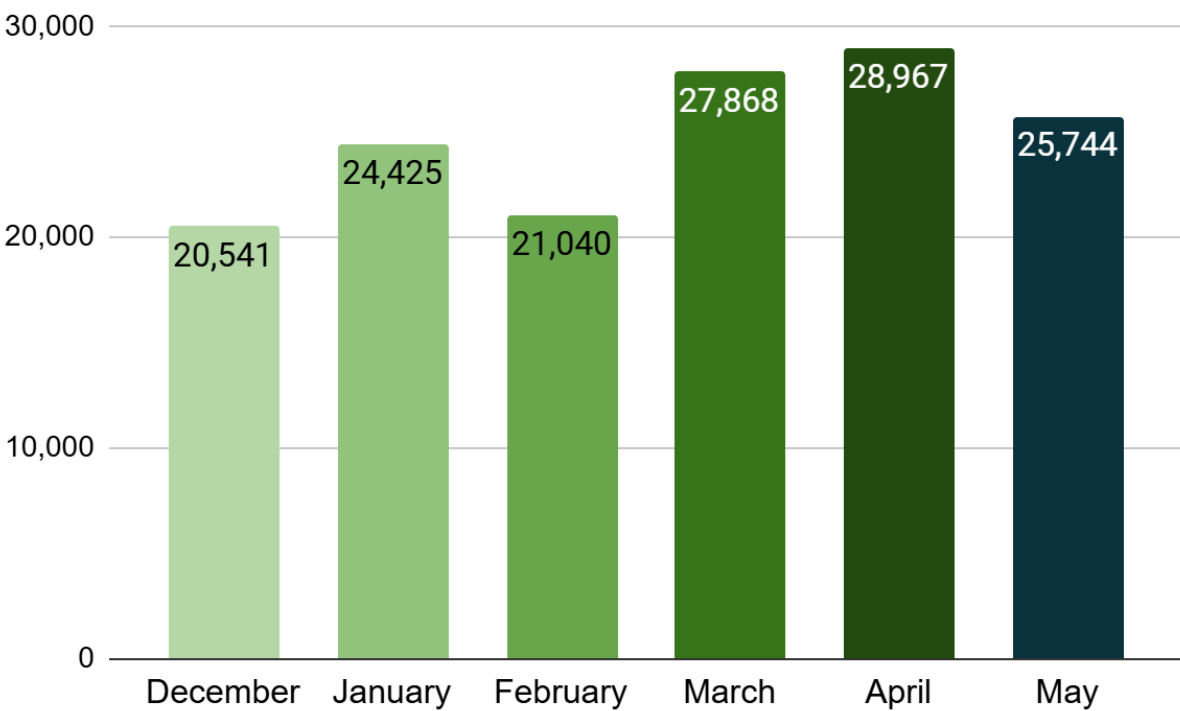
Libby Circulation for eBooks, Audiobooks, and Magazines over the last year:

Audiobook usage is at its highest over the past 12 months.



Door Count:

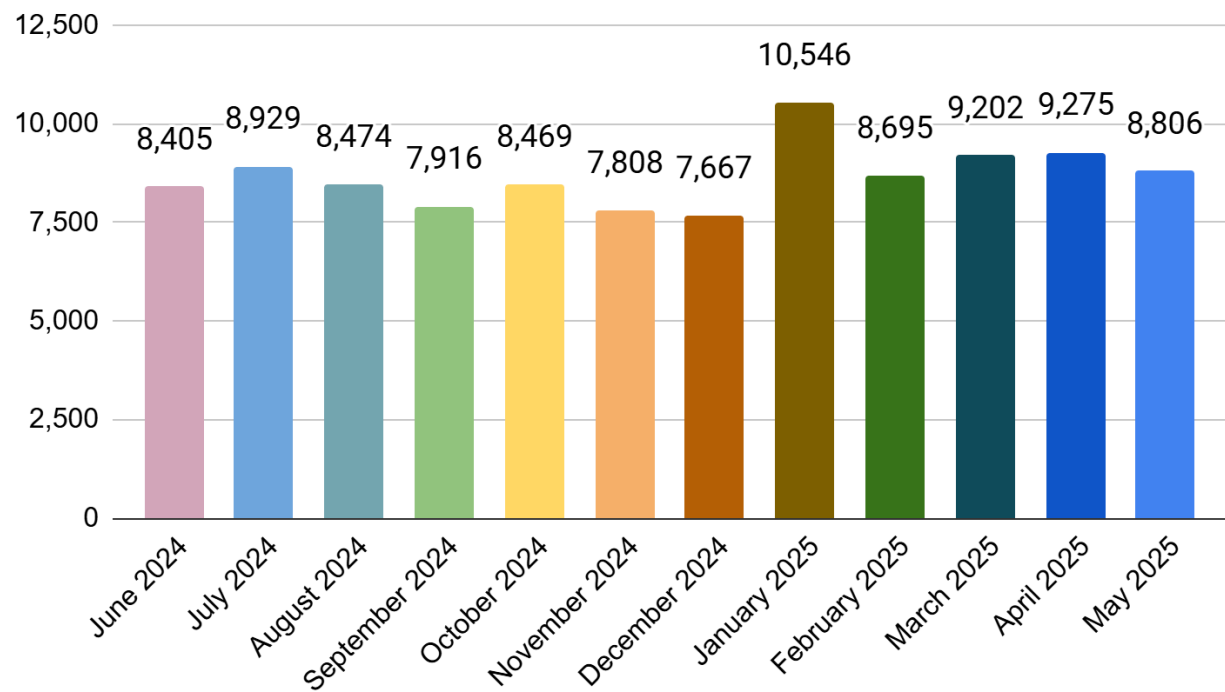
Door count decreased.



Website Analytics:

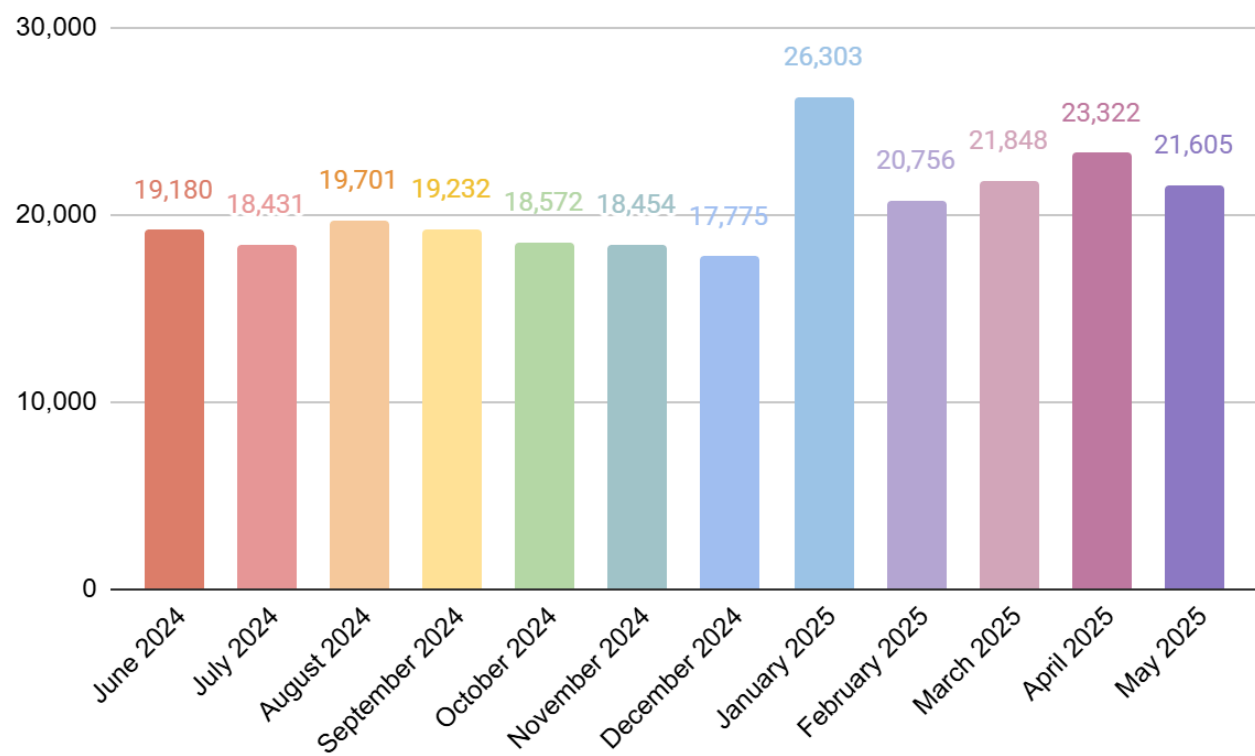
Total sessions:

Website traffic decreased for May.



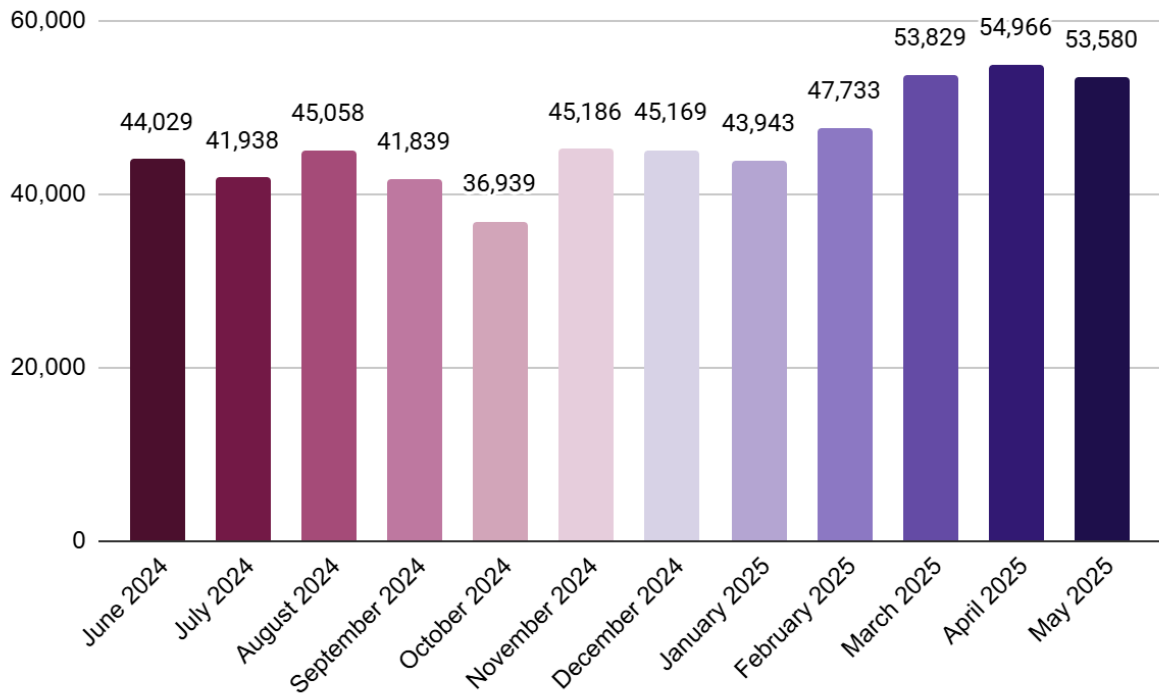
Website Pageviews:

This graph shows total pageviews for the past 12 months.



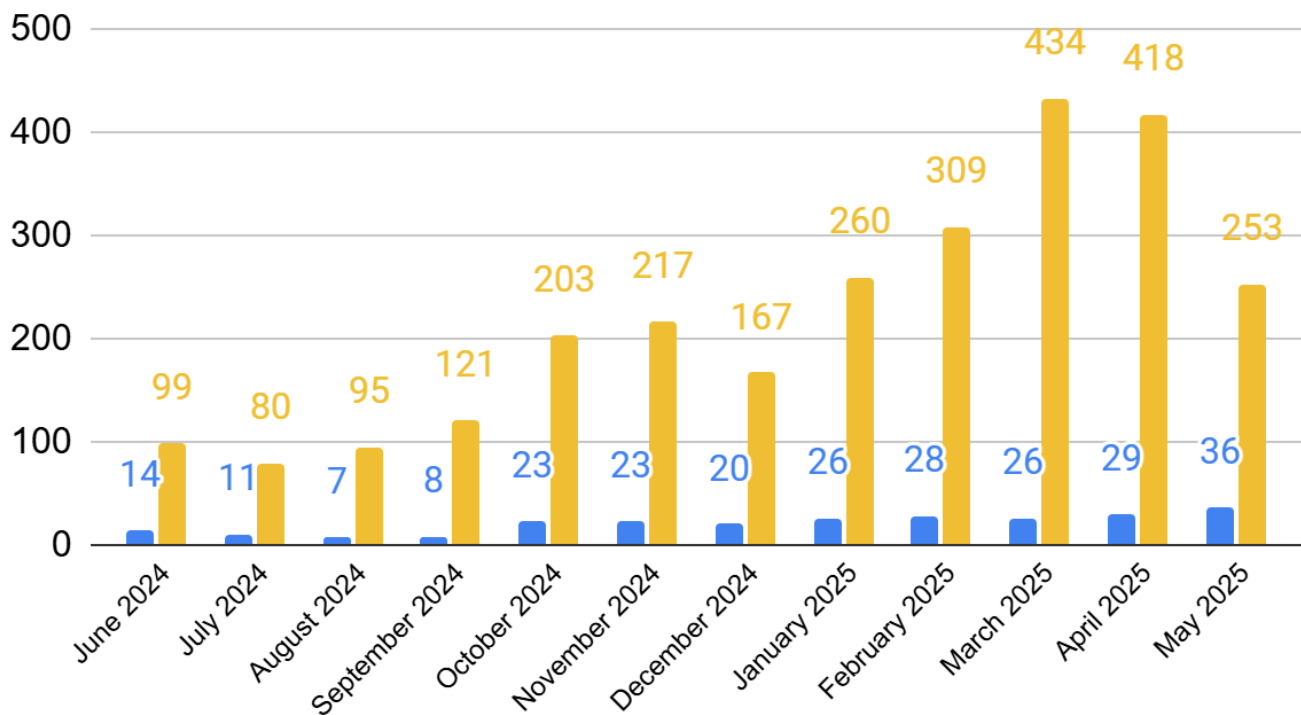
Number of Wireless Sessions:

Wireless sessions decreased.



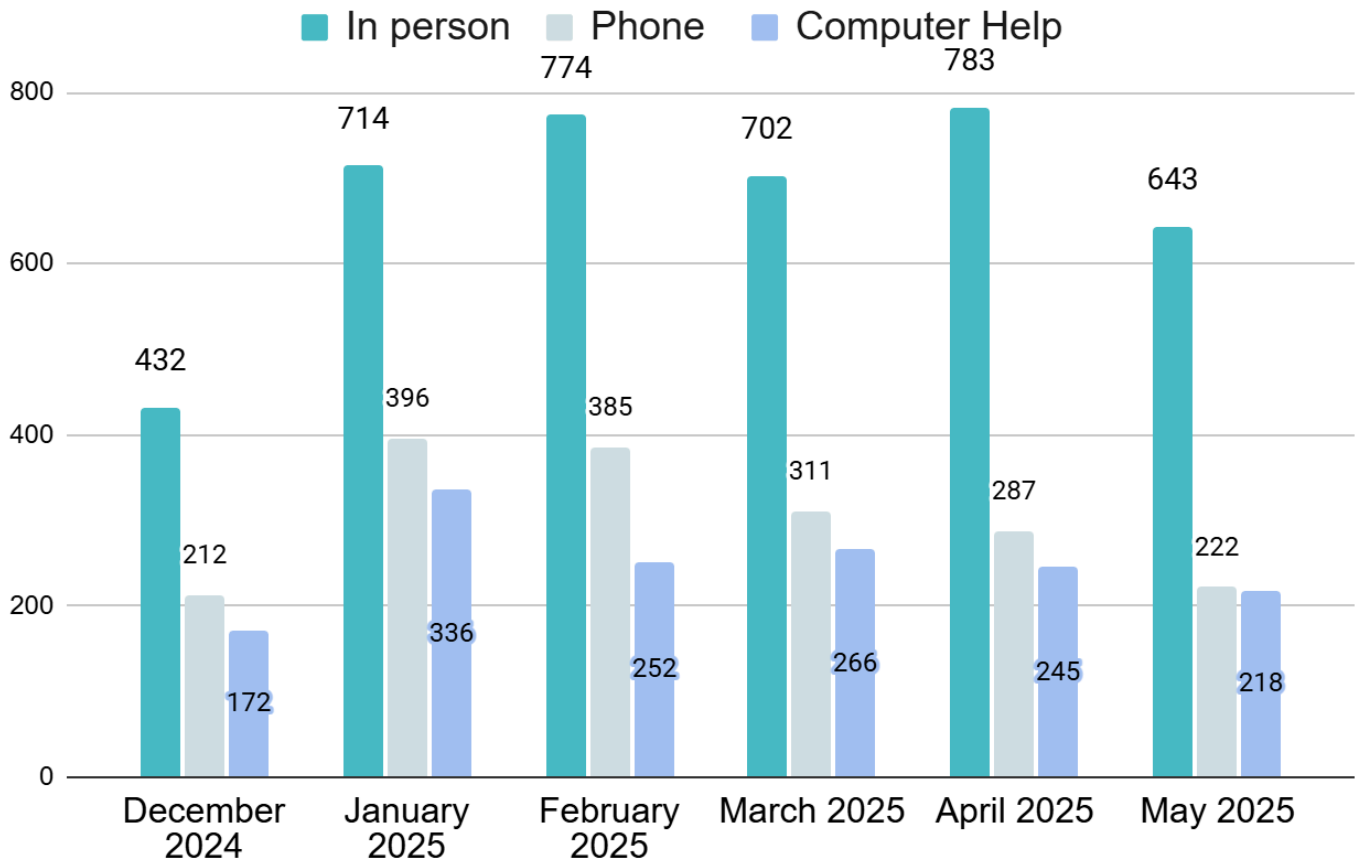
Adult program attendance:

■ Number of programs ■ Attendance



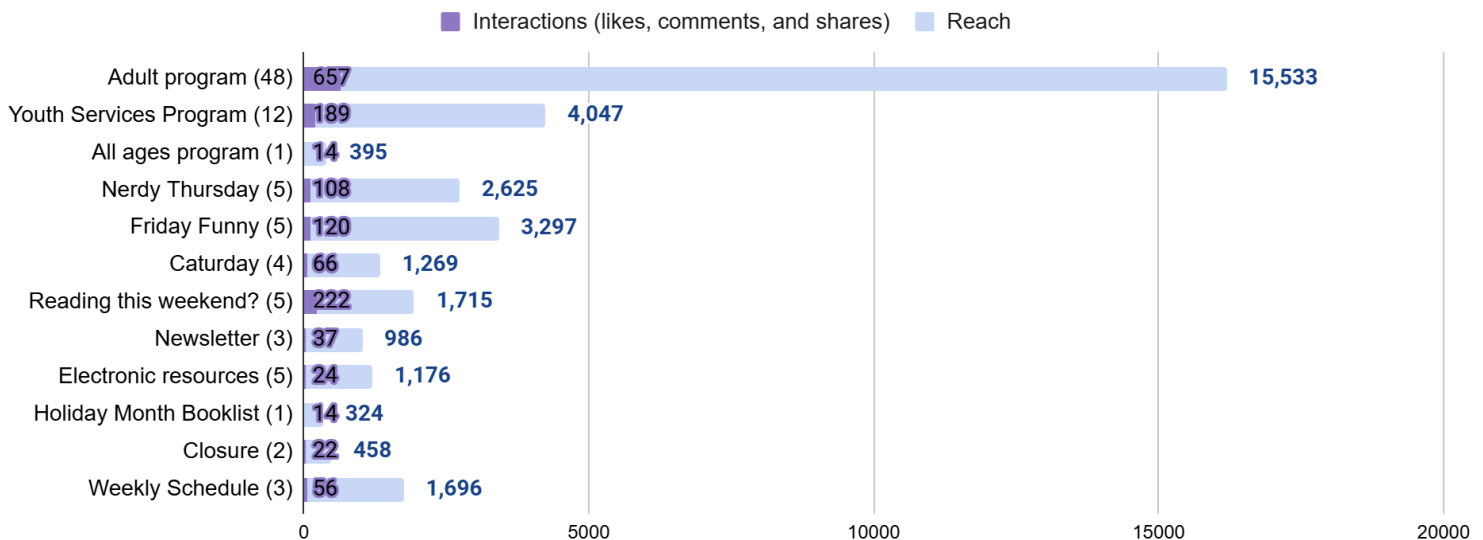
Reference transactions:

Reference interactions declined in May.



Social Media:

This graph shows social media statistics for the month of May. The number following the category is the amount of posts in that category.



The most popular post for May was the post on 5/14 about the Margaret Cave and Company presentation by Brenda Cave-James. This post had a reach of 1623 and 80 likes, comments and shares!

MARGARET CAVE & CO.

Presented by
Brenda Cave-James

Take a trip back in time and learn about the life of an enterprising local woman and her community during an era of thriving Black businesses and networks.



May 28, 2025
6:00-7:30pm
Decker Room



"Party Girl" Margaret Cave ready for a night on the town

Circulation

Submitted by Kathleen Shores

- Full-time Circulation Clerk, Emma Wagaman, provided 27.00 hours of desk coverage/additional help to Youth Services.
- Full-time Circulation Clerk, Ethan Mellen, provided 61.75 hours of desk coverage/additional help to Youth Services.
- Part-time Circulation Clerk, Nursel Bagsever, provided 9.50 hours of desk coverage/additional help to Youth Services.
- The Circulation desk issued 126 computer guest passes to residents of Binghamton, Endicott, Johnson City, and Vestal. 30 guest passes were issues to visitors from other states such as Arkansas, Florida, Michigan, North Carolina, North Dakota, Ohio, Pennsylvania, and Texas. A guest pass was also issued to a visitor from Pakistan!

Library Card Registrations

Physical library card registrations for adults, young adults, and juveniles:

- May 2024 – 172
- June 2024 – 171
- July 2024 – 208
- August 2024 – 218
- September 2024 – 129
- October 2024 – 138
- November 2024 – 144
- December 2024 – 96
- January 2025 – 169
- February 2025 – 143
- March 2025 – 151
- April 2025 – 162
- May 2025 – 111

Electronic library card registrations:

- May 2024 – 25
- June 2024 – 25
- July 2024 – 19
- August 2024 – 29
- September 2024 – 26
- October 2024 – 18
- November 2024 – 21
- December 2024 – 30
- January 2025 – 39
- February 2025 – 33
- March 2025 – 31
- April 2025 – 28
- May 2025 – 30

May 2025 Youth Services Board Report

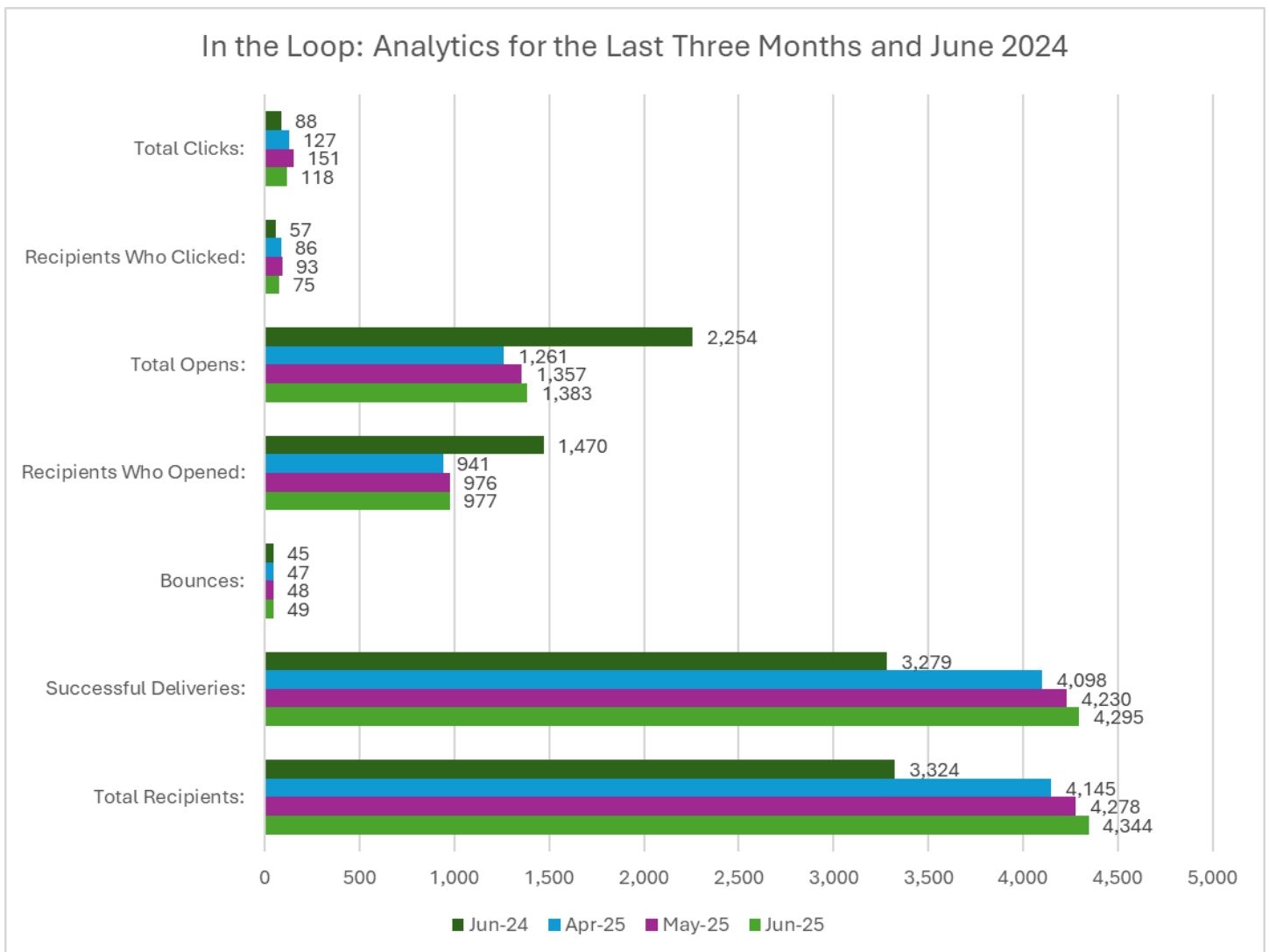
- Thank you to Kathleen for continuing to provide coverage for the Youth Services Department. The Department could not function without this assistance.
- Summer Reading Program planning continues.
- I submitted a program proposal to the Friends of the Library for the second half of 2025. If approved, our series of current programs will continue, and a few new programs will be added. Thank you to the Friends of the Library for their generous support of Youth Services programming.
- Riley is learning quickly and was placed in charge of Youth Services while I was on vacation this month.
- Riley attended a Four County Library System Youth Services meeting on May 12.

- Violet and James participated in Bookfest at the Discovery Center on May 17 and the Family Literacy Day at the JCC on May 21.
- Riley was interviewed by Fox 40 News regarding our Summer Reading Program. She did a great job!
https://www.wicz.com/news/less-gen-z-parents-are-reading-to-their-kids/video_345d1b69-f26d-5237-84ec-baaadbab6d34.html
- We are unable to meet the community need for diapers. The demand for our diaper pantry continues to grow every month, and other local organizations are now advising their clients to use our diaper pantry.
- Youth Services staff will collaborate with Information Services staff on an all-ages Pride event in the Reading Garden on June 28. We will offer yard games and crafts.
- BCPL will be partnering with NASA for a “Back to the Moon” event on August 27.
- May Program attendance:
 - Borrow a Grandparent-Average attendance of 2
 - Weekly Teen Craft & Chat-Average attendance of 9
 - Weekly Family Game Night-Average attendance of 8
 - Weekly Toddler Story Time-Average attendance of 21
 - Weekly Preschool Story Time-Average attendance of 0
 - We will move this program to a new timeslot for the summer to see if that increases attendance.
 - Weekly Baby Story Time-Average attendance of 7
 - Bimonthly LEGO Club-Average attendance of 28
 - Bimonthly Therapy Dogs-Average attendance of 26
 - May 7-You Belong for LGBTQ+ teens at BCPL-Attendance of 2
 - This program is a collaboration between BCPL, George F. Johnson Memorial Library, Vestal Public Library, and Your Home Public Library.
 - May 10-Family Video Game Day-Attendance of 9
 - May 15- Bookmark Bash Craft for all ages-Attendance of 9
 - This program was a collaboration with the Information Services Department.
 - May 24 Teen Dungeons & Dragons-Attendance of 5
 - May 24-Art Classes with Mike-Attendance of 35
- Upcoming Programs:
 - Borrow a Grandparent-Every Monday-Thursday
 - Weekly Teen Craft & Chat
 - Weekly Family Game Night
 - Weekly Baby Playtime
 - Bimonthly LEGO Club
 - June 28-All-Ages Pride Event
 - June 30-Summer Kickoff Party
 - Weekly events beginning July 1
 - Raspberry Pi Class for all ages
 - Crafty Kids for all ages
 - Board Game Night for all ages
 - Baby Story Time
 - Toddler Story Time

- Preschool Story Time
- Teen Craft & Chat
- Tween S.T.E.A.M. Day
- Teen Outdoor Day
- Family Movie Day
- LEGO Club
- Scavenger Hunt
- Story Time at the Park

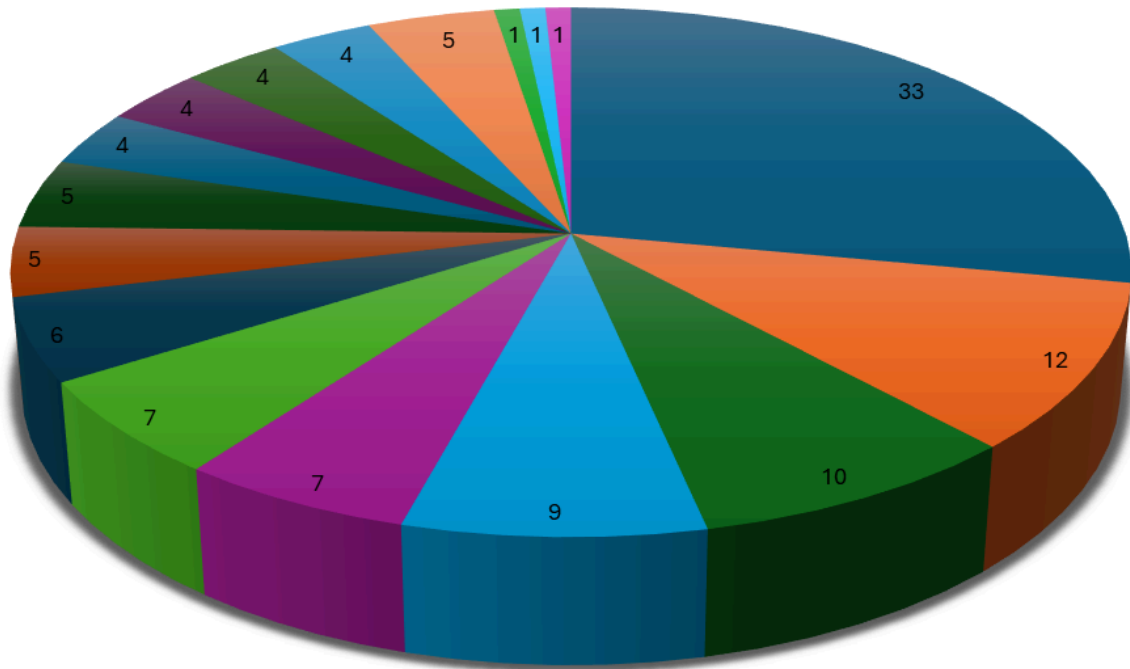
Respectfully submitted by
Kelsey Matoushek
Librarian III

In The Loop Analysis compiled by Cher Armstrong:



The total clicks and recipients who clicked both decreased from April and May, though the numbers are higher than they were in June 2024. Total opens and recipients who opened have slightly increased from April and May, though both have decreased since 2024.

Total Clicks



- | | | |
|-------------------------------------|-------------------------------------|-----------------------------------|
| ■ Youth Services Calendar | ■ CCE Container Vegetable Gardening | ■ Digital New York Times |
| ■ Sound Bath Immersion with Reiki | ■ Group Reiki | ■ Blood on the Clocktower |
| ■ All Ages Rock Painting | ■ Upcoming Events Calendar | ■ Queer Tea Hour |
| ■ TheBCPL.org | ■ Monthly Munchkin Meetup | ■ Mini Painting |
| ■ Getting to Know your Local Courts | ■ Monday Matinees | ■ Visions Financial Consultations |
| ■ BCPL Facebook | ■ BCPL Instagram | |

The links with the most clicks are the Youth Services Calendar, the CCE Container Vegetable Gardening class, information on accessing digital *New York Times* articles through BCPL, Sound Bath Immersion, Group Reiki, and Blood on the Clocktower.

Assistant Director's Report

Sherry Kowalski

June 10, 2025

- All things considered; it was a quiet two weeks while Josias was away. I only had to ban four patrons.
- I met with Karen Andrews for our monthly IT check-in. We now have an answer on how staff laptops can have all the necessary library specific software and fulfill the security requirements that the County has. This is a huge step forward, because we were stuck in limbo for a few months.
- I met with Kelly to discuss Goal 6 of the strategic plan in preparation for the strategic plan committee meeting.
- I attended the budget kick-off meeting last week. Departments were told that their budget request should be the same or less than what was requested for 2025. Depending on what happens with the Federal budget, New York State could face a \$13.5 billion cut to Medicaid. This of course makes it challenging for the County 2026 budget.
- We received our first delivery last week from Russell for the Farm to Library program. The produce from Cutler Garden started to come in last month. Their garden is off to a great start, we received 200 pounds this year.
- When Judd left last year, I took over the First Thursday Book Club. I enjoyed working with this group over the past year, but it has been challenging juggling this with my administrative tasks. I officially turned this over to Michelle at the meeting last week.
- I completed the final personnel tasks for our two new part-time library clerks that started on Monday.

Information Services Report
Submitted by Michelle Brandone

June 10, 2025

- Michaela has finished updating the links on our website to the database resources we get from NOVELny (provided to us by the NYS Library), in the next month I hope to get all of our research/database links working and add a few more links to free information.
- For about a week we had issues with our printing services – troubleshooting the issue with Envisionware was time consuming but we eventually got to the bottom of it. Thanks go to reference and circulation staff for dealing with the workarounds for payment we had to employ so that we could continue offering printing services to the public. Thanks also go to Laura and Michaela for installing the replacement part Envisionware sent us while I was out of town!
- On May 20 I attended an all-day NYLA workshop in Albany, *Spring on the Hill: Advocacy for Every Season*. There was a lot of good information at the workshop -- especially from The Moth on how to use storytelling for advocacy, views from inside the legislature from Elissa Kane (a former staffer for Patricia Fahy), a tutorial on current education laws that cover libraries and updates on the challenges and successes in the national library advocacy landscape. It was energizing to be in the room with so many engaged colleagues!

Programming Updates

- May was a busy month for adult programs – besides our usual offerings we hosted information sessions from TruthPharm on the overdose epidemic and the science of addiction as well as information sessions from the Broome County Commissioner of Jurors and the Broome County Law Library on the NYS Courts Help Center and jury service.
- Brenda Cave-James, a wonderful local artist, poet and independent researcher presented a local history lecture honoring her grandmother Margaret Cave and the thriving Black community in the Susquehanna Street neighborhood in the 1940s, 50s and 60s. She brought in photographs from her collection to share and about 20 people attended!
- Literacy Volunteers continues to host a very busy basics computer skills program – they are consistently offering sessions in our Creation Station space 3 afternoons a week and are operating at or over capacity in all of their sessions.